

ELASTIC CLOUD GATE

User Manual



Elastic Cloud
— G A T E —
Your Gate to Manage Amazon AWS Cloud

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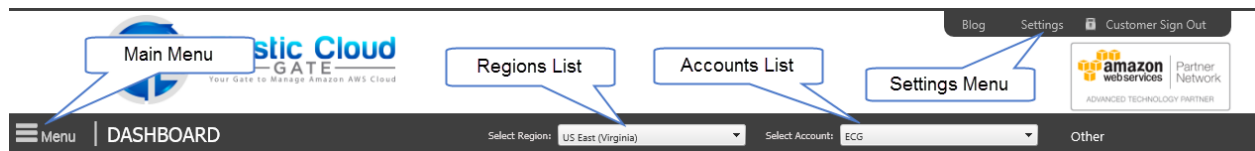
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Overview

Below is the list of common elements referred to in this user manual:



Main Menu

This menu is located on the left side of the top bar and is available on all pages. From the Main Menu, you can access all sections of ECG Portal.

Settings Menu

This menu is located on the right side of the top bar. Settings Menu provides access to frequently needed commands, including Manage Accounts, Manage Profile, and Change Password.

Accounts List

This list is located on the right side of the top bar. This is a drop down list containing all AWS Accounts currently setup under ECG Portal. When you select an account from this list, the data on the selected section will adjust according to the AWS Account.

Regions List

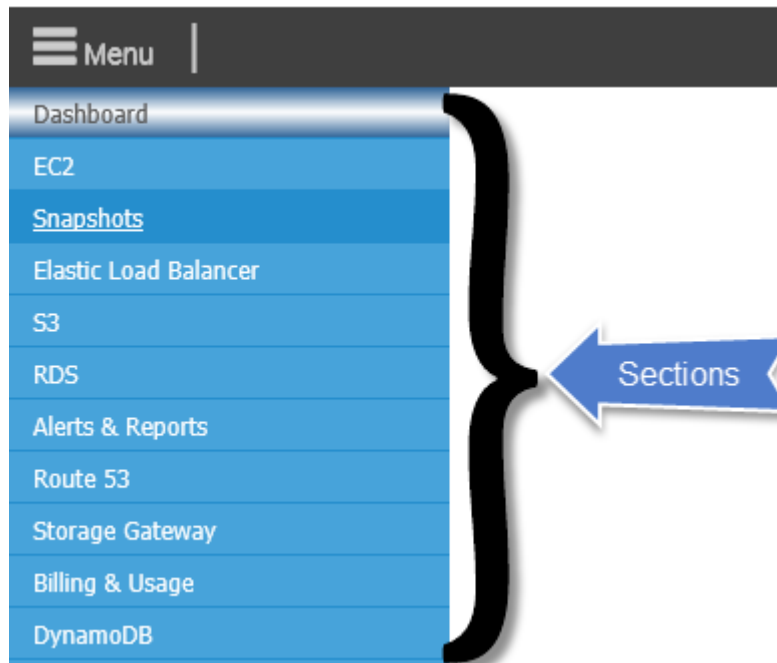
This list is located in the middle of the top bar. This is a drop down list of AWS Regions and is accessible only within the applicable section. When you select a different region from the one currently displayed, the data within that section will update accordingly.

ECG provides you the option to set a default region that is automatically selected after login. To learn more about setting your default region, go to: [How to update profile](#)
How to update profile

Section

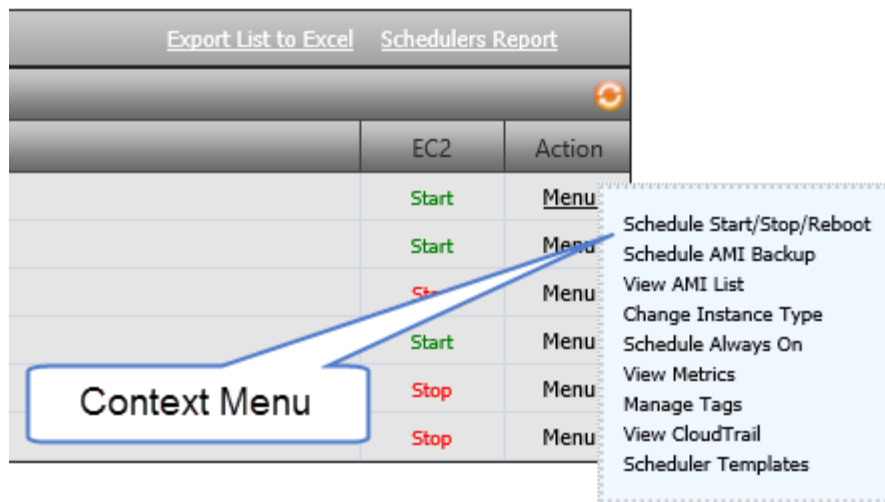
ECG Portal features are grouped together within related sections. For example, all features related to AWS EC2 Instances and EBS Volume are grouped together within the EC2 Section. Access the list of sections and switch between them by opening the Main Menu, as described above.

ECG allows you to set a default Section for login. To learn more about setting your default Section, go to: [How to update profile](#)
How to update profile



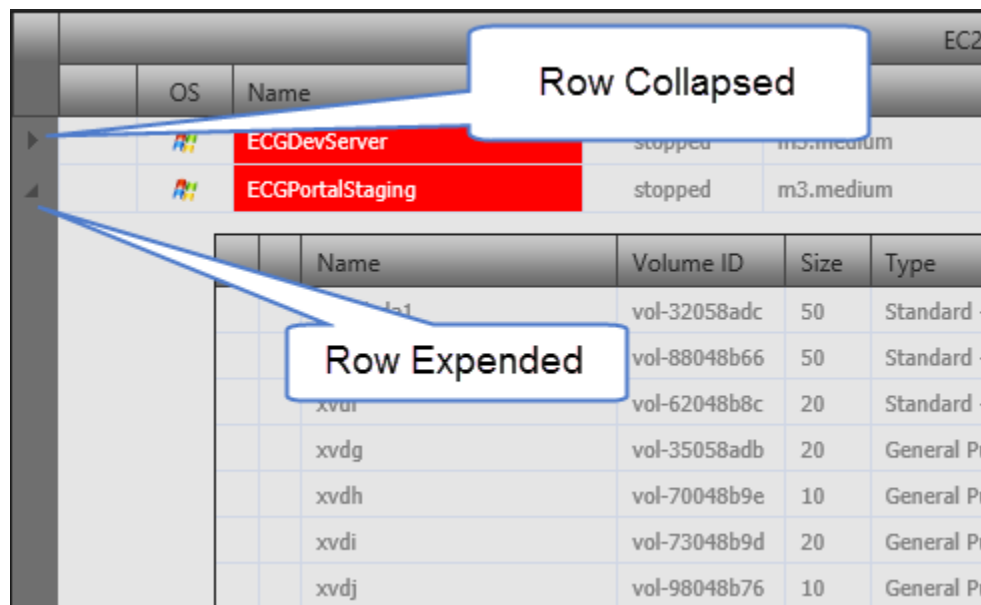
Context Menu

Context Menu is a menu that is available within certain data tables. Clicking a Context Menu shows the options available for the element shown in the table.



Expand Record/Black Arrow

Some tables contain additional data viewable if the data record is expanded. To expand record, click the black arrow located in the first column. Anytime the black arrow is present in the first column, additional data for that record is available.



How to add or manage AWS Account

To add new AWS Account or manage an existing one, open the Settings Menu and select Manage Accounts.

To add a new account, enter the account name, account number (your AWS account number), the AWS Access Key, and the AWS Secret Key. Additionally, if the account is located in China or in CloudGov region, check the appropriate box.

ACCOUNTS MANAGEMENT

Account Name	Actions
ECG	Delete Edit
ECG Gov	Delete Edit

Account Name:

Account Number:

AWS Access Key ID:

AWS Secret Access Key:

☐ Account in China Region ☐ Account in Gov Region

Add New Account

Cancel

Help

For more information about AWS Key, please read ["How to Start with Elastic Cloud Gate."](#)

Click Add New Account to complete. Before the new account is added, the system will verify that entered information is correct. If you enter IAM keys, the minimum permission required to pass verification process is:

```
{
  "Version": "2012-10-17",
  "Statement": [
    {
      "Action": [
        "ec2:DescribeAvailabilityZones"
      ],
      "Effect": "Allow",
      "Resource": "*"
    }
  ]
}
```

After adding a new account, you can make further configuration adjustments by clicking Edit in the table.

ACCOUNTS MANAGEMENT

Account Name	Actions
ECG	Delete Edit
ECG Gov	Delete Edit

Account Name:
Account Number:
AWS Access Key ID:
AWS Secret Access Key:

☐ Account in China Region ☐ Account in Gov Region

☐ Pull Billing and Usage Data from AWS

Select S3 Bucket:

☐ Delete files from previous months

In order to allow access to your billing data you have to turn on Programmatic Billing Access under your AWS Account.

If you didn't activate this feature on AWS yet, here is link to documentation how to do this. [AWS Amazon Billing](#)

☐ Pull CloudTrail Data from AWS

Select S3 Bucket:

☐ Delete files after process

In order to allow access to your CloudTrail data you have to turn on this feature from AWS Management Console.

If you didn't activate this feature on AWS yet, here is link to documentation how to do this. [AWS CloudTrail](#)

☐ Pull ELB Log Data from AWS

Select S3 Bucket:

☐ Delete files after process

In order to allow access to your ELB Log data you have to turn on this feature from AWS Management Console.

If you didn't activate this feature on AWS yet, here is link to documentation how to do this. [Enable Access Logs for Load Balancer](#)

Update Account

Cancel

Help

Several new options related to the given account are visible:

Pull Billing and Usage Data from AWS – When checked, the system downloads and processes your billing data from the selected S3 bucket.

Delete files from previous month – When checked, billing files from previous month are deleted from the S3 bucket.

Pull CloudTrail Data from AWS – When checked, the system downloads and processes your CloudTrail data from the selected S3 bucket.

Delete files after process – When checked, the system processes then deletes the CloudTrail file.

Pull ELB Log Data from AWS – When checked, the system downloads and processes your ELB Log data from the selected S3 bucket.

Delete files after process – When checked, the system processes then deletes the ELB Log file.

To finish configuration, click Update Account.

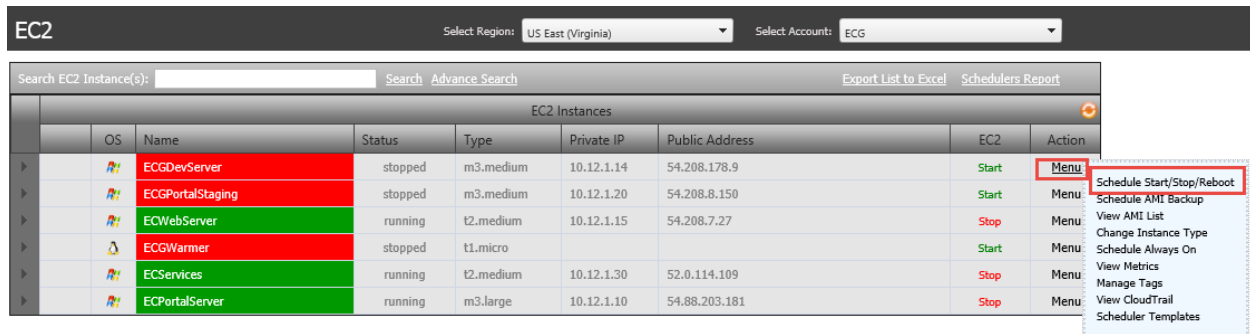
To delete account, click Delete from the table.

How to schedule Start/Stop/Reboot of EC2 Instance

Follow these steps to schedule Start, Stop, or Reboot EC2 Instance:

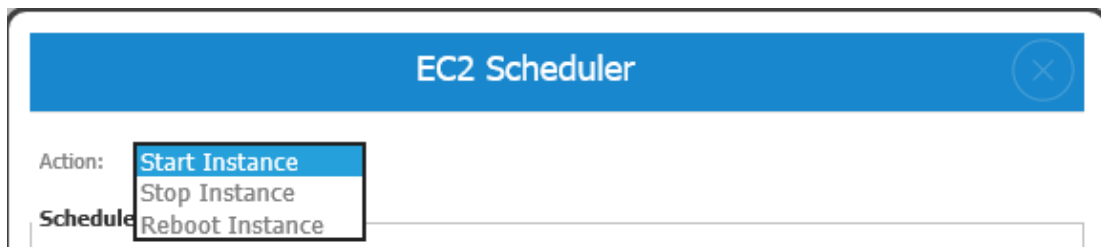
Go to the EC2 section by selecting EC2 from Main Menu.

To open the scheduler wizard for a given EC2 instance, from the menu select Schedule Start/Stop/Reboot.



	OS	Name	Status	Type	Private IP	Public Address	EC2	Action
▶	Windows	ECGDevServer	stopped	m3.medium	10.12.1.14	54.208.178.9	Start	Menu
▶	Windows	ECGPortalStaging	stopped	m3.medium	10.12.1.20	54.208.8.150	Start	Menu
▶	Linux	ECWebServer	running	t2.medium	10.12.1.15	54.208.7.27	Stop	Menu
▶	Linux	ECGWarmer	stopped	t1.micro			Start	Menu
▶	Linux	ECServices	running	t2.medium	10.12.1.30	52.0.114.109	Stop	Menu
▶	Linux	ECPortalServer	running	m3.large	10.12.1.10	54.88.203.181	Stop	Menu

From the Action drop down list, select the schedule action (Start, Stop or Reboot).



EC2 Scheduler

Action: Start Instance

Schedule

Occur: Hourly

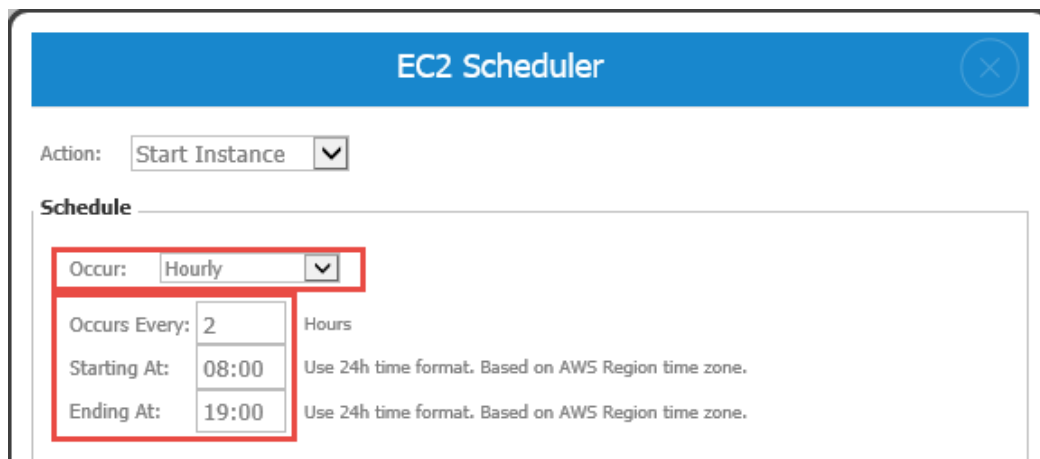
Occurs Every: 2 Hours

Starting At: 08:00 Use 24h time format. Based on AWS Region time zone.

Ending At: 19:00 Use 24h time format. Based on AWS Region time zone.

Next, set a schedule for the action to occur:

Hourly – The action is executed each set number of hours. Additionally, you can specify start and end time, e.g. to reboot Instance every 2 hours between 8AM and 7PM, here is how the setup looks:



EC2 Scheduler

Action: Start Instance

Schedule

Occur: Hourly

Occurs Every: 2 Hours

Starting At: 08:00 Use 24h time format. Based on AWS Region time zone.

Ending At: 19:00 Use 24h time format. Based on AWS Region time zone.

If you skip the start and end time, the instance reboots each set number of hours around the clock.

Daily – The action is executed each set day at the set time, e.g. to start Instance every weekday at 8AM, here is how the setup looks:

The screenshot shows the 'EC2 Scheduler' interface. The 'Action' is set to 'Start Instance'. Under the 'Schedule' section, the 'Occur' dropdown is set to 'Daily'. Below this, the 'Days' row shows checkboxes for Mon, Tue, Wed, Thu, and Fri, all of which are checked. The 'Time' is set to '08:00'. A note indicates 'Use 24h time format. Based on AWS Region time zone.'.

Monthly – The action is executed every set day of the month at the set time, e.g. to reboot Instance every 3rd day of the month at 8AM, here is how the setup looks:

The screenshot shows the 'EC2 Scheduler' interface. The 'Action' is set to 'Start Instance'. Under the 'Schedule' section, the 'Occur' dropdown is set to 'Monthly'. Below this, the 'Occurs Every' field is set to '3' and the 'Day of Month' is selected. The 'Time' is set to '08:00'. A note indicates 'Use 24h time format. Based on AWS Region time zone.'.

Stop Condition

You may want to prevent Stop Instance when activity on the EC2 remains ongoing. To accomplish this, use the Stop Condition to specify when the stop action should not be executed. Specifications can be set based on the CPU or Network usage, e.g. specify prevent Stop Instance when the CPU usage is above a set threshold:

EC2 Scheduler

Action: Stop Instance

Schedule

Occur: Daily

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Stop Conditions

To use Stop Condition the instance MUST have enabled detail monitoring. [Enable Details Monitoring](#)

☐ Don't Stop Instance when avg. 'Network In [bytes]' above: [Chart](#)

☐ Don't Stop Instance when avg. 'CPU Utilization [%]' above: [Chart](#)

Extend Operation Hours:

Today Stop -1 H -4 H +1 H +4 H

Extended Hours:

Today:0 Tomorrow:0

When the stop condition is specified, the system will check the given EC2 CloudWatch metric before Stop Instance occurs; if the value is greater than the threshold, the action will not execute.

To use the stop condition, EC2 must have Detail Monitoring turned on. If Detail Monitoring is not enabled, CloudWatch may return information that is delayed 15 minutes, and inaccurately report current usage condition.

Turn on Detail Monitoring directly from the AWS Management Console, or click the Enable Detail Monitoring link. If the link is not visible onscreen, Detail Monitoring is already turned on for the given EC2 instance.

Extend Operation Hours

You may need to temporarily change the schedule (e.g. stop the Instance two hours later). Instead of changing the entire schedule, the EC2 Instance operation can be extended by adding or subtracting hours.

Select to apply new hours to today's or tomorrow's schedule and whether new hours should be applied to the Start or Stop action, e.g. to extend operation of the current day's EC2 Instance for an additional 2 hours, select Today and Stop and click the +1h button twice. You will see "Today: Stop +2" under Extended Hours.

Extend Operation Hours:

Today ▼ Stop ▼ -1 H -4 H +1 H +4 H

Extended Hours:

Today: Stop +2 Tomorrow: 0

Suspend/Resume Schedule

At any time, you can suspend or resume a previously suspended schedule: from the list of schedules, click Suspend or Resume. When Suspend is clicked, the scheduled action is suspended until you resume it. Please remember: if you suspend scheduled action for 6PM execution and you resume at 7PM the same day, it will not execute until next day at 6PM.

Action Type	Occur	Freq.	Hours	CPU	NET			
Start Instance	Daily	Mo Tu We Th Fr	08:00			Edit	Delete	Suspend
Stop Instance	Daily	Mo Tu We Th Fr	18:00			Edit	Delete	Suspend

By repeating the above steps, you can setup multiple schedulers for the same EC2 Instance using different actions. For example, to Start Instance every weekday at 8AM and stop it at 6PM, following is how the setup looks:

EC2 Scheduler

Action: Stop Instance ▼

Schedule

Occur: Daily ▼

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Stop Conditions

To use Stop Condition the instance MUST have enabled detail monitoring. [Enable Details Monitoring](#)

☐ Don't Stop Instance when avg. 'Network In [bytes]' above: [Chart](#)

☐ Don't Stop Instance when avg. 'CPU Utilization [%]' above: [Chart](#)

Extend Operation Hours:

Today ▼ Stop ▼ -1 H -4 H +1 H +4 H

Extended Hours:

Today: 0 Tomorrow: 0

Action Type	Occur	Freq.	Hours	CPU	NET			
Start Instance	Daily	Mo Tu We Th Fr	08:00			Edit	Delete	Suspend
Stop Instance	Daily	Mo Tu We Th Fr	18:00			Edit	Delete	Suspend

Schedule Saved

Save

To schedule the same action for multiple EC2 Instances, please use Scheduler Templates. To learn more about templates please read: [Introduction to Scheduler Templates](#)

How to schedule backup of EBS volume (Snapshot)

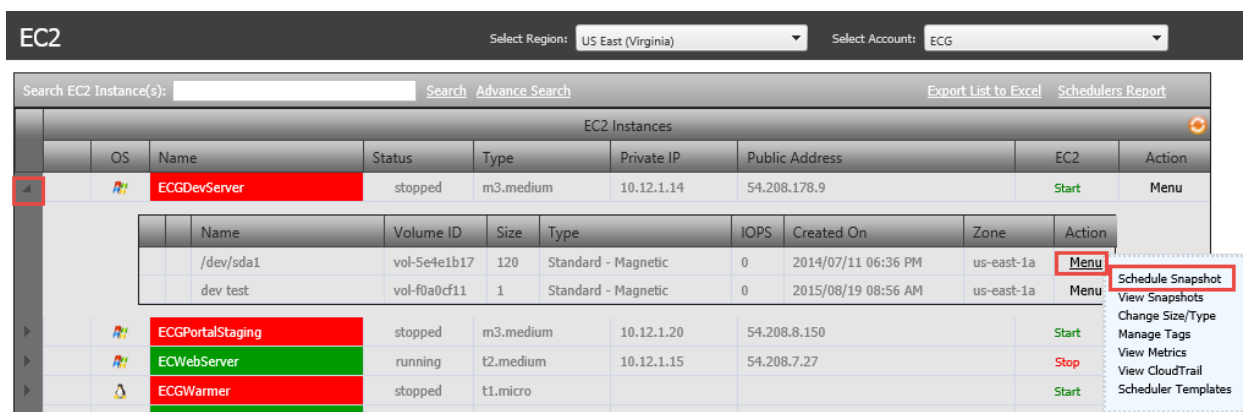
To Schedule Snapshot of the EBS volume, follow these steps:

Select EC2 from the Main Menu to go to the EC2 section.

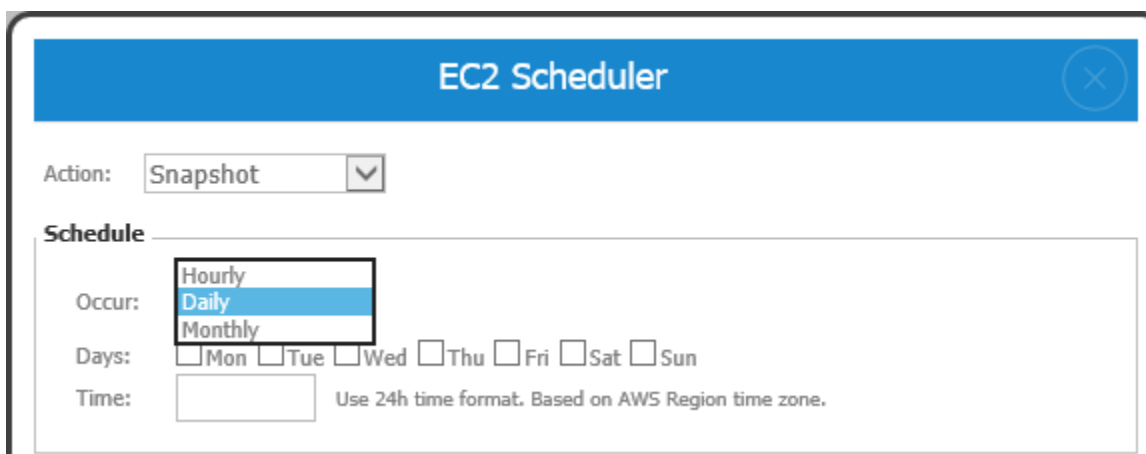
Select AWS Account and the Region for the EBS volume you want to schedule backup.

On the EC2 Instance list, click the black arrow on the left to expand EC2 of the attached EBS.

From the menu, select Schedule Snapshot.



In the scheduler window, under the Schedule section, select snapshot frequency: options are Hourly, Daily or Monthly.



Optional settings for Snapshot:

Description – Applied to snapshot

Name – Applied to snapshot

Template – Name of pre-configured description template. Learn more about description templates in [Introduction to Description Templates](#)

Copy Snapshot to Different Region – Specify additional Region(s) where snapshots are copied after creation (cross-region snapshot)

Snapshot Options

Snapshot Tags

Description: Snapshot Description [Optional]

Name: Snapshot Name [Optional]

Template: Description Template [Optional]

☐ Copy Snapshot to Different Region

Region:

Tags – Create multiple tags to apply to the snapshot. To add tag(s), enter tag name, tag value and click Add.

Snapshot Options

Snapshot Tags

Tag Name: Tag Value:

Once you specify Description, Name, Template, and/or Tags, these settings will be applied to the cross-region snapshots as well.

To finish configuration, click Save.

A new row will appear in the table below the Snapshot Options section. This row has three options: Edit, Delete, and Suspend. Edit and Delete allow you to modify or delete the given scheduler; Suspend allows you to temporarily suspend execution of scheduler without deleting it. When Suspend is clicked, the option changes to Resume, which allows you to resume a suspended schedule in the future.

EC2 Scheduler

Action: Snapshot

Schedule

Occur: Daily

Days:

☐ Mon
☐ Tue
☐ Wed
☐ Thu
☐ Fri
☐ Sat
☐ Sun

Time:

Use 24h time format. Based on AWS Region time zone.

Snapshot Options

Snapshot

Tags

Tag Name:

Tag Value:

Add

Action Type	Occur	Freq.	Hours	CPU	NET			
Snapshot	Daily	Mo Tu We Th Fr	22:00			Edit	Delete	Suspend
Snapshot	Daily	Sa Su	23:00			Edit	Delete	Suspend

Snapshot Maintenance

Keep All From Last

Days

Save

?

Apply Only to Source Region

Schedule Saved

Save

Multiple schedulers for the same EBS volume can be created based on different needs by repeating the above steps.

To learn more about applying the same scheduler configuration to multiple EBS volumes, please read: [Introduction to Scheduler Templates](#)

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How to schedule backup of EC2 Instance (AMI)

To schedule EC2 AMI backup follow these steps:

Select EC2 from the Main Menu to go to EC2 Section.

Select AWS Account and Region for the EBS volume you want to schedule backup.

On the EC2 Instance list, from the menu select Schedule AMI Backup.

OS	Name	Status	Type	Private IP	Public Address	EC2	Action
ECGDevServer	ECGDevServer	stopped	m3.medium	10.12.1.14	54.208.178.9	Start	Menu
ECGPortalStaging	ECGPortalStaging	stopped	m3.medium	10.12.1.20	54.208.8.150	Start	Menu
ECWebServer	ECWebServer	running	t2.medium	10.12.1.15	54.208.7.27	Stop	Menu
ECGWarmer	ECGWarmer	stopped	t1.micro			Start	Menu
ECServices	ECServices	running	t2.medium	10.12.1.30	52.0.114.109	Stop	Menu
ECPortalServer	ECPortalServer	running	m3.large	10.12.1.10	54.88.203.181	Stop	Menu

In the scheduler window under the Schedule section, select image (AMI) frequency: Hourly, Daily, or Monthly.

AMI Backup Scheduler

Instance: ECGDevServer

Occur: Hourly Daily Monthly

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Optional settings for AMI:

Description – Applied to new image

Template – Name of pre-configured description template. You can read more about description templates in [Introduction to Description Templates](#)

Copy AMI to Different Region – Specify additional Region(s) where new images are copied after creation (cross-region image)

The screenshot shows the 'Image' tab in the AWS Management Console. The 'Tags' sub-tab is active. A red rectangular box highlights the following fields:

- Description:** A text input field.
- Template:** A dropdown menu currently showing 'None'.
- ☐ **Copy AMI to Different Region**: A checkbox.
- Region:** A dropdown menu.

To the right of these fields, the text 'AMI Description [Optional]' and 'Description Template [Optional]' are visible.

Tags – You can create multiple Tags to apply to new snapshots. To add a Tag, enter tag name, tag value, and click Add. To apply the same tags to an AMI-created snapshot, check the Image Snapshots Inherited AMI Tags option.

The screenshot shows the 'Image' tab with the 'Tags' sub-tab selected. A red rectangular box highlights the following elements:

- Tag Name:** A text input field.
- Tag Value:** A text input field.
- Add**: A button to add a new tag.
- ☐ **Image snapshots inherited AMI tags**: A checkbox.

Once you specify Description, Template, or Tags, settings are also applied to the cross-region images.

When you complete configuration, click Save.

A new row appears in the table below AMI options.

In the same row are three options: Edit, Delete, and Suspend.

The first two allow you to modify or delete given scheduler; the Suspend option allows you to temporarily suspend execution of scheduler, without deleting it. When you click Suspend, the option will change to Resume, which allows the suspended schedule to be resumed in the future.

AMI Backup Scheduler

Instance: ECGDevServer

Occur: Daily

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Image Tags

Description:

Template: None

☐ Copy AMI to Different Region

Region:

AMI Description [Optional]

Description Template [Optional]

Occur	Copy AMI	Dest. Region	Days	Hours			
Daily	False		Mo Tu We Th Fr	22:00	Edit	Delete	Suspend
Daily	False		Sa Su	23:00	Edit	Delete	Suspend

AMI Maintenance

Keep All From Last

Days

Save ?

Apply Only to Source Region

☐ Delete AMI Snapshots

Backup AMI Scheduled

Save

By repeating the above steps, you can create multiple schedulers for the same EC2 Instance according to different specifications.

To apply the same scheduler configuration to multiple EC2 Instances, please visit [Introduction to Scheduler Templates](#)

Introduction to Scheduler Templates

EC2 Scheduler Templates Manager is a tool for managing scheduler across multiple EC2 objects. Each template can have one or multiple actions assigned and one or multiple EC2 objects. Action types include:

Start, Stop, or Reboot EC2 Instance
AMI Backup
EBS Volume Snapshot
Snapshots Maintenance
AMI Maintenance
Always On
Reboot WorkSpaces

How to manage templates

To open templates manager from the Main Menu, select Scheduler Templates.

Create or Manage Actions

Switch to Manage Actions tab.

Create New Template		Scheduler Templates				
Name	Type	Total Actions	Total Resources	Action	Edit	Delete
EBS	EBS	1	0	Suspend	Edit	Delete
Production Backup	EC2	0	0	Suspend	Edit	Delete

Manage Templates	Manage Actions
Template	Resource

To Create a new action:

From the drop down list, select the action type and click New.

Manage Templates	Manage Actions
------------------	----------------

Name	Edit	Delete
Ami 2 Maintenance	Edit	Delete
Ami Backup 10:20 - Copy	Edit	Delete
Ami Maintenance	Edit	Delete
Schedule Start Instance	Edit	Delete
Snap Maintenance	Edit	Delete
Snapshot Backup - Copy	Edit	Delete

Action Type

✓ Schedule Snapshot

Schedule Start Instance

Schedule Stop Instance

Schedule Reboot Instance

Schedule AMI Backup

Schedule Snapshot Maintenance

Schedule AMI Maintenance

New

Enter all information required for a given action.
Click Save.

Manage TemplatesManage Actions

Name	Edit	Delete
Ami 2 Maintenance	Edit	Delete
Ami Backup 10:20 - Copy	Edit	Delete
Ami Maintenance	Edit	Delete
Schedule Start Instance	Edit	Delete
Snap Maintenance	Edit	Delete
Snapshot Backup - Copy	Edit	Delete

Action Type: Schedule Start Instance

New

Name

Occur

Daily

Days

☐ Mon
☐ Tue
☐ Wed
☐ Thu
☐ Fri
☐ Sat
☐ Sun

Time

Use 24h time format. Based on AWS Region time zone.

Save

To Edit existing action:
From the table, click Edit.

Manage TemplatesManage Actions

Name	Edit	Delete
Ami 2 Maintenance	Edit	Delete
Ami Backup 10:20 - Copy	Edit	Delete
Ami Maintenance	Edit	Delete
Schedule Start Instance	Edit	Delete
Snap Maintenance	Edit	Delete
Snapshot Backup - Copy	Edit	Delete

Action Type: Schedule AMI Backup

New

All information is populated on the action template.
Make any change needed.
Click Save.

Manage TemplatesManage Actions

Name	Edit	Delete
Ami 2 Maintenance	Edit	Delete
Ami Backup 10:20 - Copy	Edit	Delete
Ami Maintenance	Edit	Delete
Schedule Start Instance	Edit	Delete
Snap Maintenance	Edit	Delete
Snapshot Backup - Copy	Edit	Delete

Action Type: Schedule AMI Backup

New

Name

Ami Backup 10:20 - Copy

Occur

Daily

Days

☐ Mon
☐ Tue
☐ Wed
☐ Thu
☒ Fri
☐ Sat
☐ Sun

Time

10:20

Use 24h time format. Based on AWS Region time zone.

Description

[Optional]

☐ Add timestamp to AMI Description
☐ Add Instance ID to AMI Description

☒ Copy AMI to Different Region

Region

US West (Oregon)

Save

To Delete action:
From the table, click Delete.

The screenshot shows the 'Manage Actions' tab in the AWS CloudFormation console. It features a table with columns for Name, Edit, and Delete. The 'Delete' button for the 'Ami Backup 10:20 - Copy' action is highlighted with a red box. To the right of the table, there is an 'Action Type' dropdown menu set to 'Schedule AMI Backup' and a 'New' button.

Name	Edit	Delete
Ami 2 Maintenance	Edit	Delete
Ami Backup 10:20 - Copy	Edit	Delete
Ami Maintenance	Edit	Delete
Schedule Start Instance	Edit	Delete
Snap Maintenance	Edit	Delete
Snapshot Backup - Copy	Edit	Delete

The deleted action is automatically removed from any assigned templates.

Create a new template

To Create a new template, follow these steps:

Click Create New Template.

The screenshot shows the 'Scheduler Templates' table in the AWS CloudFormation console. The 'Create New Template' button is highlighted with a red box. The table has columns for Name, Type, Total Actions, Total Resources, Action, Edit, and Delete. Two templates are listed: 'EBS' and 'Production Backup'.

Name	Type	Total Actions	Total Resources	Action	Edit	Delete
EBS	EBS	1	0	Suspend	Edit	Delete
Production Backup	EC2	0	0	Suspend	Edit	Delete

Enter template name

Select template type:

EC2 Instances – Within this type, available actions are relevant to EC2 Instances, e.g. Start, Stop, or Reboot EC2 Instance, AMI Backup, and Maintenance

EBS Volumes – Assign actions relevant to EBS volumes, including Schedule Snapshot or Maintenance of EBS volume

WorkSpaces – Assign actions relevant to WorkSpaces, including Schedule Reboot of WorkSpace.

The screenshot shows the 'Create New Template' form in the AWS CloudFormation console. The 'Template Name' field is empty. The 'Objects Type' dropdown menu is open, showing 'EC2 Instances' selected with a checkmark. The 'Save' button is highlighted with a red box.

Template Name:

Objects Type: ☒ EC2 Instances ☐ EBS Volumes

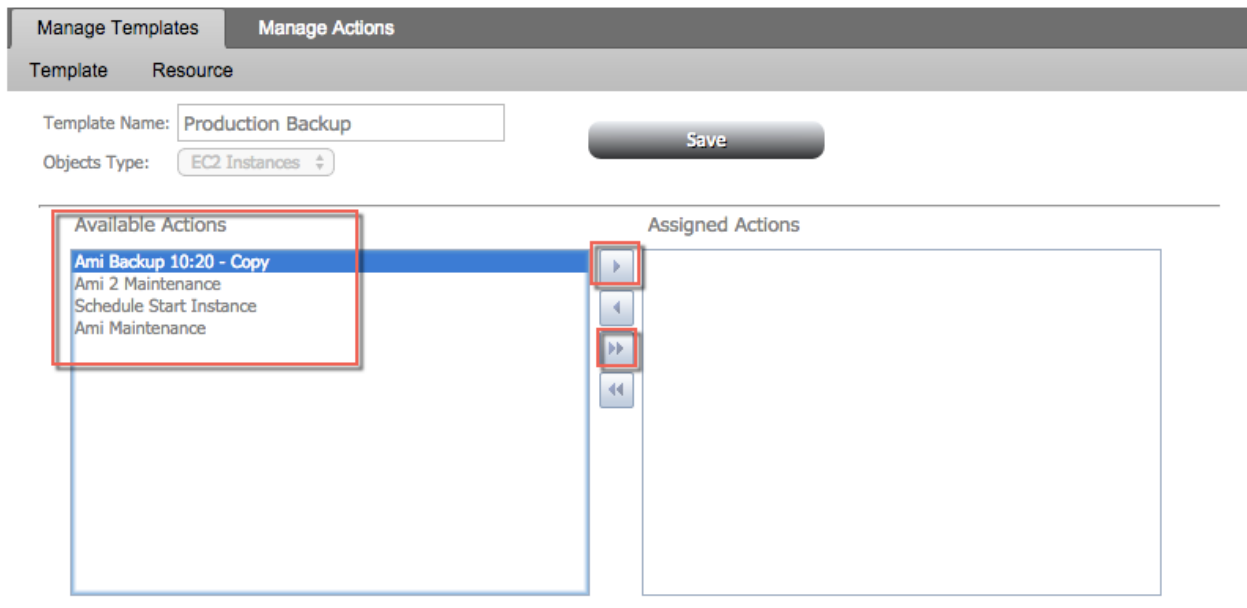
Save

Click Save.

After a new template is created, you can add actions and resources within that template.

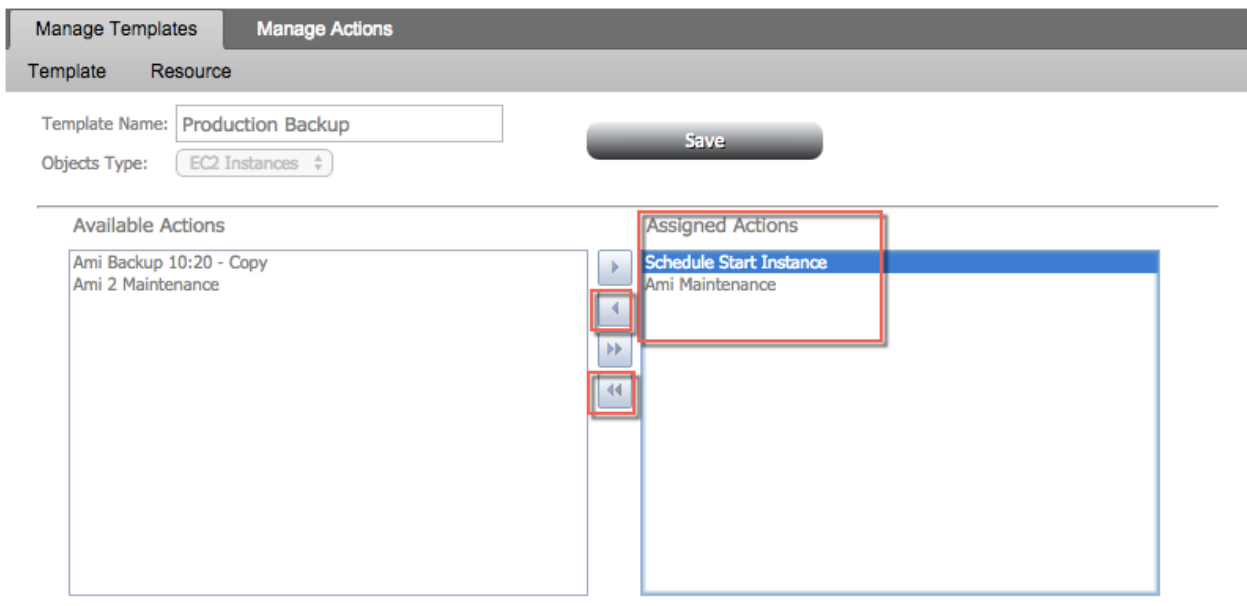
Assign Actions

To assign actions to the template, select an available action and click the -> button.
To assign all available actions, click the ->> button.



Once the action is assigned to the template, it disappears from Available Actions and reappears under Assigned Actions.

To remove action from the template, select assigned action and click the <- button.
To remove all actions from the template, click the <<- button.



Assign Resource

To assign resource, click Resource under the Manage Template tab.



Manage Templates Manage Actions

Template Resource

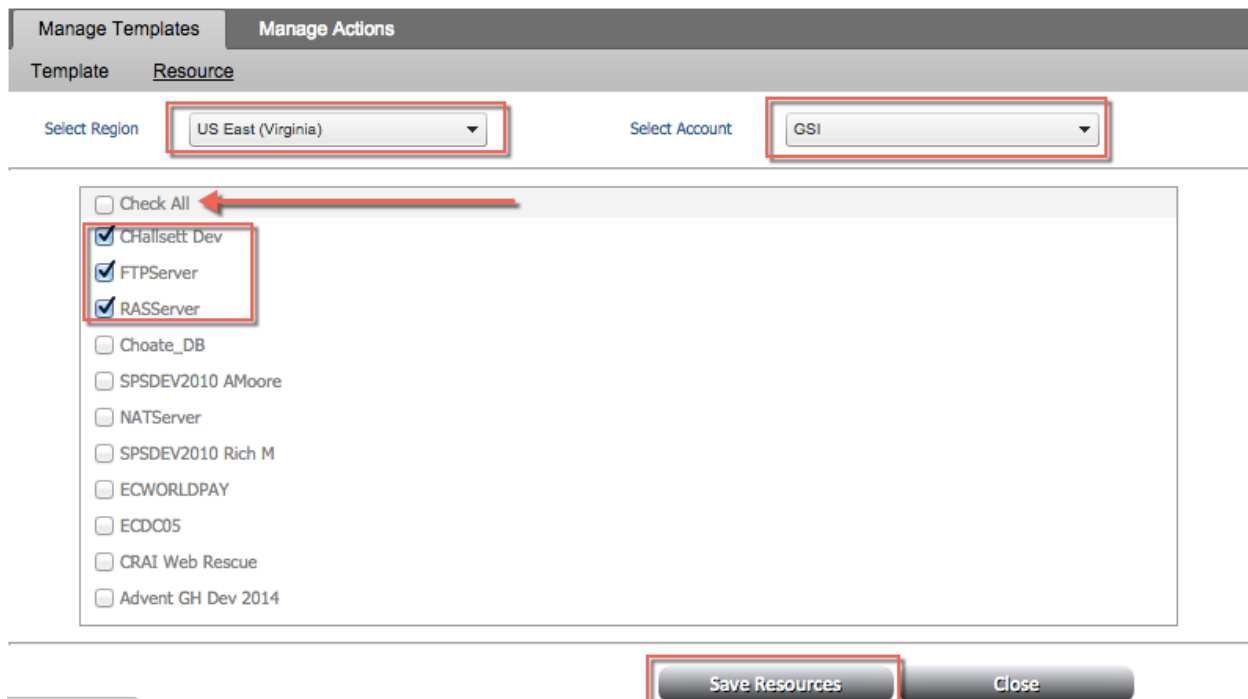
Template Name: Production Backup

Objects Type: EC2 Instances

Save

On the list are the AWS Resources available under each selected AWS account and region. Check AWS objects (either EC2 Instance, EBS Volume or WorkSpace, depending on template type).

To assign all available resources under the given account and region, click Check All. Click Save Resources.



Manage Templates Manage Actions

Template Resource

Select Region US East (Virginia)

Select Account GSI

☐ Check All

☒ CHallsett Dev

☒ FTPServer

☒ RASServer

☐ Choate_DB

☐ SPSDEV2010 AMoore

☐ NATServer

☐ SPSDEV2010 Rich M

☐ ECWORLDPAY

☐ ECDC05

☐ CRAI Web Rescue

☐ Advent GH Dev 2014

Save Resources Close

To remove resource(s) from the template, uncheck it from the list and click Save Resources. You can assign an AWS object from multiple accounts and regions: select a different AWS account or region and follow the same steps as above.

To temporarily suspend any AWS object from execution by template, check Suspend. To resume execution of a suspended AWS object, uncheck Suspend.

Manage existing template

To edit existing template, click Edit in the Scheduler Templates table. The Manage Templates tab will populate allocated actions and resources.

Create New Template		Scheduler Templates				
Name	Type	Total Actions	Total Resources	Action	Edit	Delete
EBS	EBS	1	0	Suspend	Edit	Delete
Production Backup	EC2	2	3	Suspend	Edit	Delete

To delete existing template, click Delete in the Scheduler Templates table. This action will delete the template, including all assigned actions and resources.

Create New Template		Scheduler Templates				
Name	Type	Total Actions	Total Resources	Action	Edit	Delete
EBS	EBS	1	0	Suspend	Edit	Delete
Production Backup	EC2	2	3	Suspend	Edit	Delete

At any time, you can suspend all actions assigned to a template by clicking Suspend in the Scheduler Templates table.

To resume suspended actions, click Resume.

Create New Template		Scheduler Templates				
Name	Type	Total Actions	Total Resources	Action	Edit	Delete
EBS	EBS	1	0	Suspend	Edit	Delete
Production Backup	EC2	2	3	Resume	Edit	Delete

Please note: all actions assigned to the template will be either suspended or resumed.

To suspend execution of scheduled actions for a single AWS object (EC2, EBS, or Workspace) under a template, go to the resource tab, check the Suspend checkbox, and click Save Resource.

Manage Template Resources from EC2 Section

You can suspend, delete, or add EC2 Instance or EBS Volume to template(s) directly within the EC2 section by selecting Schedule Templates from EC2 or EBS Menu.

The new window opens and shows the list of templates you can add EC2 or EBS.

Below that is a list of templates with given EC2 or EBS already associated.

Use that list to delete association or suspend/resume execution of EC2/EBS.

Introduction to Description Templates

Description Template is the template containing certain information related to the given AWS object, including EC2 Instance ID or EBS Volume ID, which can be combined into one string and attached to the description of the snapshot or AMI.

Follow these steps to create Description Template:

Go to the Scheduler Template section by selecting Scheduler Templates from Main Menu. On the Scheduler Templates page, switch to the Description Templates tab. Click Create New Template.

The screenshot displays the 'SCHEDULES TEMPLATES MANAGMENT' interface. At the top, there's a header bar with 'SCHEDULES TEMPLATES MANAGMENT'. Below it, a table titled 'Scheduler Templates' has columns: Name, Type, Total Actions, Total Resources, Action, Edit, and Delete. A message 'No records to display.' is shown below the table. Below the table, there are three tabs: 'Manage Templates', 'Manage Actions', and 'Description Templates'. The 'Description Templates' tab is selected and highlighted with a red box. Below the tabs, there's a 'Create New Template' button, also highlighted with a red box. Below the button, there's a table titled 'Description Templates' with columns: Name, Type, Edit, and Delete. The table contains two rows: 'Volume Temp' with Type 'EBS' and 'EC2 Temp' with Type 'EC2'. Below the table, there's a form with 'Template Name:' and 'Objects Type:' (set to 'EC2 Instances'). There are 'Save' and 'Cancel' buttons. Below the form, there are two sections: 'Available Items' and 'Assigned Items', each with a list box and four arrows (right, left, right-right, left-left) between them. A note at the bottom says 'Appended Timestamp will be in UTC format'.

Enter Template Name: the name appears on the Description Template list, under AMI or Snapshot schedulers.

From the Object Type drop down list, select "EC2 Instance" to create a description template for AMI or EBS Volumes for Snapshot.

Click "Save".

Manage Templates
Manage Actions
Description Templates

Create New Template
Description Templates

Name	Type	Edit	Delete
Volume Temp	EBS	Edit	Delete
EC2 Temp	EC2	Edit	Delete

Template Name:
Objects Type: EC2 Instances

Save
Cancel

Within the Available Items list, you will see option (information) you can add to template. To assign or remove given option to/from template, select the item and click the appropriate arrow on the list.

Template Name:
Objects Type: EC2 Instances

Save
Cancel

Available Items

Assigned Items

InstanceID
InstanceName
TimeStamp

▶
◀
▶▶
◀◀

Appended Timestamp will be in UTC format

To modify or delete template, select either Edit or Delete from the template names table.

Create New Template
Description Templates

Name	Type	Edit	Delete
Volume Temp	EBS	Edit	Delete
EC2 Temp	EC2	Edit	Delete

Template Name:
Objects Type: EC2 Instances

Save
Cancel

Note: the order you assign items to template does not guarantee the same order in the description of AMI or Snapshot.

How to schedule maintenance of Snapshots

Follow these steps to schedule Maintenance (retention period) of the old EBS Snapshots:

Go to EC2 section by selecting EC2 from the Main Menu.

Select AWS account and region of EBS volume to schedule backup.

On the EC2 Instance list, click the black arrow on the left to expand EC2 for the attached EBS.

From the menu, select Schedule Snapshot.

Under the Scheduler Window is the Snapshot Maintenance section, where the following configurations can be set:

The screenshot displays the 'EC2 Scheduler' window. At the top, the title 'EC2 Scheduler' is in a blue bar. Below it, the 'Action' is set to 'Snapshot'. The 'Schedule' section includes 'Occur' set to 'Daily', 'Days' with checkboxes for Mon through Sun, and a 'Time' field with a note: 'Use 24h time format. Based on AWS Region time zone.' The 'Snapshot Options' section has tabs for 'Snapshot' and 'Tags'. Under 'Snapshot', there are fields for 'Description', 'Name', and 'Template' (set to 'None'), each with an optional label. A checkbox 'Copy Snapshot to Different Region' is present, followed by a 'Region' dropdown. The 'Snapshot Maintenance' section, highlighted with a red border, contains a dropdown set to 'Keep All From Last', a numeric input field, a 'Days' dropdown, a 'Save' button, and a help icon. Below this, there is an 'Apply Only to Source Region' dropdown and a final 'Save' button at the bottom right.

Two options define which Snapshots should not be deleted:

Keep All From Last – Keeps all Snapshots created within the last “x” periods (select as hours, days, weeks, months, or years), e.g. to keep all Snapshots created within the last 45 days, this is how your setup appears:

Snapshot Maintenance

Keep All From Last ▼ 45 Days ▼ Save ?

Apply Only to Source Region ▼

Keep One Per Period From Last – Only keeps the last Snapshots created in the given period (hours, days, weeks, months, or years), e.g. to keep one Snapshot per week from the last 8 weeks, this is how your setup appears:

Snapshot Maintenance

Keep One Per Period For Last ▼ 8 Weeks ▼ Save ?

Apply Only to Source Region ▼

To manage more complex needs, you can create multiple maintenances. For example, to setup maintenance to keep all Snapshots from the last 7 days, 1 Snapshot per week from the last 4 weeks, and 1 Snapshot per month from the last 4 months, this is how your setup appears:

Snapshot Maintenance

Keep One Per Period For Last ▼ [] Months ▼ Save ?

Apply Only to Source Region ▼

Type	Value	Period	Edit	Delete
Keep All From Last	7	Days	Edit	Delete
Keep One Per Period For Last	4	Weeks	Edit	Delete
Keep One Per Period For Last	4	Months	Edit	Delete

When you are using cross-region copy snapshot in your scheduler, you have another set of options that allow you to create more complex scenarios. Three options are available on the drop down list that allow you to schedule separate maintenance for source and destination region. These options are:

Apply Only to Source Region –Maintenance is applied only to snapshots in source region

Apply Only to Cross Region – Maintenance is applied only to snapshots in destination region

Apply to Both Regions – Maintenance is applied to both source and destination regions

Snapshot Maintenance

Keep One Per Period For Last Months

When maintenance is running, Snapshots that do not match the scheduled criteria are deleted (except the most recent one) – for security reasons, the last snapshot is never deleted.

Additionally, maintenances scheduled under the EC2 section will delete all snapshots which do not meet the selected criteria, even snapshots created by our system.

To include only snapshots created by our system, use templates. Under the Schedule Snapshot Maintenance action is the checkbox Delete only Snapshots that were created by associate template. To use this feature, both Schedule Snapshot and Schedule Snapshot Maintenance must be associated with the same template.

SCHEDULES TEMPLATES MANAGMENT

Create New Template Scheduler Templates

Name	Type	Total Actions	Total Resources	Action	Edit	Delete
No records to display.						

Manage Templates Manage Actions Description Templates

Name	Edit	Delete
AlwaysOn	Edit	Delete
Ami 2 Maintenance	Edit	Delete
AMI Backup Tags	Edit	Delete
Ami Maintenance	Edit	Delete
snap maintenance	Edit	Delete
Snapshot Backup - Copy	Edit	Delete
workspace	Edit	Delete

Action Type:

Name

Maintenance

Keep All From Last Days

☐ Delete only Snapshots that were created by associate template.

Additionally, templates can be used to apply the same maintenance to multiple EBS volumes.

To learn more about templates, please read: [Introduction to Scheduler Templates](#)

Note: the maintenance feature is only available under Deluxe or higher-rated plans.

How to schedule maintenance of AMIs

Follow these steps to schedule Maintenance (retention period) of the old AMIs (Images):

Go to the EC2 section by selecting EC2 from the Main Menu.
Select AWS account and region of EBS Volume to schedule backup.
From the menu's the EC2 Instance list, select Schedule AMI Backup.

Under Scheduler Window is the AMI Maintenance section, where the following configurations can be made:

AMI Backup Scheduler

Instance: ECGDevServer

Occur: Daily

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Image

Tags

Description: AMI Description [Optional]

Template: None Description Template [Optional]

☐ Copy AMI to Different Region

Region:

AMI Maintenance

Keep All From Last

Days

Save

?

Apply Only to Source Region

☐ Delete AMI Snapshots

Schedule Delete

Save

Two options define which AMI (Images) should not be deleted:

Keep All From Last – Keeps all AMIs created within the last “x” periods (select periods as hours, days, weeks, months, or years), e.g. to keep all AMIs created within the last 45 days, this is how your setup appears:

The screenshot shows the 'AMI Maintenance' configuration window. A red box highlights the 'Keep All From Last' dropdown menu, the input field containing '45', and the 'Days' dropdown menu. Below this, there is a checkbox for 'Apply Only to Source Region' and a checkbox for 'Delete AMI Snapshots'. To the right of the highlighted fields are 'Save' and '?' buttons.

Keep One Per Period From Last – Keeps the last AMI created in the given period (hours, days, weeks, months, or years), e.g. to keep one AMI per week from the last 8 weeks, this is how your setup appears:

The screenshot shows the 'AMI Maintenance' configuration window. A red box highlights the 'Keep One Per Period For Last' dropdown menu, the input field containing '8', and the 'Weeks' dropdown menu. Below this, there is a checkbox for 'Apply Only to Source Region' and a checkbox for 'Delete AMI Snapshots'. To the right of the highlighted fields are 'Save' and '?' buttons.

Create multiple maintenances to manage more complex needs, e.g. to setup maintenance that would keep all AMIs from the last 7 days, 1 AMI per week from the last 4 weeks, and 1 AMI per month from the last 4 months, this is how your setup appears:

The screenshot shows the 'AMI Maintenance' configuration window. A red box highlights a table with three rows of maintenance rules. The table has columns for 'Type', 'Value', 'Period', 'Edit', and 'Delete'. The first row is 'Keep All From Last' with a value of 7 and period of Days. The second row is 'Keep One Per Period For Last' with a value of 4 and period of Weeks. The third row is 'Keep One Per Period For Last' with a value of 4 and period of Months. Above the table, there is a dropdown menu for 'Keep One Per Period For Last', an input field, and a dropdown menu for 'Months'. To the right of these are 'Save' and '?' buttons. Below the table, there is a checkbox for 'Apply Only to Source Region' and a checkbox for 'Delete AMI Snapshots'.

Type	Value	Period	Edit	Delete
Keep All From Last	7	Days	Edit	Delete
Keep One Per Period For Last	4	Weeks	Edit	Delete
Keep One Per Period For Last	4	Months	Edit	Delete

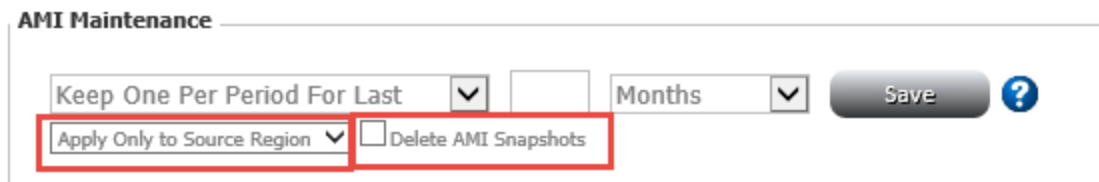
When using cross-region copy Images in your scheduler, another set of options is available allowing creation of more complex scenarios. Three options that allow you to schedule separate maintenance for source and destination regions are available on the drop down list:

Apply Only to Source Region – Maintenance is applied only to AMIs in source region

Apply Only to Cross Region – Maintenance is applied only to AMIs in destination region

Apply to Both Regions – The same maintenance is applied to both source and destination regions

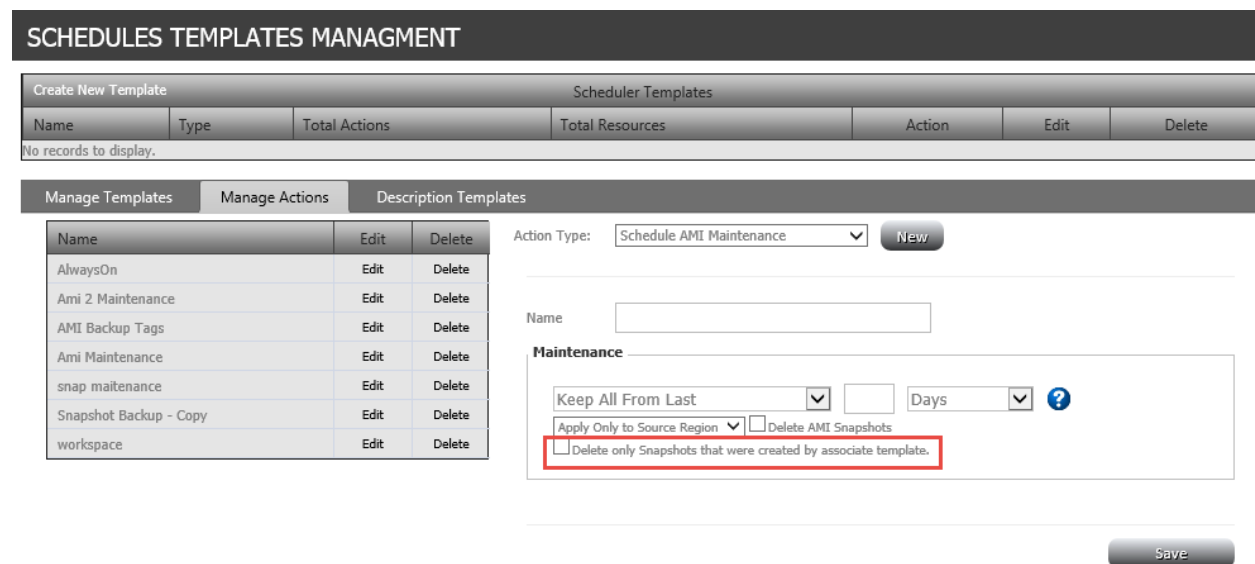
To delete all snapshots associated with AMI, check the Delete AMI Snapshots option.



When the maintenance is running, all AMIs that do not match scheduled criteria are deleted (except the most recent one) – for security reasons, the last AMI is never deleted.

Also, maintenances scheduled under the EC2 section delete all AMIs that do not meet your criteria, including AMIs created by our system.

Use templates to include only AMIs created by our system. Under the Schedule AMI Maintenance action is the checkbox Delete only Snapshots that were created by associate template. To use this feature, both Schedule AMI Backup and Schedule AMI Maintenance must be associated with the same template.



Additionally, templates can be used to apply identical maintenance to multiple EC2 Instances.

To learn more about templates, please read: [Introduction to Scheduler Templates](#)

Note: the maintenance feature is only available under Deluxe or higher-level plans.

How to change EC2 Instance type

Follow these steps to change instance type:

From the Main Menu, select EC2.

Under EC2 Instance list, find the instance to change.

From the menu, select Change Instance Type.

OS	Name	Status	Type	Private IP	Public Address	EC2	Action
Linux	ECGDevServer	stopped	m3.medium	10.12.1.14	54.208.178.9	Start	Menu
Linux	ECGPortalStaging	stopped	m3.medium	10.12.1.20	54.208.8.150	Start	Menu
Linux	ECGWebServer	running	t2.medium	10.12.1.15	54.208.7.27	Stop	Menu
Linux	ECGWarmer	stopped	t1.micro			Start	Menu
Linux	ECSServices	running	t2.medium	10.12.1.30	52.0.114.109	Stop	Menu
Linux	ECPortalServer	running	m3.large	10.12.1.10	54.88.203.181	Stop	Menu

From the drop down list, select the new instance type.

EBS-Optimized – turn on/off EBS optimization for the new instance. This option will be active based on the selected type of EC2 Instance – to read more about EBS-Optimized feature, please visit: <http://docs.aws.amazon.com/AWSEC2/latest/UserGuide/EBSOptimized.html>

Notification – select how you want to be notified about execution of the scheduler. To read more about notification settings, go to: [Email Notification Settings](#)

To make this change immediately, click Change Now.

To make this change based on a schedule, select date and time to activate the change, then click “Save”.

Instance Type Scheduler

Instance Type:

Micro

▼

☐ EBS-Optimized

Days:

☐ Mon
 ☐ Tue
 ☐ Wed
 ☐ Thu
 ☐ Fri
 ☐ Sat
 ☐ Sun

Time:

Use 24h time format. Based on AWS Region time zone.

Important !!! In order to change instance type, the instance needs to be stopped.

Notification:

Use Global Notification Settings

▼

Save

Change Now

You can create multiple schedulers, e.g. schedule the instance to run smaller overnight and larger during the day. Customized scheduling will save costs for underutilized instances.

Instance Type Scheduler

Instance Type:

Micro

▼

☐ EBS-Optimized

Days:

☐ Mon
 ☐ Tue
 ☐ Wed
 ☐ Thu
 ☐ Fri
 ☐ Sat
 ☐ Sun

Time:

Use 24h time format. Based on AWS Region time zone.

Important !!! In order to change instance type, the instance needs to be stopped.

Notification:

Use Global Notification Settings

▼

Instance Type	Days	Hours			
t1.micro	Mo Tu We Th Fr	23:00	Edit	Delete	Suspend
m1.medium	Mo Tu We Th Fr	07:00	Edit	Delete	Suspend

Change Instance Type Scheduled.

Save

Change Now

Introduction to Always On – Monitoring status of EC2 Instance

Elastic Cloud Gate Always On feature allows monitoring of the status of EC2 Instances.

Always On checks the status of the EC2 Instance each minute.

When the EC2 Instance monitoring status is not in Running mode, Always On attempts to start the instance.

Always On can be setup to monitor given instance 24/7 or during certain weekdays or between given hours.

Always On Setup

Follow these steps to setup Always On:

From the Main Menu, select EC2 from the EC2 section.

From EC2 Instance menu, select Schedule Always On.

OS	Name	Status	Type	Private IP	Public Address	EC2	Action
ECGDevServer	stopped	m3.medium	10.12.1.14	54.208.178.9	Start	Menu	
ECGPortalStaging	stopped	m3.medium	10.12.1.20	54.208.8.150	Start	Menu	
ECWebServer	running	t2.medium	10.12.1.15	54.208.7.27	Stop	Menu	
ECGWarmer	stopped	t1.micro			Start	Menu	
ECServices	running	t2.medium	10.12.1.30	52.0.114.109	Stop	Menu	
ECPortalServer	running	m3.large	10.12.1.10	54.88.203.181	Stop	Menu	

- Schedule Start/Stop/Reboot
- Schedule AMI Backup
- View AMI List
- Change Instance Type
- Schedule Always On**
- View Metrics
- Manage Tags
- View CloudTrail
- Scheduler Templates

In the Always On schedule window, check days and enter start and end time for instance monitoring.

Examples:

AlwaysOn Schedule

Select days and time when the instance should to be running.
If you planning run your instance 24/7 leave all empty.

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Starting At: Use 24h time format. Based on AWS Region time zone.

Ending At: Use 24h time format. Based on AWS Region time zone.

Save

- To monitor instance 24/7, leave all options blank.
- To monitor instance every day only between specified hours, leave days unchecked and enter Starting At and Ending At times.

- To monitor instance 24 hours/day only during weekdays, leave Starting At and Ending At blank and check days you want instance monitoring.
- To monitor instance during given weekdays and between certain hours, check days and enter Starting At and Ending At times.

Click Save.

If an EC2 Instance requires more robust flexibility in monitoring (hours/days), you can schedule multiple Always On settings for the same EC2 Instance to meet your needs.

Example: you can create schedules to monitor EC2 instance:

1. Mon-Friday 24h
2. Sat-Sun from 8AM to 8PM

AlwaysOn Schedule

Select days and time when the instance should be running.
If you planning run your instance 24/7 leave all empty.

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Starting At: Use 24h time format. Based on AWS Region time zone.

Ending At: Use 24h time format. Based on AWS Region time zone.

Days	Time			
Mo Tu We Th Fr	24h	Edit	Delete	Suspend
Sa Su	08:00-20:00	Edit	Delete	Suspend

AlwaysOn Scheduled

Save

Always On Updating

To update Always On: click Edit, make necessary changes, click Save.

AlwaysOn Schedule

Select days and time when the instance should be running.
If you planning run your instance 24/7 leave all empty.

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☒ Sat ☒ Sun

Starting At: 08:00 Use 24h time format. Based on AWS Region time zone.

Ending At: 20:00 Use 24h time format. Based on AWS Region time zone.

Days	Time			
Mo Tu We Th Fr	24h	Edit	Delete	Suspend
Sa Su	08:00-20:00	Edit	Delete	Suspend

Save

To delete Always On, click Delete.

AlwaysOn Schedule

Select days and time when the instance should to be running.
If you planning run your instance 24/7 leave all empty.

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Starting At: Use 24h time format. Based on AWS Region time zone.

Ending At: Use 24h time format. Based on AWS Region time zone.

Days	Time			
Mo Tu We Th Fr	24h	Edit	Delete	Suspend
Sa Su	08:00-20:00	Edit	Delete	Suspend

AlwaysOn Scheduled

Save

If you need to stop an EC2 Instance that is monitored by Always On, you can suspend Always On by clicking Suspend.

AlwaysOn Schedule

Select days and time when the instance should to be running.
If you planning run your instance 24/7 leave all empty.

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Starting At: Use 24h time format. Based on AWS Region time zone.

Ending At: Use 24h time format. Based on AWS Region time zone.

Days	Time			
Mo Tu We Th Fr	24h	Edit	Delete	Suspend
Sa Su	08:00-20:00	Edit	Delete	Suspend

AlwaysOn Scheduled

Save

To resume monitoring, click Resume.

AlwaysOn Schedule

Select days and time when the instance should to be running.
If you planning run your instance 24/7 leave all empty.

Days:

☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Starting At:

Use 24h time format. Based on AWS Region time zone.

Ending At:

Use 24h time format. Based on AWS Region time zone.

Days	Time			
Mo Tu We Th Fr	24h	Edit	Delete	Resume
Sa Su	08:00-20:00	Edit	Delete	Suspend

Schedule Suspend

Save

How to change size or type of EBS volume

If you are not an Elastic Cloud Gate member, go to this link to review the 8-step process to expand the EBS volume size:

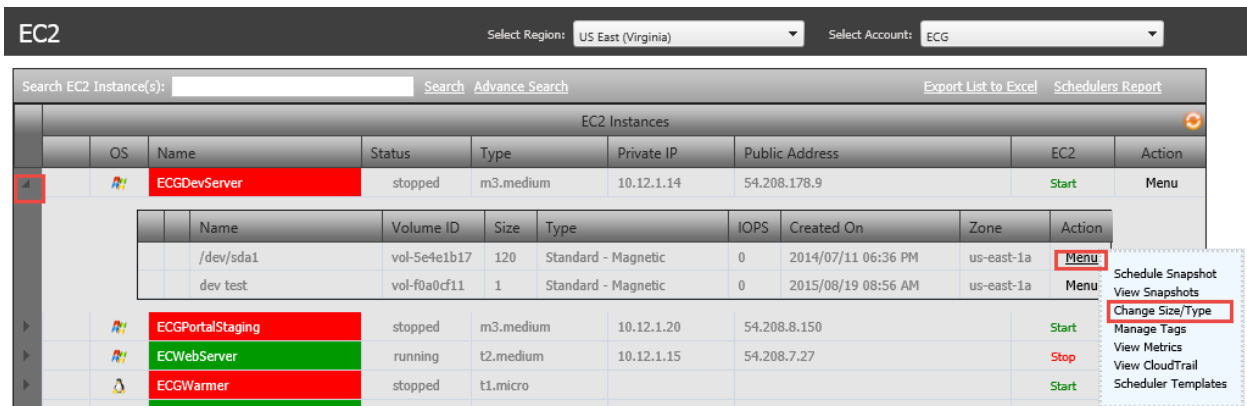
<http://docs.aws.amazon.com/AWSEC2/latest/UserGuide/ebs-expand-volume.html>

For Elastic Cloud Gate members, expanding the EBS volume size requires 2 steps:

From the Main Menu, select EC2.

Click the black arrow to the left of the EC2 instance to expand EBS volumes.

From the menu, select Change Size/Type.



The screenshot shows the AWS Management Console interface for EC2 instances. The top navigation bar includes the 'EC2' label, 'Select Region: US East (Virginia)', and 'Select Account: ECG'. Below the navigation bar, there is a search bar and links for 'Export List to Excel' and 'Schedulers Report'. The main table lists EC2 instances with columns for OS, Name, Status, Type, Private IP, Public Address, EC2, and Action. The 'ECGDevServer' instance is highlighted in red. A context menu is open for this instance, showing options like 'Schedule Snapshot', 'View Snapshots', 'Change Size/Type', 'Manage Tags', 'View Metrics', 'View CloudTrail', and 'Scheduler Templates'. The 'Change Size/Type' option is highlighted with a red box.

OS	Name	Status	Type	Private IP	Public Address	EC2	Action
	ECGDevServer	stopped	m3.medium	10.12.1.14	54.208.178.9	Start	Menu
	ECGPortalStaging	stopped	m3.medium	10.12.1.20	54.208.8.150	Start	
	ECWebServer	running	t2.medium	10.12.1.15	54.208.7.27	Stop	
	ECGWarmer	stopped	t1.micro			Start	

Under “Grow By”, enter the size or percentage to expand volume, e.g. if the current size of the volume is 100GB and you want to expand to 150GB, enter 50GB or 50%.

Type of the volume can be changed by selecting the new type from the drop down list, or leave Use Current Type to maintain the current type.

To apply changes, click Change Size Now.

Volume Grow Scheduler

Current Volume Size: 120GB

Current Volume Type: Standard - Magnetic [iops:0]

Occur: Daily

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Grow by 50 GB

Volume Type: Use Current Type IOPS

☒ Stop instance before change volume size

Important !!! In order to resize root volume, the instance needs to be stopped.

Manual step will be require on the instance site, after EBS volume resized. [See more details here.](#)

We will send you notification email when resize completed so you can login to the instance and finish manual steps.

Save

Change Size Now

To execute changes on a regular basis, schedule changes by selecting Occurrence and Other Time Base options at the top of the windows, then click Save.

Volume Grow Scheduler

Current Volume Size: 120GB

Current Volume Type: Standard - Magnetic [iops:0]

Occur: Daily

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Grow by 50 GB

Volume Type: Use Current Type IOPS

☒ Stop instance before change volume size

Important !!! In order to resize root volume, the instance needs to be stopped.

Manual step will be require on the instance site, after EBS volume resized. [See more details here.](#)

We will send you notification email when resize completed so you can login to the instance and finish manual steps.

Save

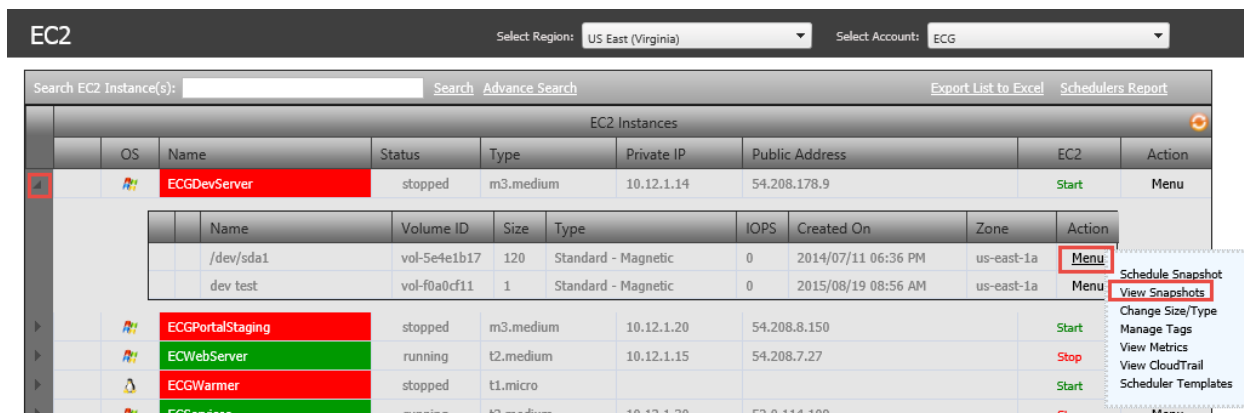
Change Size Now

How to create a new EBS volume from snapshot

From the Main Menu, select EC2.

Click on the black arrow to the left of EC2 Instance to expand EBS volumes.

From the menu, select View Snapshots.

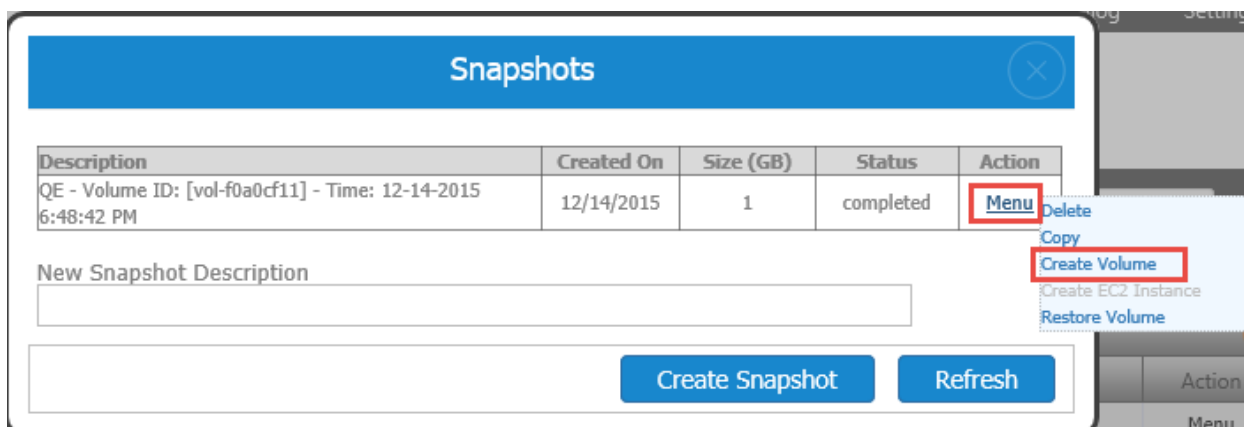


The screenshot shows the AWS Management Console for the EC2 service. At the top, the region is set to 'US East (Virginia)' and the account is 'ECG'. Below the navigation bar, there's a search bar for EC2 instances. A table lists several EC2 instances. The first instance, 'EC2DevServer', is selected, and its context menu is open. The 'View Snapshots' option is highlighted in the menu.

OS	Name	Status	Type	Private IP	Public Address	EC2	Action
Windows	EC2DevServer	stopped	m3.medium	10.12.1.14	54.208.178.9	Start	Menu
Linux	EC2PortalStaging	stopped	m3.medium	10.12.1.20	54.208.8.150	Start	Menu
Linux	EC2WebServer	running	t2.medium	10.12.1.15	54.208.7.27	Stop	Menu
Linux	EC2Warmer	stopped	t1.micro			Start	Menu
Linux	EC2Services	running	t2.medium	10.12.1.30	52.0.114.109	Stop	Menu

Name	Volume ID	Size	Type	IOPS	Created On	Zone	Action
/dev/sda1	vol-5e4e1b17	120	Standard - Magnetic	0	2014/07/11 06:36 PM	us-east-1a	Menu
dev-test	vol-f0a0cf11	1	Standard - Magnetic	0	2015/08/19 08:56 AM	us-east-1a	Menu

In the new window, find the snapshot to create volume and from the menu select Create Volume.



The screenshot shows the AWS Snapshots console. A table lists snapshots. The first snapshot, 'QE - Volume ID: [vol-f0a0cf11] - Time: 12-14-2015 6:48:42 PM', is selected, and its context menu is open. The 'Create Volume' option is highlighted in the menu.

Description	Created On	Size (GB)	Status	Action
QE - Volume ID: [vol-f0a0cf11] - Time: 12-14-2015 6:48:42 PM	12/14/2015	1	completed	Menu

New Snapshot Description

Create Snapshot Refresh

Select region and zone to create the new volume.

Select size and type of new volume, as well as IOPS (when applicable).

Click Create Volume.

Snapshots

Description	Created On	Size (GB)	Status	Action
QE - Volume ID: [vol-f0a0cf11] - Time: 12-14-2015 6:48:42 PM	12/14/2015	1	completed	Menu

Region:US East (Virginia)

Zone:us-east-1a

Volume Size (GB):1

Volume Type:Standard - Magnetic

Create Volume

IOPS

Progress status can be check from Dashboard under 'OnDemand Jobs Status'

Create Snapshot

Refresh

How to launch new EC2 Instance from snapshot

The same task can be accomplished more quickly using Elastic Cloud Gate console:

From the Main Menu, select EC2.

Click the black arrow on the left to expand EBS volume.

Identify root EBS volume and from the menu select View Snapshots.

EC2 console interface showing a list of EC2 instances. The 'ECWebServer' instance is selected, and its root volume 'ECWeb - Root' is expanded. A context menu is open for the volume, showing options like 'View Snapshots'.

OS	Name	Status	Type	Private IP	Public Address	EC2	Action
Windows	ECGDevServer	stopped	m3.medium	10.12.1.14	54.208.178.9	Start	Menu
Windows	ECGPortalStaging	stopped	m3.medium	10.12.1.20	54.208.8.150	Start	Menu
Linux	ECWebServer	running	t2.medium	10.12.1.15	54.208.7.27	Stop	Menu

Name	Volume ID	Size	Type	IOPS	Created On	Zone	Action
ECWeb - Root	vol-736c1a3a	80	Standard - Magnetic	0	2014/06/30 12:14 PM	us-east-1a	Menu

Context menu for 'ECWeb - Root' volume:

- Schedule Snapshot
- View Snapshots
- Change Size/Type
- Manage Tags
- View Metrics
- View CloudTrail
- Scheduler Templates

Under the Snapshot window, find the snapshot to create a new EC2 instance and from the menu select Create EC2 Instance.

Snapshots window showing a table of snapshots. The 'Create EC2 Instance' option is highlighted in the context menu for the first snapshot.

Description	Created On	Size (GB)	Status	Action
Created by CreateImage(i-806102ab) for ami-71a3d81b from vol-736c1a3a	11/14/2015	80	completed	Menu
Created by CreateImage(i-806102ab) for ami-3658eb5e from vol-736c1a3a	10/04/2014	80	completed	Menu

Context menu for the first snapshot:

- Delete
- Copy
- Create Volume
- Create EC2 Instance
- Restore Volume

New Snapshot Description:

Create Snapshot Refresh

Set EC2 configuration:

1. Enter name
2. Select region, zone, and VPC
3. Select instance type
4. Select key pair

EC2 Instance
✕

EC2 Settings

Instance Name:	<input style="width: 90%;" type="text"/>	
Region:	US East (Virginia)	▼
Zone:	us-east-1a	▼
VPC:	No Vpc	▼
Subnet:	<input style="width: 90%;" type="text"/>	▼
Instance Type:	M3 Medium	▼
Key Pair:	None	▼

Select what AMI used as the base for the new EC2 Instance ?

☒ Create new AMI from existing EC2 Instance
☐ Use the same AMI that was selected to create original EC2 Instance
☐ Use existing AMI as the base

AMIs in Source Region

Select Image
▼

AMIs in Destination Region

▼

The new instance will be left in shutdown state with no attached security group

Private IP:

Root Volume Size (GB):

Progress status can be check from Dashboard under 'OnDemand Jobs Status'

Launch

Back To List

Select AMI to use as the base, from the following options:

1. Create new AMI from the existing EC2 instance – Take a new AMI from the existing EC2 instance, which is used as the base for the new one.
2. Use the same AMI that was selected to create original EC2 instance – Use the same AMI that was chosen when you built the current instance.
3. Use existing AMI as the base – Choose existing AMI, either in source or destination region (if you are planning to launch new instance in different region), to use as the base

Additionally, you can specify private IP and/or new size of the root volume.
Click Launch.

EC2 Instance

EC2 Settings

Instance Name:

Region:

US East (Virginia)

Zone:

us-east-1a

VPC:

No Vpc

Subnet:

Instance Type:

M3 Medium

Key Pair:

None

Select what AMI used as the base for the new EC2 Instance

☒ Create new AMI from existing EC2 Instance

☐ Use the same AMI that was selected to create original EC2 Instance

☐ Use existing AMI as the base

AMIs in Source Region

AMIs in Destination Region

Select Image

The new instance will be left in shutdown state with no attached security group

Private IP:

Root Volume Size (GB):

80

Progress status can be check from Dashboard under 'OnDemand Jobs Status'

Launch

Back To List

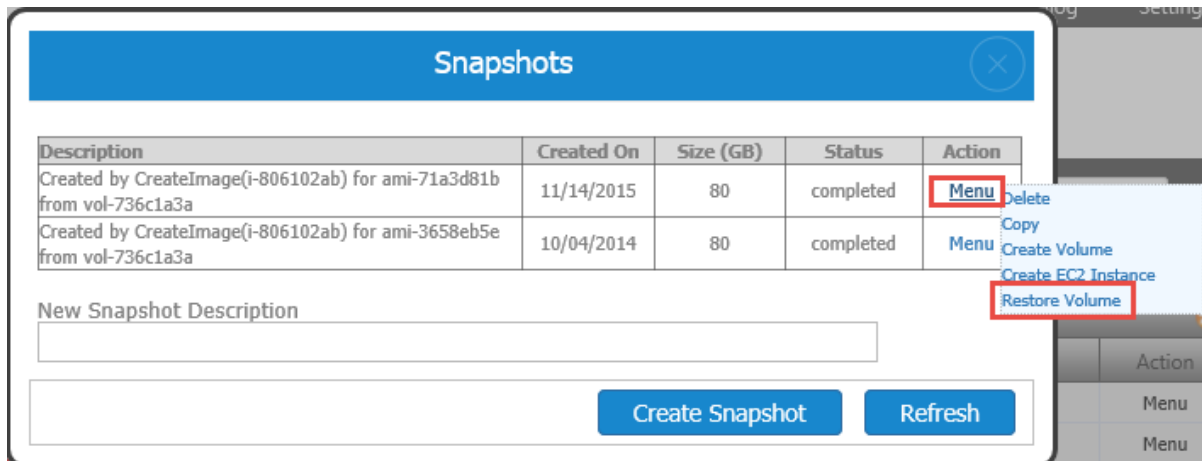
How to restore EBS volume from snapshot

Elastic Cloud Gate members have a quicker way to restore EBS volume:

From the Main Menu, select EC2 from the EC2 section.

Click on the black arrow to the left to expand EBS volume list.

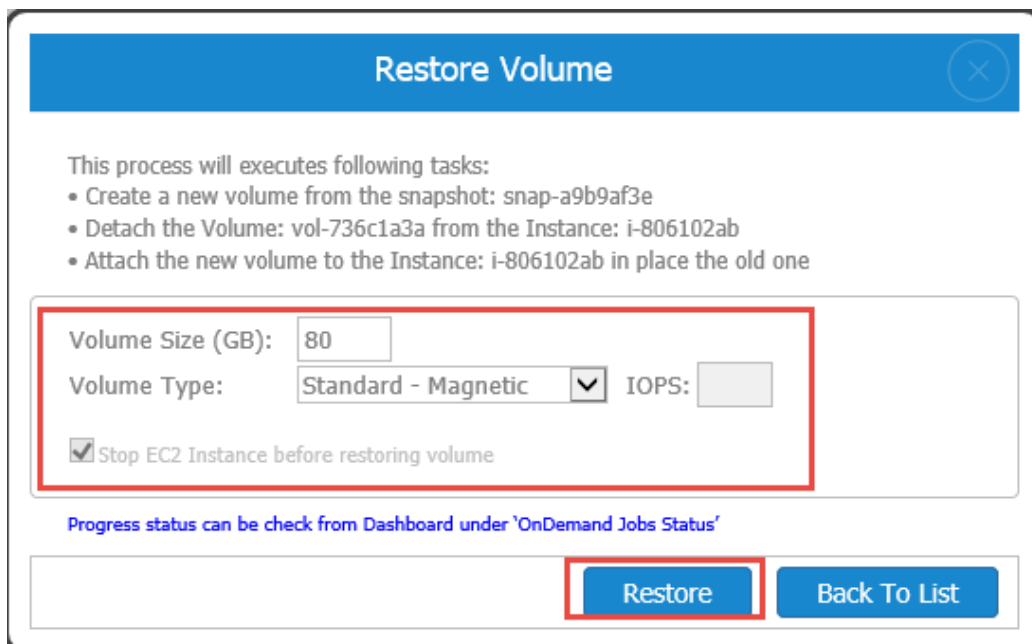
From the menu, select View Snapshot.



In the new windows, find the snapshot to restore volume and from the menu select Restore Volume.

As an option, you can enter new size or type of the EBS volume.

Click Restore.



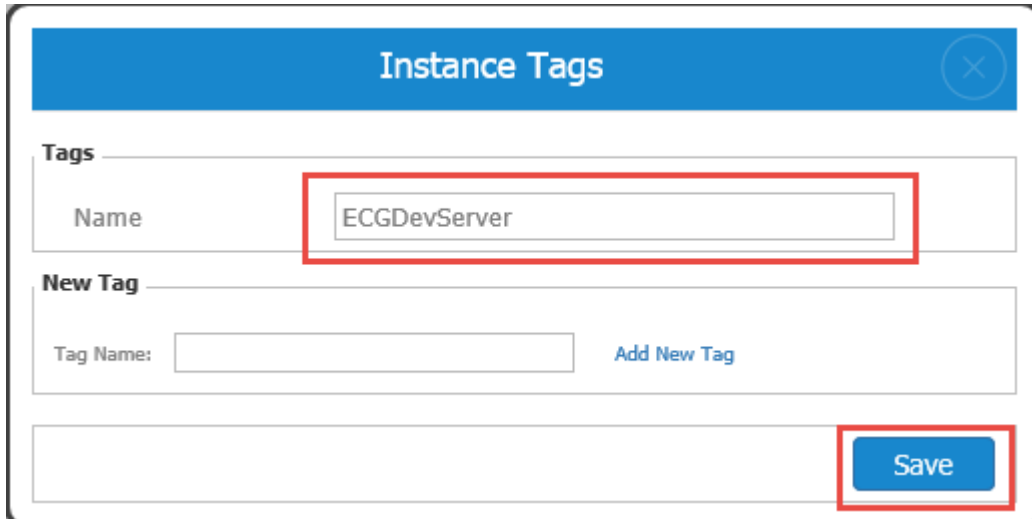
Note: if the restored EBS volume is the root volume, the underlining EC2 Instance will be stopped for the duration of time spent replacing the volume.

How to add/modify tags of EC2 Instance

Follow these steps to add or modify EC2 Instance tags:

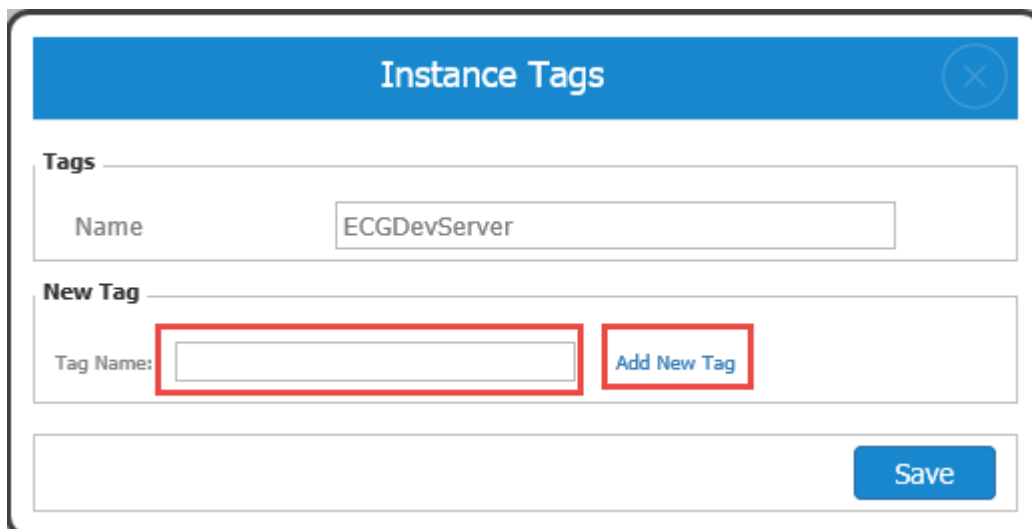
From the Main Menu, select EC2.

Under the menu's EC2 Instance list, select Manage Tags.



The screenshot shows a dialog box titled "Instance Tags" with a close button (X) in the top right corner. Below the title bar, there is a section labeled "Tags" with a text input field containing "ECGDevServer". Below this, there is a section labeled "New Tag" with a "Tag Name:" label and an empty text input field, followed by a blue "Add New Tag" button. At the bottom right of the dialog, there is a blue "Save" button. Red boxes highlight the "ECGDevServer" text field and the "Save" button.

To modify the value of the existing tag, enter new value in the text box and click Save.
To add a new tag, enter tag name and click Add New Tag. The new tag appears on the list of tags, where you can then modify its value.



The screenshot shows the same "Instance Tags" dialog box. In this view, the "Tag Name:" text input field in the "New Tag" section is highlighted with a red box, along with the blue "Add New Tag" button. The "Name" field still contains "ECGDevServer", and the "Save" button remains at the bottom right.

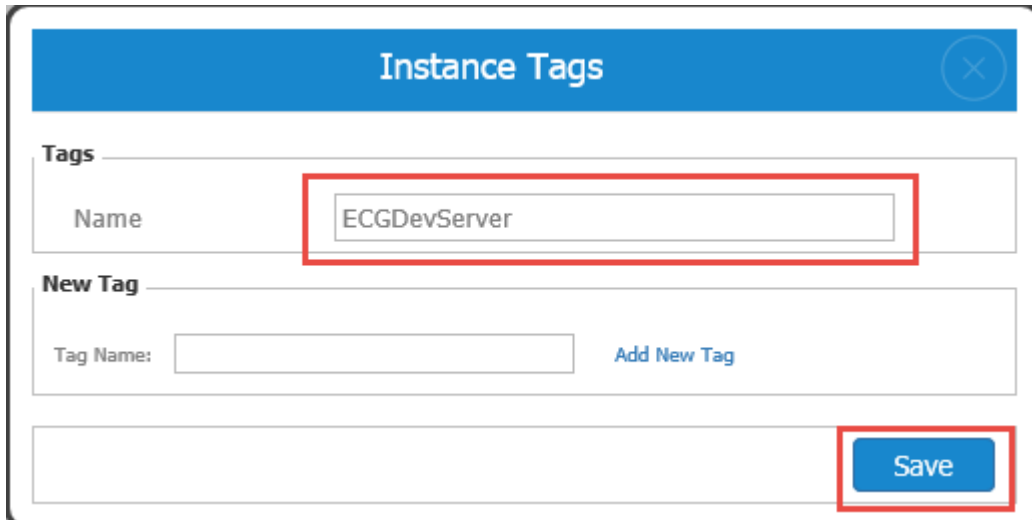
How to add/modify tags of EBS Volume

Follow these steps to add or modify EBS volume tags:

From the Main Menu, select EC2.

Click the black arrow on the left to expand the EC2 Instance's EBS volumes.

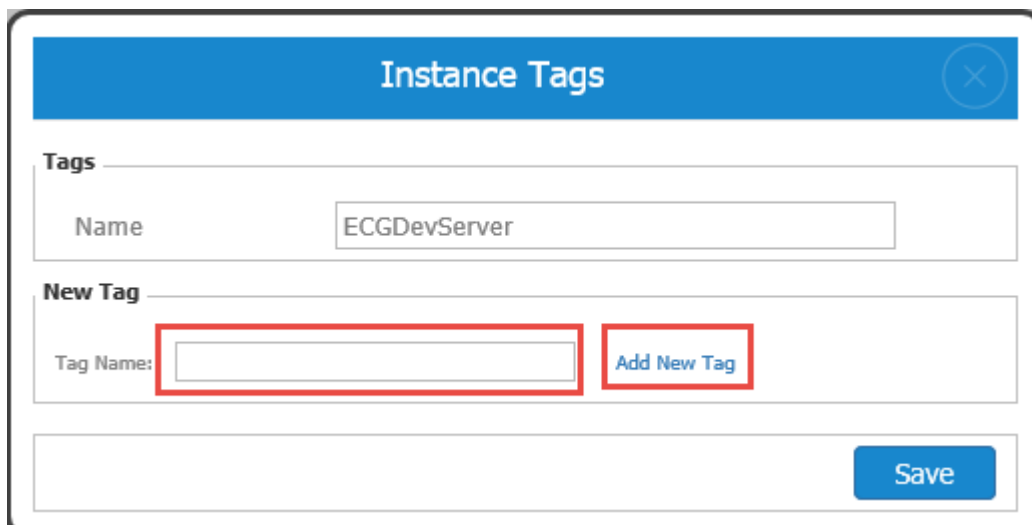
From the EBS menu, select Manage Tags.



The screenshot shows a dialog box titled "Instance Tags" with a close button (X) in the top right corner. Below the title bar, there is a section labeled "Tags" with a text input field containing "ECGDevServer". Below this, there is a section labeled "New Tag" with a "Tag Name:" label and an empty text input field, followed by a blue "Add New Tag" button. At the bottom right of the dialog, there is a blue "Save" button. Red rectangular boxes highlight the "ECGDevServer" text field and the "Save" button.

To modify the value of the existing tag, enter new value in the text box and click Save.

To add a new tag, enter tag name and click Add New Tag; the new tag appears on the list of tags, where you can then modify its value.



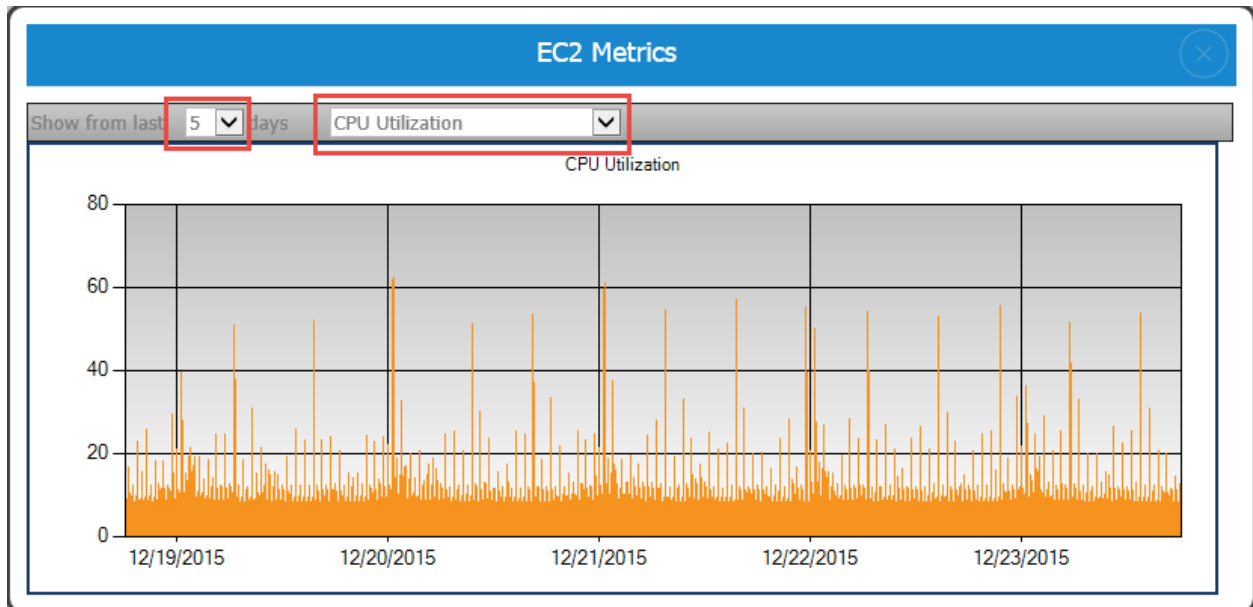
This screenshot is similar to the previous one, showing the "Instance Tags" dialog box. The "Name" field still contains "ECGDevServer". In the "New Tag" section, the "Tag Name:" label is followed by an empty text input field and a blue "Add New Tag" button. Red rectangular boxes highlight the empty "Tag Name" input field and the "Add New Tag" button. The "Save" button at the bottom right is also visible.

View metrics of EC2 Instance

Follow these steps to view EC2 Instance metrics:

From the Main Menu, select EC2.

Under EC2 Instance list from the menu, select View Metrics.



In the metric window are the following options:

- Show from last x days – Change the range of days to view selected metric
- List of metrics that are applied to EC2 instance – To view chart for a specific metric, select metric name from the drop down list

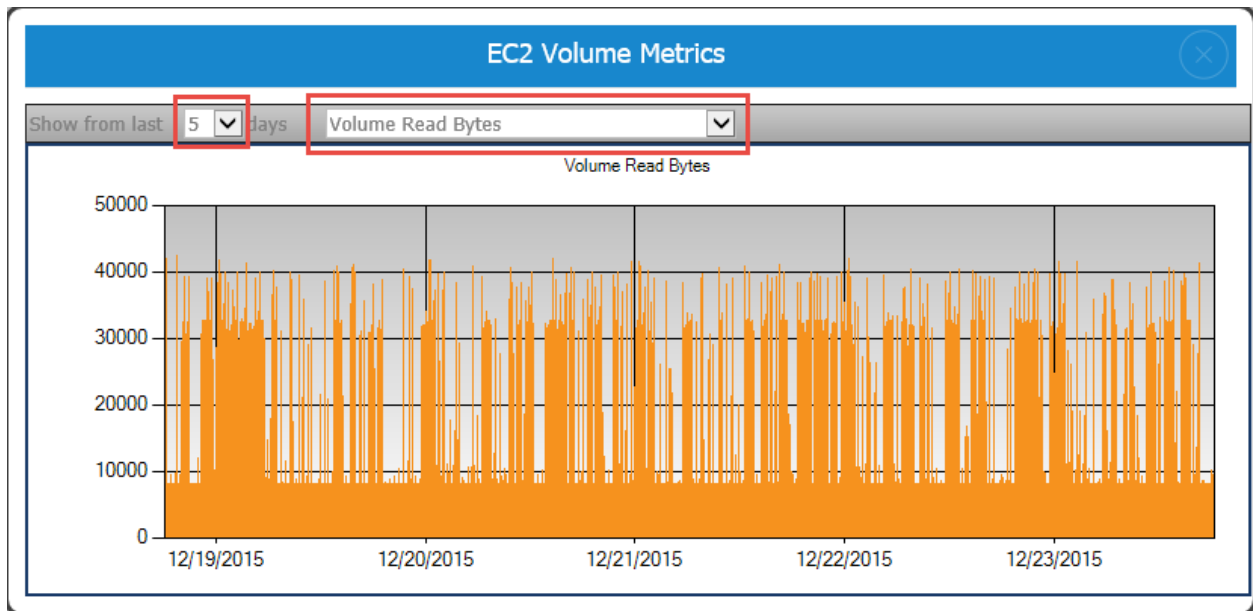
View metrics of EBS Volume

Follow these steps to view EBS volume metrics:

From the Main Menu, select EC2.

Click the black arrow on the left to expand the EC2 Instance's EBS volumes.

From the EBS menu, select View Metrics.



In the metric window are the following options:

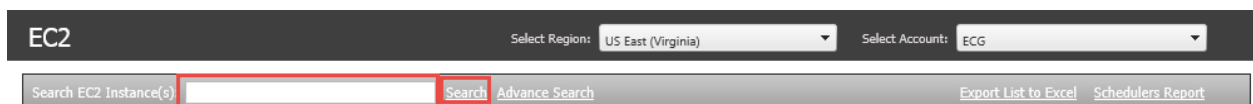
- Show from last x days – Change the range of days to view selected metric
- List of metrics that are applied to EBS volume – To view chart for a specific metric, select metric name from the drop down list

Search EC2 Instance

When many EC2 Instances are running, finding one to take specific action on can be difficult.

Under ECG portal is the option to search instances by numerous criteria.

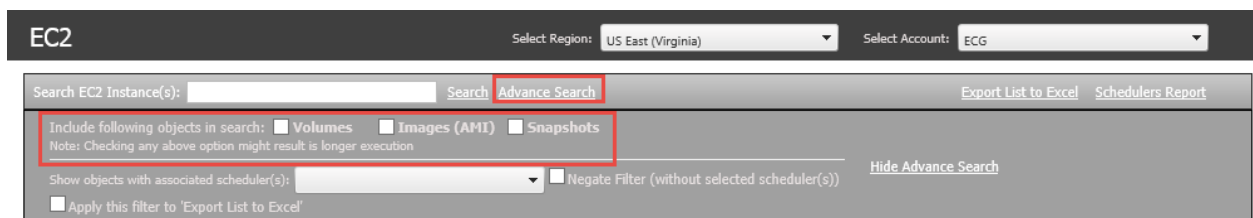
To search for a particular instance, from the Main Menu select EC2.



The screenshot shows the top navigation bar with 'EC2' selected. Below it, there are dropdown menus for 'Select Region: US East (Virginia)' and 'Select Account: ECG'. A search bar labeled 'Search EC2 Instance(s):' is highlighted with a red box, followed by a 'Search' button and a link to 'Advance Search'. To the right are links for 'Export List to Excel' and 'Schedulers Report'.

At the top of all EC2 Instances is the box Search EC2 Instance(s). Use this box to search for Instances by:

- a. Name
- b. Public IP (EIP)
- c. Local IP
- d. DNS Name
- e. Instance ID



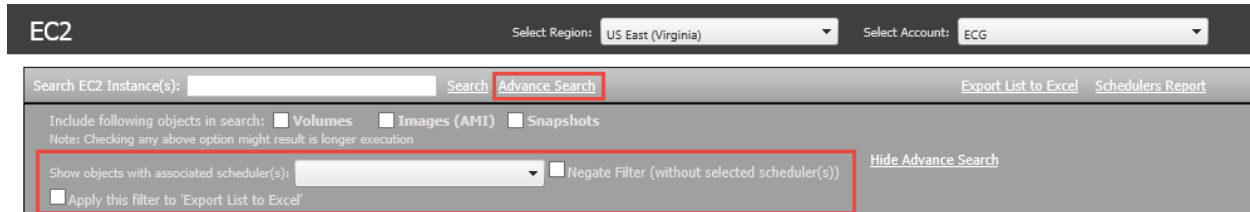
This screenshot shows the 'Advance Search' panel expanded. It includes checkboxes for 'Include following objects in search: Volumes, Images (AMI), Snapshots'. A note states: 'Note: Checking any above option might result in longer execution'. There is a dropdown for 'Show objects with associated scheduler(s):' and a checkbox for 'Negate Filter (without selected scheduler(s))'. A 'Hide Advance Search' link is also present. At the bottom, there is a checkbox for 'Apply this filter to "Export List to Excel"'.

You can also search using advanced options: to do so, click Advance Search.

The expanded panel provides access to the following options:

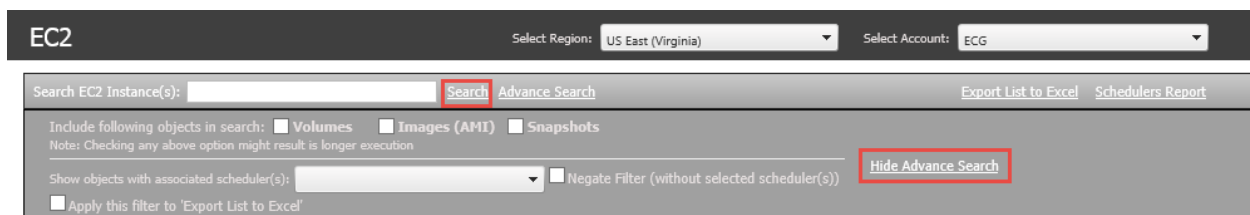
1. Volumes – When checked, Instances are searched by:
 - a. Attach EBS Volume name
 - b. Attach EBS Volume ID
2. Images (AMI) – When checked, Instances are searched by:
 - a. Image ID
 - b. Image description
 - c. Image name
 - d. Snapshot ID from the root EBS of image
3. Snapshots – When checked (Volumes checked also), Instances are searched by:
 - a. Snapshot ID
 - b. Snapshot description
 - c. Snapshot name

Additionally, instances and/or volumes can be filtered by scheduled action. Under Advance Search, expand the Show objects with associated scheduler(s) list and check actions. If you want to reverse the filter (meaning show objects that do not have scheduled action) check the Negate Filter checkbox.



The screenshot shows the EC2 console interface. At the top, there's a header with 'EC2', 'Select Region: US East (Virginia)', and 'Select Account: ECG'. Below this is a search bar with 'Search EC2 Instance(s):' and buttons for 'Search' and 'Advance Search'. The 'Advance Search' button is highlighted with a red box. Below the search bar, there's a section for filtering objects. It includes checkboxes for 'Volumes', 'Images (AMI)', and 'Snapshots'. A note states: 'Note: Checking any above option might result in longer execution'. Below this, there's a dropdown menu for 'Show objects with associated scheduler(s):' and a checkbox for 'Negate Filter (without selected scheduler(s))'. The 'Negate Filter' checkbox is highlighted with a red box. There's also a checkbox for 'Apply this filter to "Export List to Excel"'. A 'Hide Advance Search' link is visible on the right side of the panel.

Enter your search criteria and click Search.

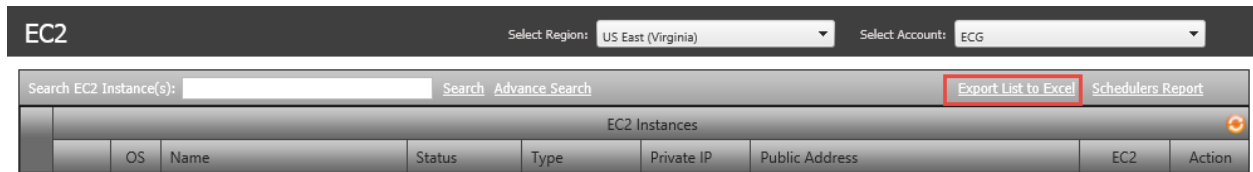


The screenshot shows the EC2 console interface with the 'Advance Search' panel collapsed. The 'Search' button is highlighted with a red box. The 'Hide Advance Search' link is highlighted with a red box. The rest of the interface remains the same as in the previous screenshot.

To hide the Advance Search panel, click Hide Advance Search.

How to Export list of EC2 Instances to Excel file

To export a list of all Instances with details, go to the EC2 section and at the top click Export List to Excel.

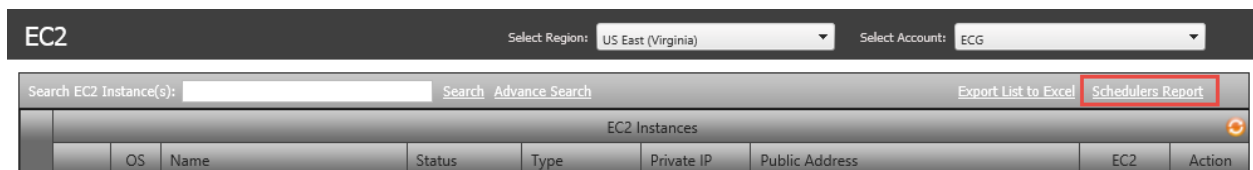


Detailed information about Instances is exported as a csv file. Information includes:

- a. Instance name
- b. Instance ID
- c. Instance type
- d. Instance Image ID
- e. VPC information
- f. IP addresses
- g. Information about attached EBS volumes
- h. Information regarding Instance and EBS volumes scheduled backup

How to export detail information about EC2 schedulers

To export detail information about EC2 schedulers, from the Main Menu select EC2. Under EC2 section, click Schedulers Report at the top of the EC2 list.



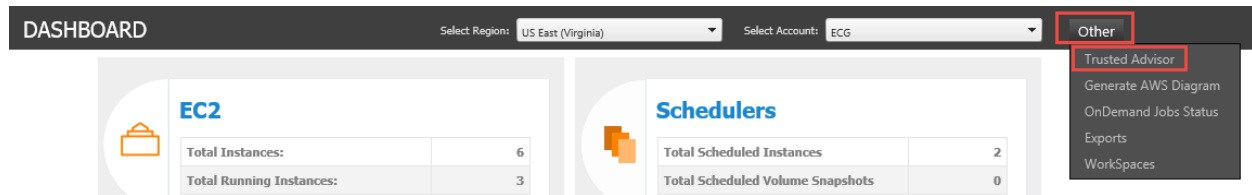
Exported excel file contains all EC2 Instances and attached EBS volumes, along with all actions scheduled for given EC2 or EBS.

When the action is scheduled using a template, the name of the template is also shown.

Review AWS Trusted Advisor

To review AWS Trusted Advisor, go to the ECG portal Dashboard.

From the Other menu located on the right side of the navigation panel, select Trusted Advisor.



The Trusted Advisor panel opens above the Dashboard tails.

To close the Trusted Advisor panel, click Hide Trusted Advisor.

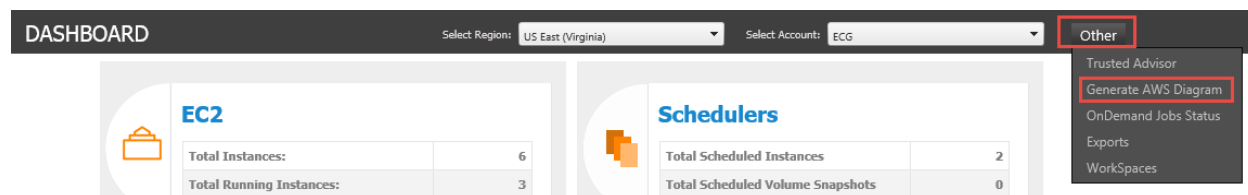
The screenshot shows the AWS Trusted Advisor panel. At the top, there's a navigation bar with tabs: 'Cost Optimizing', 'Security', 'Fault Tolerance', and 'Performance'. On the right, there's a button labeled 'Hide Trusted Advisor'. Below the navigation bar, there are several recommendation cards. Each card has a title, a description, a 'Show more' link, and a 'Show Details' link. The cards are: 1. 'Low Utilization Amazon EC2 Instances' (Warning icon) - Checks the Amazon Elastic Compute Cloud (Amazon EC2) instances that were running at any time during the last 14 days and alerts you if the daily CPU utilization was 10% or less and network I/O was 5 MB or less on 4 or more days. Updated: 2015-12-23 11:56:31. 2. 'Idle Load Balancers' (Warning icon) - Checks your Elastic Load Balancing configuration for load balancers that are not actively used. Updated: 2015-12-23 11:55:58. 3. 'Underutilized Amazon EBS Volumes' (Warning icon) - Checks Amazon Elastic Block Store (Amazon EBS) volume configurations and warns when volumes appear to be underused. Updated: 2015-12-23 11:58:14. 4. 'Unassociated Elastic IP Addresses' (Warning icon) - Checks for Elastic IP addresses (EIPs) that are not associated with a running Amazon Elastic Compute Cloud (Amazon EC2) instance. Updated: 2015-12-23 11:56:01. 5. 'Amazon RDS Idle DB Instances' (Checkmark icon) - Checks the configuration of your Amazon Relational Database Service (Amazon RDS) for any DB instances that appear to be idle. Updated: 2015-12-23 11:56:03. 6. 'Amazon Route 53 Latency Resource Record Sets' (Checkmark icon) - Checks for Amazon Route 53 latency record sets that are configured inefficiently. Updated: 2015-12-23 11:56:20. 7. 'Amazon EC2 Reserved Instances Optimization' (Checkmark icon) - Checks your Amazon Elastic Compute Cloud (Amazon EC2) computing consumption history and calculates an optimal number of Partial Upfront Reserved Instances. Updated: 2015-12-23 11:55:59.

Generate AWS Diagram

Go to the ECG portal Dashboard.

From the Other menu located on the right side of the navigation panel, select Generate AWS Diagram.

A png file with the diagram of your AWS network will automatically download.



Searching and filtering Snapshots

Over time, the amount of snapshots generated under your AWS account will typically number in the hundreds.

ECG portal makes it easier to navigate these snapshots, using Filter and Search options.

To review all snapshots from the Main Menu, select Snapshots.

Filtering

To filter snapshots, from the navigation menu chose one of these options:

1. Storage Gateway Snapshot – Shows only snapshots created from the volume(s) attached to storage gateway
2. Without Existing Volume – Shows snapshots created from the volume that no longer exists
3. With Existing Volume – Shows snapshots created from still existing volume, regardless of attachment to any EC2 Instance
4. With Existing Volume Attached – Shows snapshots created from still existing volume and attached to an EC2 Instance
5. With Existing Volume Detached – Shows snapshots created from still existing volumes but not attached to any EC2 Instance
6. Attached to AMI – Shows only snapshots part of image (AMI)

Additionally, when the checkbox Show Snapshot Details (Instance and Volume name) is checked, information about EC2 Instances and EBS volumes is shown along with snapshot details.

To apply selected filter criteria, click Filter.

SNAPSHOTS

Select Region: US East (Virginia)

Select Account: ECG

☐ Show Snapshots Details (Instance and Volume name)

All

Filter

Snapshots Maintenance

☐ Include Instances and Volumes in search

All

Storage Gateway Snapshots

Without Existing Volume

With Existing Volume

With Existing Volume Attached

With Existing Volume Detached

Attached to AMI

Search

Name	Description	Instance Name	Volume Name	Attachment	Created On	Vol. Size	Action
	QE - Volume ID: [vol-f0a0cf11] - Tr				12/14/2015	1	Menu
	Created by CreateImage(i-806102a736c1a3a				11/14/2015	80	Menu

Searching

To search specific snapshot(s) in the search box, enter your criteria and click Search.

You can search snapshots by:

1. Description
2. Name
3. Snapshot ID
4. Volume ID

Additionally, when Include Instances and Volumes search is checked, you can also search by:

5. Attachment
6. Instance Name
7. Instance ID
8. Volume Name

SNAPSHOTS

Select Region: US East (Virginia)

Select Account: ECG

☐ Show Snapshots Details (Instance and Volume name)

All

Filter

Snapshots Maintenance

☐ Include Instances and Volumes in search

Search

Name	Description	Instance Name	Volume Name	Attachment	Created On	Vol. Size	Action
------	-------------	---------------	-------------	------------	------------	-----------	--------

Exporting

At any time, you can export all snapshots currently listed in the table to csv file: click the export icon located on the right hand site of the table header.

SNAPSHOTS

Select Region: US East (Virginia)

Select Account: ECG

☐ Show Snapshots Details (Instance and Volume name)

All

Filter

Snapshots Maintenance

☐ Include Instances and Volumes in search

Search

Name	Description	Instance Name	Volume Name	Attachment	Created On	Vol. Size	Action
------	-------------	---------------	-------------	------------	------------	-----------	--------

How to copy snapshots to different AWS Region

You can copy snapshot to a different region under EC2 or Snapshot section.

Follow these steps to copy Snapshot under EC2 section:

From the Main Menu, select EC2.

Click the black arrow on the left to expand volumes for a given EC2 Instance.

From the EBS volume menu, select View Snapshots.

The screenshot shows the AWS Management Console EC2 page. At the top, there are dropdowns for 'Select Region: US East (Virginia)' and 'Select Account: ECG'. Below these is a search bar and buttons for 'Search', 'Advance Search', 'Export List to Excel', and 'Schedulers Report'. The main table lists EC2 instances. The first instance, 'ECGDevServer', is highlighted in red. Its 'dev test' volume is expanded, showing a table of volumes. The 'dev test' volume is highlighted in red, and its 'View Snapshots' option is highlighted in the action menu. The action menu also includes 'Schedule Snapshot', 'Change Size/Type', 'Manage Tags', 'View Metrics', 'View CloudTrail', and 'Scheduler Templates'.

OS	Name	Status	Type	Private IP	Public Address	EC2	Action
Windows	ECGDevServer	stopped	m3.medium	10.12.1.14	54.208.178.9	Start	Menu
Linux	ECGPortalStaging	stopped	m3.medium	10.12.1.20	54.208.8.150	Start	Menu
Linux	ECWebServer	running	t2.medium	10.12.1.15	54.208.7.27	Stop	Menu
Linux	ECGWarmer	stopped	t1.micro			Start	Menu
Linux	ECServices	running	t2.medium	10.12.1.30	52.0.114.109	Stop	Menu

Name	Volume ID	Size	Type	IOPS	Created On	Zone	Action
/dev/sda1	vol-5e4e1b17	120	Standard - Magnetic	0	2014/07/11 06:36 PM	us-east-1a	Menu
dev test	vol-f0a0cf11	1	Standard - Magnetic	0	2015/08/19 08:56 AM	us-east-1a	Menu

In the Snapshot window, identify the snapshot you want to copy and from the menu select Copy.

The screenshot shows the AWS Management Console Snapshots page. At the top, there is a blue header with the word 'Snapshots'. Below this is a table of snapshots. The first snapshot, 'QE - Volume ID: [vol-f0a0cf11] - Time: 12-14-2015 6:48:42 PM', is highlighted. Its 'Menu' option is highlighted, and the 'Copy' option is highlighted in the action menu. The action menu also includes 'Delete', 'Create Volume', 'Create EC2 Instance', and 'Restore Volume'. Below the table is a 'New Snapshot Description' field and buttons for 'Create Snapshot' and 'Refresh'.

Description	Created On	Size (GB)	Status	Action
QE - Volume ID: [vol-f0a0cf11] - Time: 12-14-2015 6:48:42 PM	12/14/2015	1	completed	Menu

New Snapshot Description

Create Snapshot Refresh

Select destination region.

Enter snapshot description.

Click Copy.

Snapshots

✕

Description	Created On	Size (GB)	Status	Action
QE - Volume ID: [vol-f0a0cf11] - Time: 12-14-2015 6:48:42 PM	12/14/2015	1	completed	Menu

Region: US East (Virginia) ▼

Description:

Copy

Progress status can be check from Dashboard under 'OnDemand Jobs Status'

Create Snapshot

Refresh

Follow these steps to copy snapshot under Snapshot section:

From the Main Menu, select Snapshots.

In the snapshot list, identify snapshot to copy from the menu, then select Copy.

SNAPSHOTS

Select Region: US East (Virginia)

Select Account: ECG

Show Snapshots Details (Instance and Volume name)

All

Filter

Snapshots Maintenance

Include Instances and Volumes in search

Search

Snapshots

Name	Description	Instance Name	Volume Name	Attachment	Created On	Vol. Size	Action
	QE - Volume ID: [vol-f0a0cf11] - Time: 12-14-2015 6:48:42 PM				12/14/2015	1	Menu
	Created by CreateImage(i-806102ab) for ami-71a3d81b from vol-736c1a3a				11/14/2015	80	Menu
	Created by CreateImage(i-8d8875ef) for ami-53a8d339 from vol-				11/14/2015	100	Menu

Select destination region.

Enter snapshot description.

Click Copy.

Copy Snapshot Between Regions

✕

Region: US East (Virginia) ▼

Description:

Copy

How to add/modify tags of snapshot

Follow these steps to modify snapshot tags:

From the Main Menu, select Snapshots.

In the snapshot list, identify snapshot to add/modify tags from the menu, then select Tags.

SNAPSHOTS

Select Region: US East (Virginia)

Select Account: ECG

☐ Show Snapshots Details (Instance and Volume name)

All

Filter

Snapshots Maintenance

☐ Include Instances and Volumes in search

Search

Snapshots

Name	Description	Instance Name	Volume Name	Attachment	Created On	Vol. Size	Action
	QE - Volume ID: [vol-f0a0cf11] - Time: 12-14-2015 6:48:42 PM				12/14/2015	1	Menu
	Created by CreateImage(i-806102ab) for ami-71a3d81b from vol-736c1a3a				11/14/2015	80	Menu
	Created by CreateImage(i-8d8875ef) for ami-53a8d339 from vol-				11/14/2015	100	Menu

Delete

Tags

Copy

View current tags with value under the tag section. To modify value of the tag, enter new value and click Save.

AWS Snapshot Tags

Tags

Name

New Tag

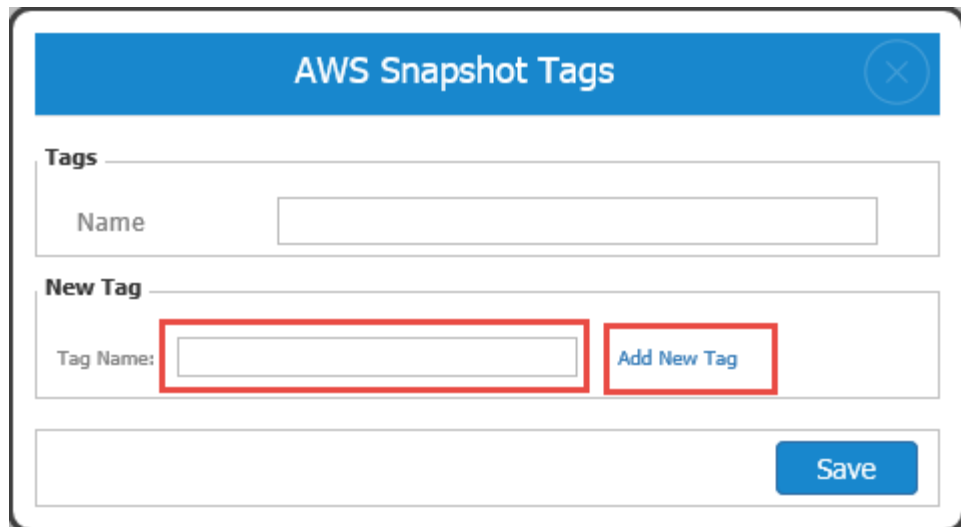
Tag Name:

Add New Tag

Save

To add new tag, under the New Tag section enter new tag name and click Add New Tag. The new tag appears under the tag section and the value can be entered.

After you enter new tag value, click Save.



AWS Snapshot Tags

Tags

Name

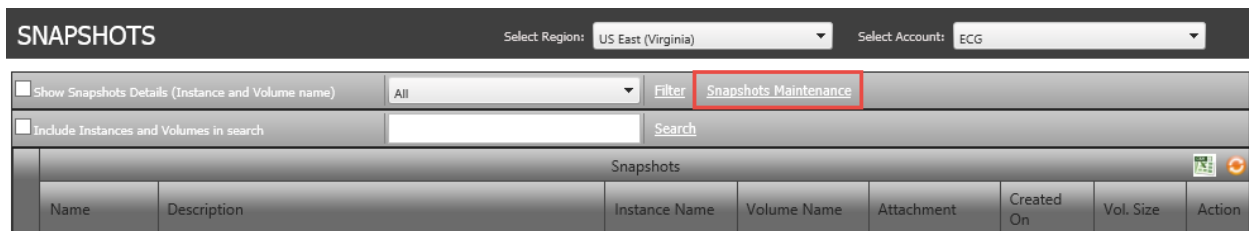
New Tag

Tag Name: **Add New Tag**

Save

How to delete all snapshots from given EBS volume

To delete all snapshots at once from a single volume, from the Main Menu select Snapshots. Click the Snapshot Maintenance option, located above the snapshots list.



SNAPSHOTS

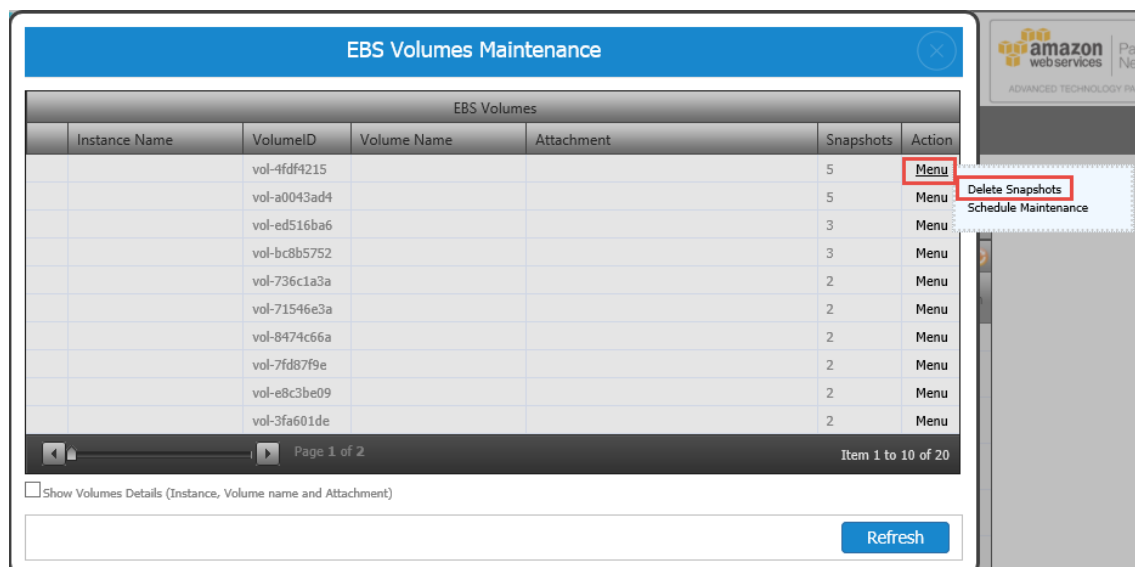
Select Region: **US East (Virginia)** Select Account: **ECG**

☐ Show Snapshots Details (Instance and Volume name) **All** **Filter** **Snapshots Maintenance**

☐ Include Instances and Volumes in search **Search**

Name	Description	Instance Name	Volume Name	Attachment	Created On	Vol. Size	Action
------	-------------	---------------	-------------	------------	------------	-----------	--------

In the new window, identify the EBS volume to delete all snapshots from. From the menu select Delete Snapshots.



EBS Volumes Maintenance

EBS Volumes					
Instance Name	VolumeID	Volume Name	Attachment	Snapshots	Action
	vol-4fdf4215			5	Menu
	vol-a0043ad4			5	Menu
	vol-ed516ba6			3	Menu
	vol-bc8b5752			3	Menu
	vol-736c1a3a			2	Menu
	vol-71546e3a			2	Menu
	vol-8474c66a			2	Menu
	vol-7fd87f9e			2	Menu
	vol-e8c3be09			2	Menu
	vol-3fa601de			2	Menu

Page 1 of 2 Item 1 to 10 of 20

☐ Show Volumes Details (Instance, Volume name and Attachment)

Refresh

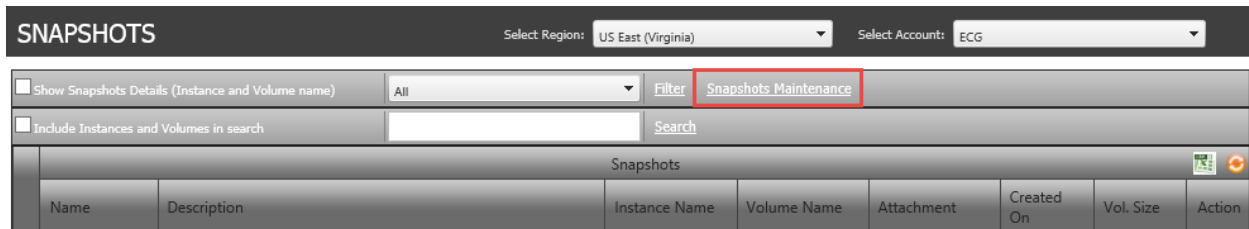
Delete Snapshots
Schedule Maintenance

How to schedule maintenance of unknown snapshots

To schedule maintenance of snapshots that belong to a volume:

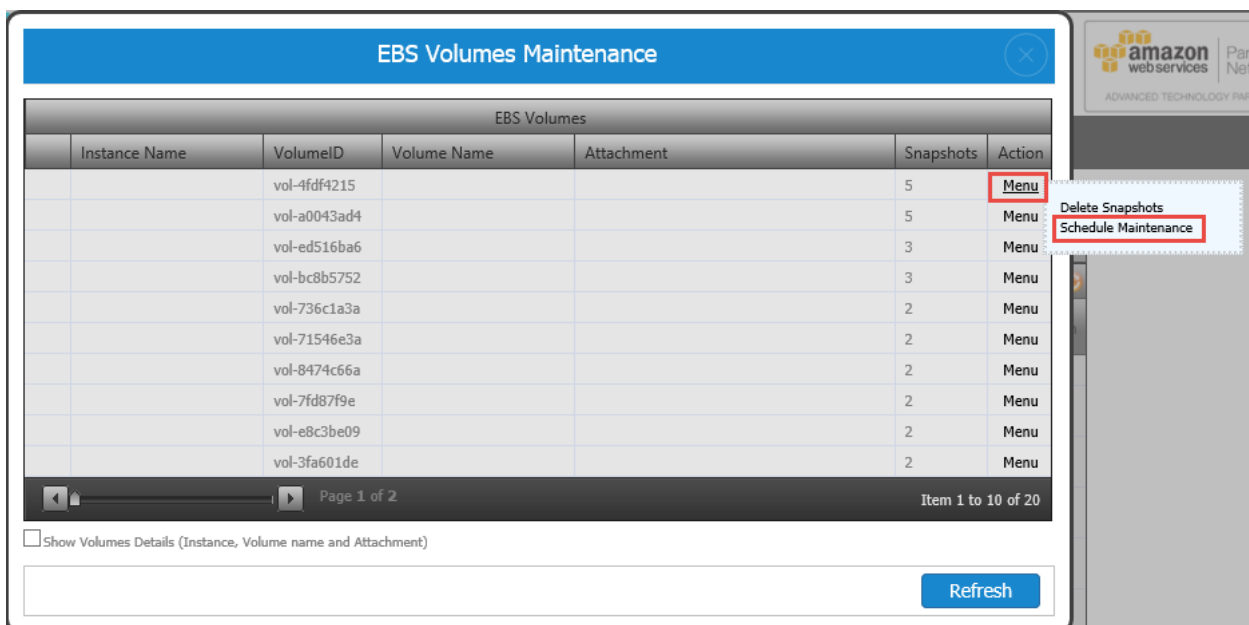
From the Main Menu, select Snapshots.

Click the Snapshot Maintenance option located above the snapshots list.



In the new window, identify the EBS volume to schedule maintenance for.

From the menu, select Schedule Maintenance.



Select maintenance options and click Save.

EBS Volumes Maintenance

EBS Volumes

	Instance Name	VolumeID	Volume Name	Attachment	Snapshots	Action
		vol-4fdf4215			5	Menu
		vol-a0043ad4			5	Menu
		vol-ed516ba6			3	Menu
		vol-bc8b5752			3	Menu
		vol-736c1a3a			2	Menu
		vol-71546e3a			2	Menu
		vol-8474c66a			2	Menu
		vol-7fd87f9e			2	Menu
		vol-e8c3be09			2	Menu
		vol-3fa601de			2	Menu

Page 1 of 2

Item 1 to 10 of 20

☐ Show Volumes Details (Instance, Volume name and Attachment)

Snapshot Maintenance

Keep All From Last

Days

Save

?

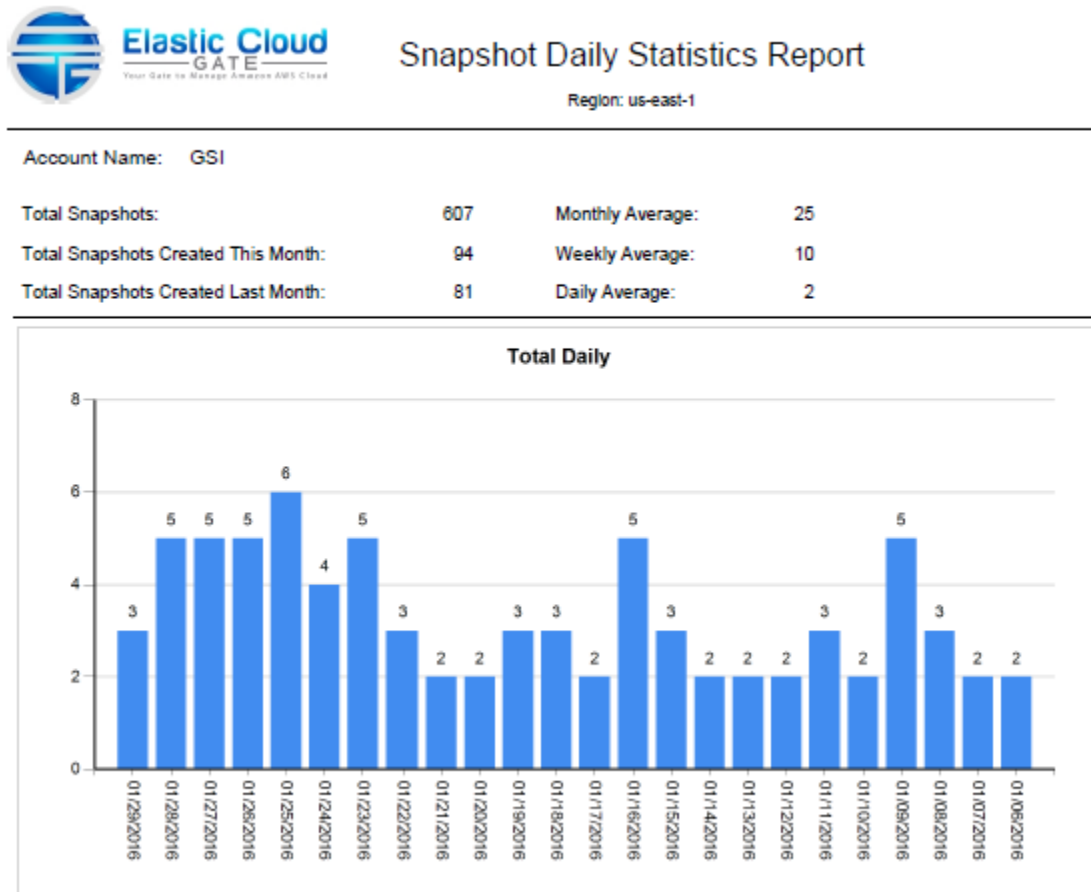
Apply Only to Source Region

Refresh

To learn more about Snapshot Maintenance options, please go to:
[How to schedule maintenance of Snapshots](#)

Snapshots Statistic Report

Snapshots Report is designed to provide overview of daily, weekly and monthly snapshots statistics.



Snapshots report can be schedule to be delivered as PDF over email

To schedule Snapshot report, go to Snapshot section and click "Snapshots Report"

SNAPSHOTS

Select Region: US East (Virginia)Select Account: ECG

☐ Show Snapshots Details (Instance and Volume name)

AllFilterSnapshots MaintenanceSnapshots Report

☐ Include Instances and Volumes in search

Search

Snapshots							
Name	Description	Instance Name	Volume Name	Attachment	Created On	Vol. Size	Action

Under Snapshot Report scheduler make following configuration:

Region:

All - report will be generate based on the snapshots from all AWS regions

Select Region - report will be generated only based on the snapshots from selected AWS region

Occur:

Daily – daily statistics report will be send on selected days

Monthly – monthly statistics report will be send on the given day every month

Report is sent to the user's email. Optionally, additional email(s) may also be specified. For multiple emails, use a comma separator

The image shows a web form titled "Snapshots Report" with a blue header bar and a close button (X) in the top right corner. The form is divided into several sections:

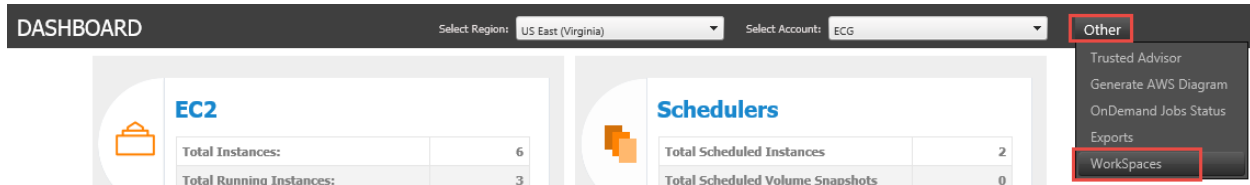
- Region:** A dropdown menu with "All" selected.
- Occur:** A dropdown menu with "Daily" selected.
- Days:** A row of checkboxes for "Mon", "Tue", "Wed", "Thu", "Fri", "Sat", and "Sun".
- Time:** A text input field followed by the instruction "Use 24h time format. Based on AWS Region time zone."
- Send Report To Email:** A text input field.
- Send Report To CC:** A text input field with a red note below it: "Use comma separator for multiple CC emails".
- Save:** A blue button in the bottom right corner.

How to schedule reboot of WorkSpaces

Follow these steps to schedule reboot of WorkSpaces:

Go to ECG portal Dashboard.

From the menu Other (located on the right side of the navigation panel) select WorkSpaces.



To reboot WorkSpace immediately from the menu, select Reboot.

To schedule WorkSpace reboot from the menu, select Schedule.

Configure when the reboot should occur and click Save.

To delete, edit, or suspend schedule, select appropriate action from the bottom table.

Use templates to schedule multiple WorkSpaces.

To learn more about templates go to: [Introduction to Scheduler Templates](#)

How to schedule attach/detach EC2 Instance to Elastic Load Balancer

Follow these steps to schedule Attach/Detach EC2 Instance to/from ELB:

From the Main Menu, select Elastic Load Balancer.

Under ELB table from the menu, select Schedule.

LOAD BALANCER

Select Region: US East (Virginia)

Select Account: GSI

Elastic Load Balancers				
Load Balancer Name	DNS Name	Schema	Status	Actions
FSLB	FSLB-1900006123.us-east-1.elb.amazonaws.com	internet-facing	In Service	Menu
ECProxyLB	ECProxyLB-1576194055.us-east-1.elb.amazonaws.com	internet-facing	In Service	Menu
FSELBPrivate	internal-FSELBPrivate-549836367.us-east-1.elb.amazonaws.com	internal	In Service	Menu
TestELB	TestELB-1116033602.us-east-1.elb.amazonaws.com	internet-facing	No Instances	Menu

Schedule

Register Instance

Settings

Delete

Metrics

Logs

Select either Attach or Detach Instance.

From the Instance list, select EC2 instance you want to attach or detach.

Configure when the action should be executed.

Click Save.

ELB Scheduler

Action: Attach Instance

Instance: NATServer

Occur: Daily

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Save

To delete, edit, or suspend schedule, select the appropriate action from the bottom table.

How to register new EC2 Instance under Elastic Load Balancer

Follow these steps to register EC2 Instance under ELB:

From the Main Menu, select Elastic Load Balancer.

Under the ELB table from the menu, select Register Instance.

LOAD BALANCER Select Region: US East (Virginia) Select Account: GSI

Elastic Load Balancers				
Load Balancer Name	DNS Name	Schema	Status	Actions
FSLB	FSLB-1900006123.us-east-1.elb.amazonaws.com	internet-facing	In Service	Menu
ECProxyLB	ECProxyLB-1576194055.us-east-1.elb.amazonaws.com	internet-facing	In Service	Menu
FSELBPrivate	internal-FSELBPrivate-549836367.us-east-1.elb.amazonaws.com	internal	In Service	Menu
TestELB	TestELB-1116033602.us-east-1.elb.amazonaws.com	internet-facing	No Instances	Menu

Register Instance

Settings

Delete

Metrics

Logs

In the new window, select the Instance or multiple Instances you want to attach to the given ELB. To select multiple Instances, press and hold *Ctrl* key. Click Register.

ELB Register Instance(s)

Select Instance(s)

Advent GH Dev 2014

WeissDBServer

Dev2012_V2

SCCM Demo

GCS

SharePoint 2013 Demo

Power BI Demo

HarbourVest Demo

Sophos UTM

ECSCCM

ECFSPProxy2

SP Migration

SP 2010 Test

ECWORLDPAY

ECDC04

FTPServer

ECSQL04

ECSQL04-New

EC_CRM

MFIA Test QA

Keep Ctrl to select multiple instances

Register

How to modify Elastic Load Balancer settings

To modify setting of the existing ELB: from the Main Menu, select Elastic Load Balancer. Under the ELB table from the menu, select Settings.

LOAD BALANCER Select Region: US East (Virginia) Select Account: GSI

Load Balancer Name	DNS Name	Schema	Status	Actions
FSLB	FSLB-1900006123.us-east-1.elb.amazonaws.com	internet-facing	In Service	Menu
ECProxyLB	ECProxyLB-1576194055.us-east-1.elb.amazonaws.com	internet-facing	In Service	Menu
FSELBPrivate	internal-FSELBPrivate-549836367.us-east-1.elb.amazonaws.com	internal	In Service	Menu
TestELB	TestELB-1116033602.us-east-1.elb.amazonaws.com	internet-facing	No Instances	Menu

Menu

Schedule
Register Instance
Settings
Delete
Metrics
Logs

The new window offers 4 tabs where you can change settings:

- Security Groups
- Availability Zones
- Subnets
- Health Check

After you make all changes, click Save.

ELB Settings

Security Groups | Availability Zones | Subnets | Health Check

☐ IPAddresses_Ankur
☐ launch-wizard-3
☐ SP2013
☐ AMooreRDP
☐ Moodle powered by Bitnami-2-6-2-1 on Ubuntu 12-04-3-AutogenByAWSMP-1
☐ default
☐ Moodle powered by Bitnami-2-6-2-1 on Ubuntu 12-04-3-AutogenByAWSMP-
☐ launch-wizard-9
☐ www web
☐ AllProduction
☐ SQL Server Analysis Services
☒ HLS
☐ launch-wizard-6
☐ VPN
☐ ClientWEB
☐ ProductionLDAP
☐ CRAI-Rescue-Security

Save

Review metrics of Elastic Load Balancer

Follow these steps to review metric or logs of ELB:

From the Main Menu, select Elastic Load Balancer.
Under the ELB table from the menu, select Metrics.

LOAD BALANCER Select Region: US East (Virginia) Select Account: GSI

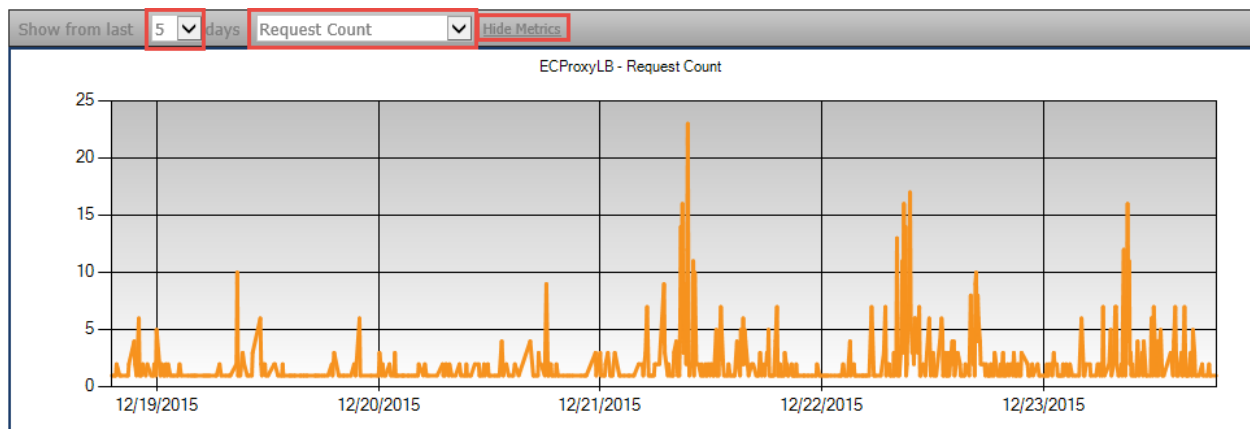
Elastic Load Balancers				
Load Balancer Name	DNS Name	Schema	Status	Actions
FSLB	FSLB-1900006123.us-east-1.elb.amazonaws.com	internet-facing	In Service	Menu
ECProxyLB	ECProxyLB-1576194055.us-east-1.elb.amazonaws.com	internet-facing	In Service	Menu
FSELBPrivate	internal-FSELBPrivate-549836367.us-east-1.elb.amazonaws.com	internal	In Service	Menu
TestELB	TestELB-1116033602.us-east-1.elb.amazonaws.com	internet-facing	No Instances	Menu

- Schedule
- Register Instance
- Settings
- Delete
- Metrics**
- Logs

The metric chart appears under ELB table.

Under metric chart, options are available to change time range and counters

To hide the chart, click Hide Metrics.



Review logs of Elastic Load Balancer

Before ELB logs can be reviewed, this feature must be turned on under Account Settings. To learn more about Account Settings go to:

[How to add or manage AWS](#) Account

When ELB login is turned on, follow these steps to review logs:

From the Main Menu, select Elastic Load Balancer.

Under the ELB table from the menu, select Logs.

LOAD BALANCER Select Region: US East (Virginia) Select Account: GSI

Elastic Load Balancers				
Load Balancer Name	DNS Name	Schema	Status	Actions
FSLB	FSLB-1900006123.us-east-1.elb.amazonaws.com	internet-facing	In Service	Menu
ECProxyLB	ECProxyLB-1576194055.us-east-1.elb.amazonaws.com	internet-facing	In Service	Menu
FSELBPrivate	internal-FSELBPrivate-549836367.us-east-1.elb.amazonaws.com	internal	In Service	Menu
TestELB	TestELB-1116033602.us-east-1.elb.amazonaws.com	internet-facing	No Instances	Menu

Menu

Schedule
Register Instance
Settings
Delete
Metrics
Logs

A new window shows a map with all locations that have sent traffic through ELB in the current day.

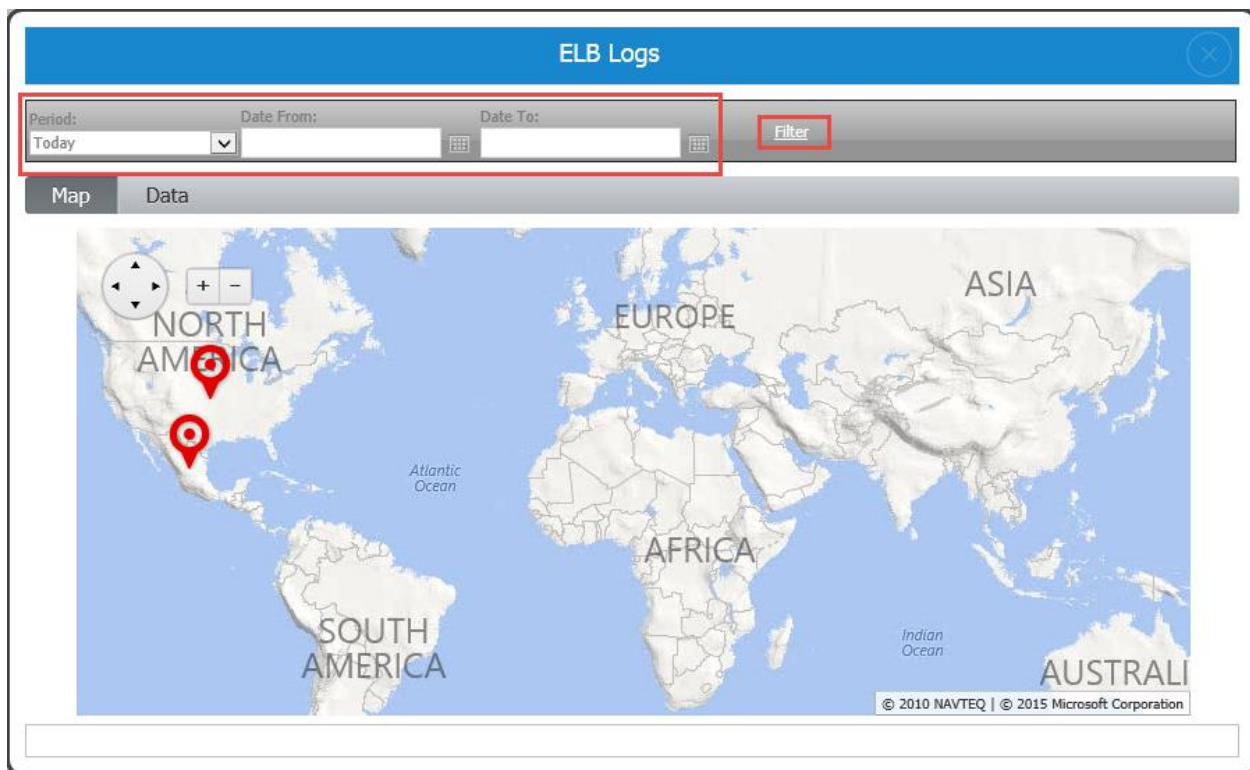
ELB Logs

Period: Today Date From: Date To: Filter

Map Data

A world map showing traffic locations. Two red pins are visible in North America, one in the United States and one in Mexico. The map is labeled with continents: NORTH AMERICA, SOUTH AMERICA, EUROPE, AFRICA, ASIA, and AUSTRALIA. The Atlantic Ocean and Indian Ocean are also labeled. The map includes navigation controls (compass, zoom in/out) and a copyright notice: © 2010 NAVTEQ | © 2015 Microsoft Corporation.

The range of days to view data can be changed using the filter located in the top panel. After setting days range, click Filter to apply changes.



To review detailed data about requests, switch to the Data tab.

ELB Logs

Period: Today Date From: Date To: Filter

Map Data

Load Balancer Logs								
Date	Client IP	Country	ELB Code	Backend Code	Request Time	Backend Time	Response Time	Request
12/23/2015 5:59:06 PM	132.245.34.220	United States	-	-	0.00182	0.00001	0.00001	---
12/23/2015 5:47:07 PM	132.245.34.220	United States	-	-	0.00171	0.00001	0.00001	---
12/23/2015 5:38:04 PM	132.245.114.20	United States	-	-	0.00174	0.00001	0.00001	---
12/23/2015 5:17:33 PM	132.245.54.165	United States	-	-	0.00192	0.00001	0.00002	---
12/23/2015 5:16:45 PM	70.140.73.179	United States	-	-	0.00158	0.00001	0.00001	---
12/23/2015 5:13:36 PM	132.245.114.20	United States	-	-	0.00164	0.00001	0.00001	---
12/23/2015 4:53:31 PM	132.245.92.140	United States	-	-	0.00182	0.00001	0.00001	---
12/23/2015 4:41:55 PM	132.245.34.212	United States	-	-	0.00175	0.00001	0.00001	---
12/23/2015 4:30:08 PM	132.245.54.165	United States	-	-	0.00180	0.00001	0.00001	---
12/23/2015 4:23:38 PM	132.245.34.212	United States	-	-	0.00178	0.00002	0.00001	---

Page 1 of 30 Item 1 to 10 of 293

How to verify status or unregister EC2 Instance from Elastic Load Balancer

Follow these steps to verify status of registered EC2 Instances:

From the Main Menu, select Elastic Load Balancer.

Click the black arrow on the left to expand EC2 Instances.

A list of all Instances registered under the given ELB is shown. The status of each Instance is displayed in the Status column.

To unregister an Instance from ELB, click Unregister.

LOAD BALANCER

Select Region: US East (Virginia)

Select Account: GSI

Elastic Load Balancers																
Load Balancer Name	DNS Name	Schema	Status	Actions												
FSLB	FSLB-1900006123.us-east-1.elb.amazonaws.com	internet-facing	In Service	Menu												
ECProxyLB	ECProxyLB-1576194055.us-east-1.elb.amazonaws.com	internet-facing	In Service	Menu												
<table><thead><tr><th>Instance Name</th><th>Availability Zone</th><th>Status</th><th>Unregister</th></tr></thead><tbody><tr><td>ECFSPProxy2</td><td>us-east-1a</td><td>InService</td><td>Unregister</td></tr><tr><td>ECFSPProxy1</td><td>us-east-1a</td><td>InService</td><td>Unregister</td></tr></tbody></table>					Instance Name	Availability Zone	Status	Unregister	ECFSPProxy2	us-east-1a	InService	Unregister	ECFSPProxy1	us-east-1a	InService	Unregister
Instance Name	Availability Zone	Status	Unregister													
ECFSPProxy2	us-east-1a	InService	Unregister													
ECFSPProxy1	us-east-1a	InService	Unregister													
FSELBPrivate	internal-FSELBPrivate-549836367.us-east-1.elb.amazonaws.com	internal	In Service	Menu												
TestELB	TestELB-1116033602.us-east-1.elb.amazonaws.com	internet-facing	No Instances	Menu												

How to create new S3 Buckets

Follow these steps to create a new S3 bucket:

From the Main Menu, select S3.

Under the S3 section, in the top panel enter new bucket name.

Click Create New Bucket.

S3				
		Select Account: ECG		
New Bucket Name:	<input type="text"/>	Create New Bucket	File Name:	<input type="text"/>
Search				
S3 Buckets				
Bucket Name	Created On		Action	

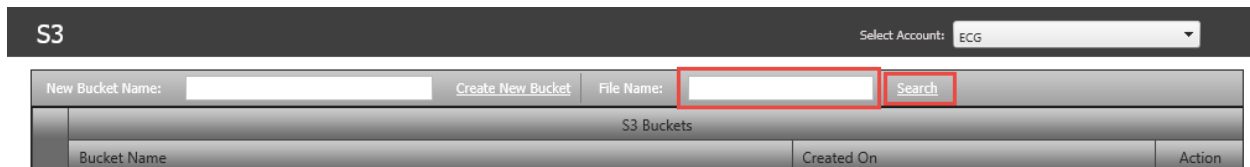
How to search files across all your S3 Buckets

Follow these steps to search file(s) across all S3 buckets:

From the Main Menu, select S3.

Under the S3 section, in the File Name box in the top panel, enter file you are looking for. You can enter the full name of the file or you can use * to enter pattern, e.g. *.csv will search all files with extension csv.

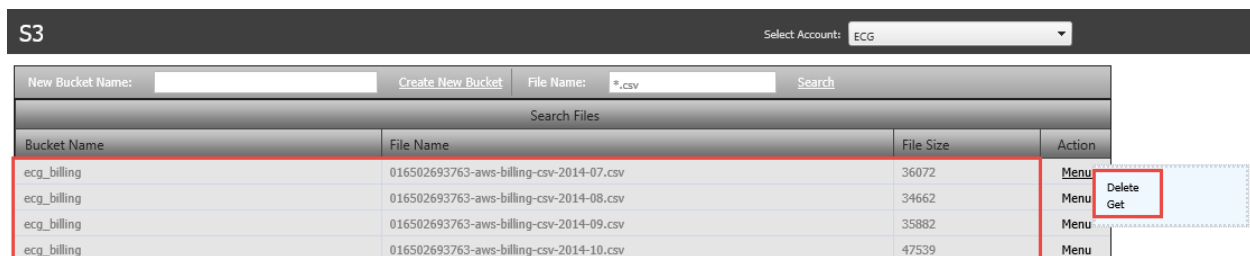
Click Search.



The screenshot shows the S3 interface with a dark header bar containing the 'S3' label and a 'Select Account' dropdown menu set to 'ECG'. Below the header is a search bar with a 'New Bucket Name' input field, a 'Create New Bucket' button, a 'File Name' input field (highlighted with a red box), and a 'Search' button (also highlighted with a red box). Below the search bar is a table with the header 'S3 Buckets' and columns for 'Bucket Name', 'Created On', and 'Action'.

The new panel shows up within the search result.

Files can be downloaded or deleted from the menu.

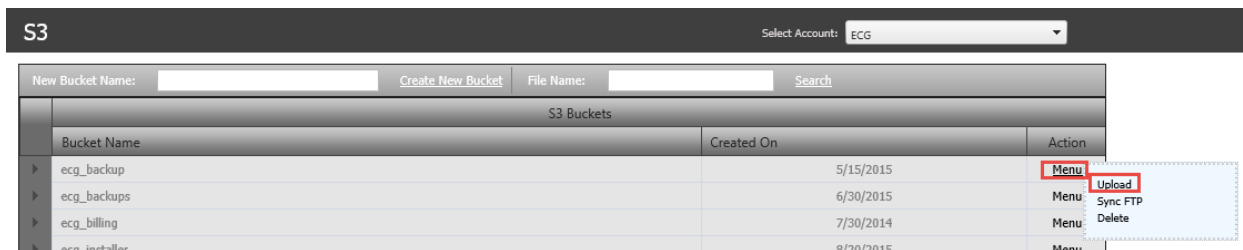


The screenshot shows the S3 interface with the same header as the previous image. The search bar now has 'File Name' set to '*.csv' and the 'Search' button is highlighted with a red box. Below the search bar is a table with the header 'Search Files' and columns for 'Bucket Name', 'File Name', 'File Size', and 'Action'. The table contains four rows of search results, all from the 'ecg_billing' bucket. The first row is highlighted with a red box, and a context menu is open over it, showing options like 'Menu', 'Delete', and 'Get' (the 'Delete' and 'Get' options are highlighted with a red box).

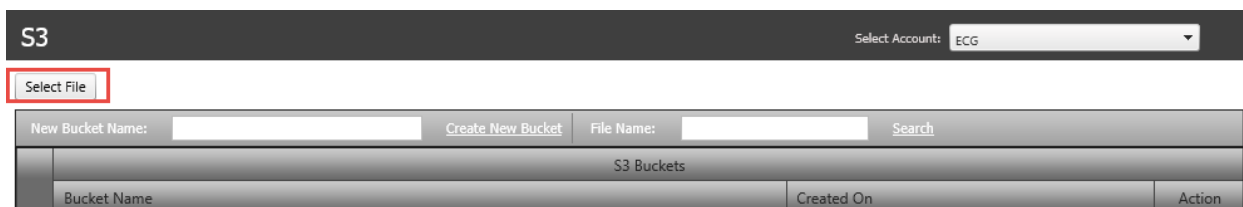
Bucket Name	File Name	File Size	Action
ecg_billing	016502693763-aws-billing-csv-2014-07.csv	36072	Menu
ecg_billing	016502693763-aws-billing-csv-2014-08.csv	34662	Menu
ecg_billing	016502693763-aws-billing-csv-2014-09.csv	35882	Menu
ecg_billing	016502693763-aws-billing-csv-2014-10.csv	47539	Menu

Upload and download file from S3 Bucket

To upload file to S3 bucket, go to the S3 section by clicking S3 from the Main Menu. From the S3 bucket menu, select which file you want to upload, then click Upload.

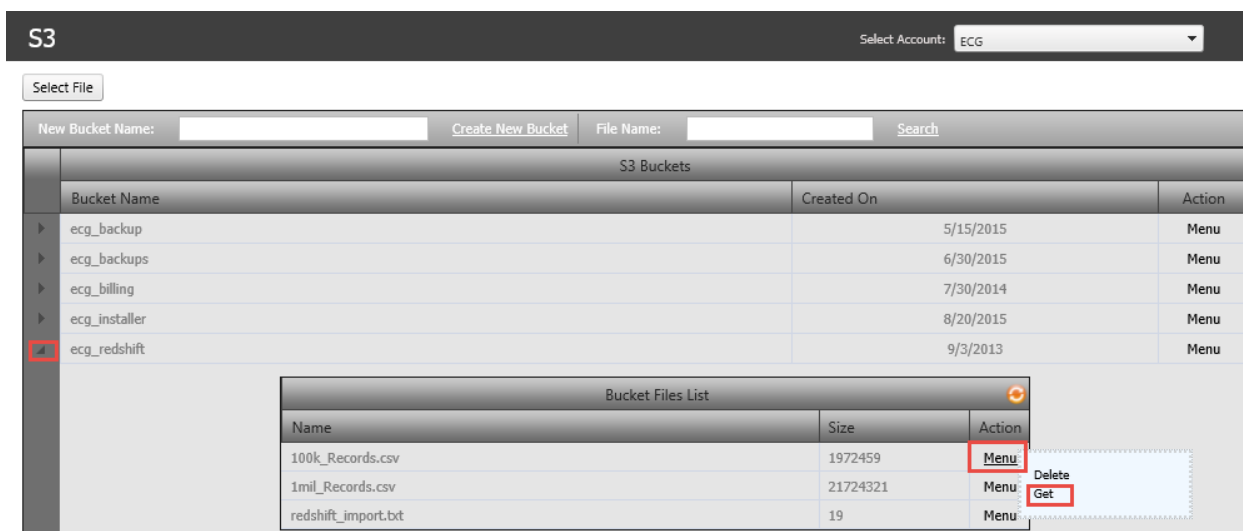


A new Select File button appears at the top of the page. Click Select File and select the file you want to upload. The selected file uploads to the S3 bucket



Follow these steps to download file from S3 bucket:

Click the black arrow on the left to expand files under S3 bucket. Locate the file you want to download. From the menu, select Get.



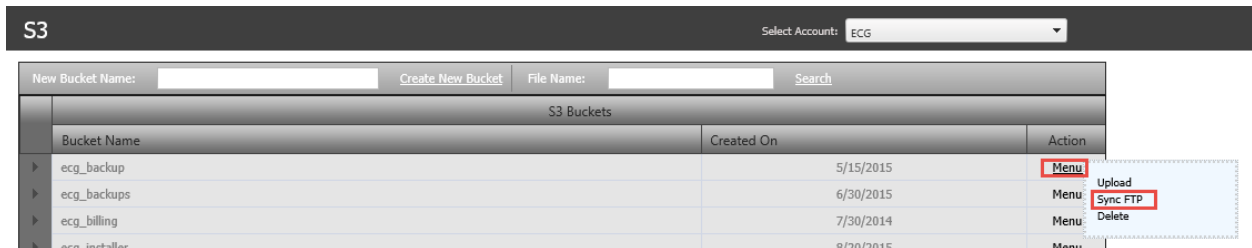
Under the same menu, you will see the option Delete, which allows a given file to be deleted from S3 bucket.

How to synchronize files between S3 Bucket and FTP Server

Follow these steps to synchronize files between S3 bucket and FTP server:

From the Main Menu, select S3.

Under S3 bucket, choose Sync FTP from the menu.



In the top part of the new window, select when synchronization should occur. You can skip this step to start synchronization immediately.

The screenshot shows the 'Synchronize FTP <-> S3' configuration window. The title bar is blue with a close button. The main content area has a red-bordered box containing scheduling options: 'Occur' set to 'Daily', 'Days' with checkboxes for Mon, Tue, Wed, Thu, Fri, Sat, Sun, and 'Time' with a text input and a note 'Use 24h time format. Based on AWS Region time zone.' Below this is the 'Synchronization Settings' section. It includes 'Direction' set to 'FTP -> S3', 'FTP Server', 'User', 'Folder Path', 'Port' set to '21', and 'Password'. There are checkboxes for 'Require SSL' and 'Use Active Mode', and a 'Test Connection' button. At the bottom, there's a 'Files Filter' input and a note 'Enter files extension separated by comma e.g. txt,csv (optional)'. The window ends with 'Save' and 'Sync Now' buttons.

In the bottom part of the new window, configure synchronization:

- Direction – Choose to sync FTP with S3, or S3 with FTP
- Enter FTP server connection information
- To test connection to FTP, click Test Connection
- Files Filter – Specify extension of the files you want to synchronize

Synchronize FTP <-> S3

Occur: Daily

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Synchronization Settings

Direction: FTP -> S3

FTP Server: Port: 21

User: Password:

Folder Path:

☐ Require SSL ☐ Use Active Mode

Test Connection

Files Filter: Enter files extension separated by comma e.g. txt,csv (optional)

Save

Sync Now

Click Save to save scheduler, or click Sync Now to start synchronization without scheduling.

Synchronize FTP <-> S3

Occur:

Daily

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Synchronization Settings

Direction:

FTP -> S3

FTP Server:

User:

Folder Path:

Port:

21

Password:

☐ Require SSL ☐ Use Active Mode

Test Connection

Files Filter: Enter files extension separated by comma e.g. txt,csv (optional)

Save

Sync Now

Note: maximum size of a single file cannot exceed 50MB. All files larger than 50MB are skipped in the synchronization process.

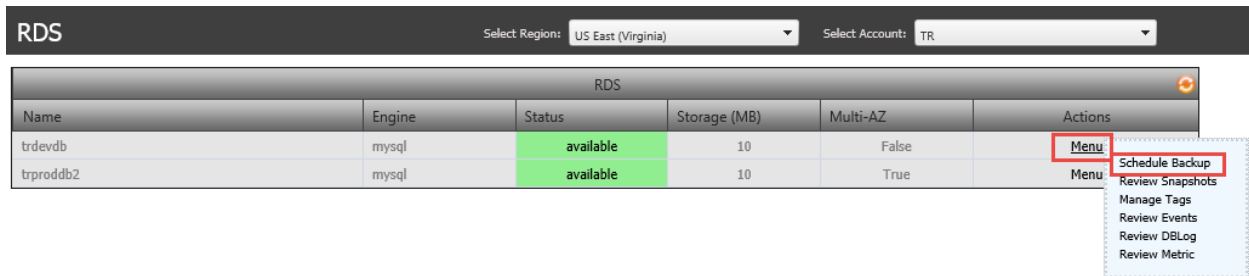
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How to schedule and maintain RDS backups

Follow these steps to schedule RDS backup:

To go to RDS section, select RDS from the Main Menu.
Under RDS table menu, select Schedule Backup.



In the upper section of the RDS Scheduler, choose how frequently you want to create DB Snapshot.

Occurrence:

Hourly – The snapshot is taken every given number of hours. Additionally, you can specify start and end time, e.g. to take a snapshot every 2 hours between 8AM and 7PM, this is how your setup looks:

The screenshot shows the 'RDS Scheduler' configuration window. It has a blue header with the title 'RDS Scheduler' and a close button. Below the header, there are four fields: 'Occur:' with a dropdown menu set to 'Hourly', 'Occurs Every' with a text input '2' and the unit 'Hours', 'Starting At:' with a time input '08:00' and the note 'Use 24h time format. Based on AWS Region time zone.', and 'Ending At:' with a time input '18:00' and the note 'Use 24h time format. Based on AWS Region time zone.'.

If start and end time are skipped, the snapshot will be taken every given number of hours around the clock.

Daily – DB Snapshot is taken every selected day and time, e.g to take a snapshot every Monday, Wednesday, and Friday at 9PM, this is how your setup looks:

The screenshot shows the 'RDS Scheduler' window. The 'Occur' dropdown is set to 'Daily'. The 'Days' section has checkboxes for Mon, Tue, Wed, Thu, and Fri, all of which are checked. The 'Time' field is set to '21:00'. A red box highlights the 'Occur', 'Days', and 'Time' fields.

Monthly – DB Snapshot is taken every given day of the month at a given time, e.g. to take a snapshot every 3rd day of the month at 8AM, this is how your setup looks:

The screenshot shows the 'RDS Scheduler' window. The 'Occur' dropdown is set to 'Monthly'. The 'Occurs Every' field is set to '3', and the 'Day of Month' label is visible. The 'Time' field is set to '08:00'. A red box highlights the 'Occur', 'Occurs Every', and 'Time' fields.

You can setup multiple schedulers for the same RDS Instance and mix different frequencies if necessary. For example, to take a snapshot every hour from 9AM to 5PM and another one daily at 11PM, this is how your setup looks:

Occur	Days	Hours			
Daily	Mo Tu We Th Fr	21:00	Edit	Delete	Suspend
Hourly	1	09:00-17:00	Edit	Delete	Suspend

In the next section, optional settings can be configured:

Description – DB snapshot description

Copy Snapshot to Different Region – when checked, this option copies the new DB Snapshot to the selected AWS region. You can select multiple destination regions. DB Snapshot is copied to all AWS regions simultaneously.

Click Save.

RDS Scheduler

Occur: Daily

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Snapshot Options

☐ Copy Snapshot to Different Region

Region:

Description

Snapshot Maintenance

Keep All From Last

Days

Save ?

Schedule Deleted

Save

You can edit, delete, or suspend scheduler by clicking appropriate action in the scheduler table.

Occur	Days	Hours			
Daily	Mo Tu We Th Fr	23:00	Edit	Delete	Suspend
Hourly	1	09:00-17:00	Edit	Delete	Suspend

Schedule Maintenance (retention period) of the old DB Snapshots:

Amazon AWS allows only 50 manual snapshots to be kept: the error “cannot create more than 50 manual snapshots,” may appear following extended scheduler use. Schedule retention of old DB Snapshots to prevent this:

Two options define which DB Snapshots are not deleted:

Keep All From Last – Keeps all DB Snapshots created within the last x periods (select period as hours, days, weeks, months, or years), e.g. to keep all DN Snapshots created within the last 45 days, this is how your setup looks:

The screenshot shows the 'Snapshot Maintenance' configuration form. The 'Keep All From Last' option is selected in the dropdown menu. The value '45' is entered in the text field, and 'Days' is selected in the period dropdown. The 'Save' button and a help icon are also visible.

Keep One Per Period From Last – Keeps the DB Snapshots created last in the given period (hours, days, weeks, months, or years), e.g. to keep one DB Snapshot per week from the last 8 weeks, this is how your setup looks:

The screenshot shows the 'Snapshot Maintenance' configuration form. The 'Keep One Per Period For Last' option is selected in the dropdown menu. The value '8' is entered in the text field, and 'Weeks' is selected in the period dropdown. The 'Save' button and a help icon are also visible.

After configuring maintenance criteria, click Save.

The maintenance process runs once per day.

All DB Snapshots that do not match the scheduler are deleted.

Create multiple schedules to setup an advanced maintenance plan for RDS. For example, to setup maintenance to keep all DB Snapshots from the last 7 days, 1 DB Snapshot per week from the last 4 weeks, and 1 DB Snapshot per month from the last 4 months, this is how your setup looks:

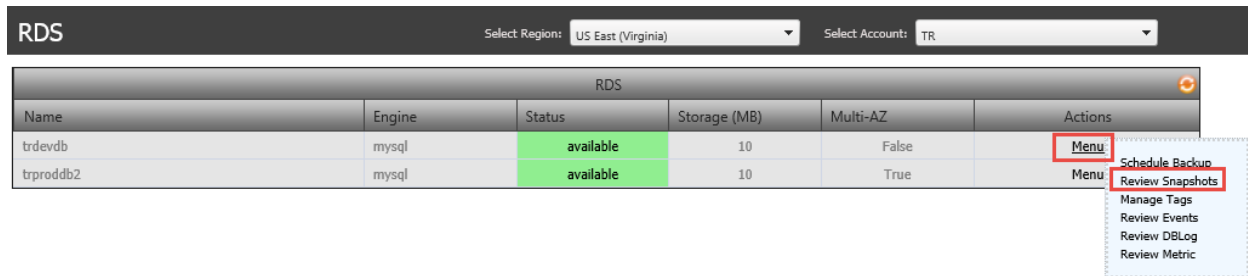
The screenshot shows the 'Snapshot Maintenance' configuration form. The 'Keep One Per Period For Last' option is selected in the dropdown menu. The value '4' is entered in the text field, and 'Months' is selected in the period dropdown. The 'Save' button and a help icon are also visible.

Type	Value	Period		
Keep All From Last	7	Days	Edit	Delete
Keep One Per Period For Last	4	Weeks	Edit	Delete
Keep One Per Period For Last	4	Months	Edit	Delete

How to review, create or delete RDS snapshots

From the Main Menu, select RDS.

On the list, locate RDS to review and from the menu select Review Snapshots.



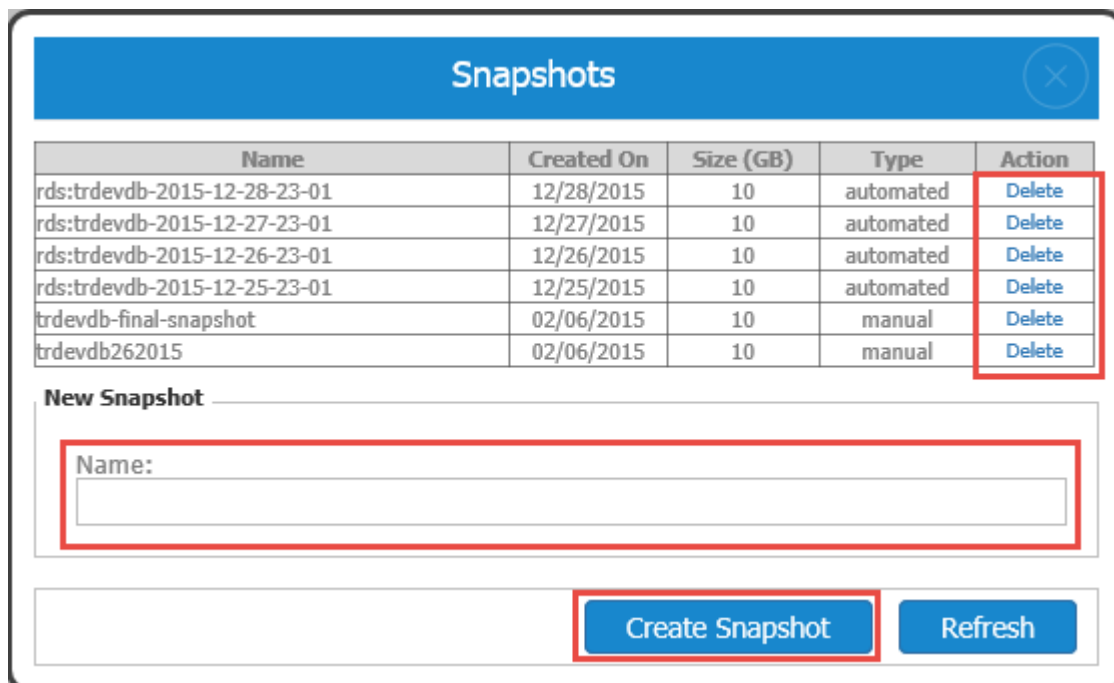
The screenshot shows the RDS console interface. At the top, there are filters for 'Select Region: US East (Virginia)' and 'Select Account: TR'. Below this is a table with columns: Name, Engine, Status, Storage (MB), Multi-AZ, and Actions. Two instances are listed: 'trdevdb' and 'trproddb2', both with 'mysql' engine and 'available' status. The 'Actions' column for 'trdevdb' has a 'Menu' button highlighted with a red box. A dropdown menu is open, showing options: 'Schedule Backup', 'Review Snapshots' (highlighted with a red box), 'Manage Tags', 'Review Events', 'Review DBlog', and 'Review Metric'.

Name	Engine	Status	Storage (MB)	Multi-AZ	Actions
trdevdb	mysql	available	10	False	Menu
trproddb2	mysql	available	10	True	Menu

The list of all snapshots created from the given RDS is visible in the new window.

To delete snapshot, click Delete in Action column.

To create a new snapshot, enter snapshot name and click Create Snapshot.



The screenshot shows a 'Snapshots' window with a table of snapshots and a 'New Snapshot' form. The table has columns: Name, Created On, Size (GB), Type, and Action. Six snapshots are listed, all with a size of 10 GB. The 'Action' column for each snapshot has a 'Delete' button highlighted with a red box. Below the table is a 'New Snapshot' section with a 'Name:' label and a text input field. At the bottom right, there are two buttons: 'Create Snapshot' (highlighted with a red box) and 'Refresh'.

Name	Created On	Size (GB)	Type	Action
rds:trdevdb-2015-12-28-23-01	12/28/2015	10	automated	Delete
rds:trdevdb-2015-12-27-23-01	12/27/2015	10	automated	Delete
rds:trdevdb-2015-12-26-23-01	12/26/2015	10	automated	Delete
rds:trdevdb-2015-12-25-23-01	12/25/2015	10	automated	Delete
trdevdb-final-snapshot	02/06/2015	10	manual	Delete
trdevdb262015	02/06/2015	10	manual	Delete

New Snapshot

Name:

Review events, logs, and metrics of RDS

To review events, logs, or metrics of RDS, go to the RDS section and from the menu select (respectively):

- Review Events
- Review DBLog
- Review Metric

RDS

Select Region: US East (Virginia) Select Account: TR

Name	Engine	Status	Storage (MB)	Multi-AZ	Actions
trdevdb	mysql	available	10	False	Menu
trproddb2	mysql	available	10	True	Menu

Menu

Schedule Backup

Review Snapshots

Manage Tags

Review Events

Review DBLog

Review Metric

RDS Events

RDS Events

Identifier	Type	Date	Message
trdevdb	db-instance	12/28/2015	Backing up DB instance
trdevdb	db-instance	12/28/2015	Finished DB Instance backup
trdevdb	db-instance	12/28/2015	DB Instance trdevdb contains MyISAM tables that have not been migrated to InnoDB. These tables can impact your al Consider converting these tables to InnoDB. Please refer to http://docs.aws.amazon.com/AmazonRDS/latest/UserGuide/Overview.BackingUpAndRestoringAmazonRDSInstances.html

☐ Show all events

Next

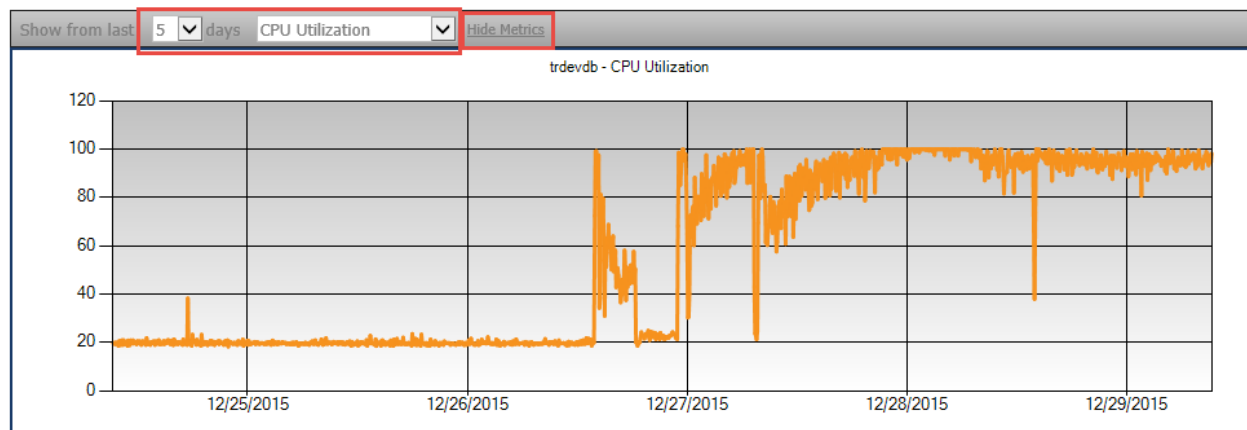
RDS Logs

RDS Logs

Last Written	Size	Log File Name
12/29/2015	0	View Log

Next

RDS Metrics



How to add or modify RDS tags

To manage RDS tags, go to the RDS section and from the menu select Manage Tags.

The screenshot shows the AWS RDS console. At the top, the 'RDS' header is visible, along with 'Select Region: US East (Virginia)' and 'Select Account: TR'. Below this is a table of RDS instances. The table has columns: Name, Engine, Status, Storage (MB), Multi-AZ, and Actions. Two instances are listed: 'trdevdb' and 'trproddb2', both with engine 'mysql' and status 'available'. In the 'Actions' column for 'trdevdb', a 'Menu' button is highlighted with a red box. A dropdown menu is open, showing options: 'Schedule Backup', 'Review Snapshots', 'Manage Tags' (highlighted with a red box), 'Review Events', 'Review DBLog', and 'Review Metric'.

To change value of existing tag, enter new value in the text box after tag name and click Save.

The screenshot shows the 'AWS RDS Tags' modal window. At the top, the title is 'AWS RDS Tags' with a close button. Below the title, the 'RDS Name: trdevdb' is displayed. Under the 'Tags' section, there are two input fields: 'Name' and 'Sector'. The 'Name' field is highlighted with a red box. Below this, the 'New Tag' section contains a 'Tag Name:' label and an input field, followed by an 'Add New Tag' button. At the bottom right of the modal, there is a 'Save' button highlighted with a red box.

To add new tag, enter tag name and click Add New Tag.
The new tag will show up in the tags list where you can enter the new value.

AWS RDS Tags

RDS Name: trdevdb

Tags

Name

Sector

New Tag

Tag Name:

Add New Tag

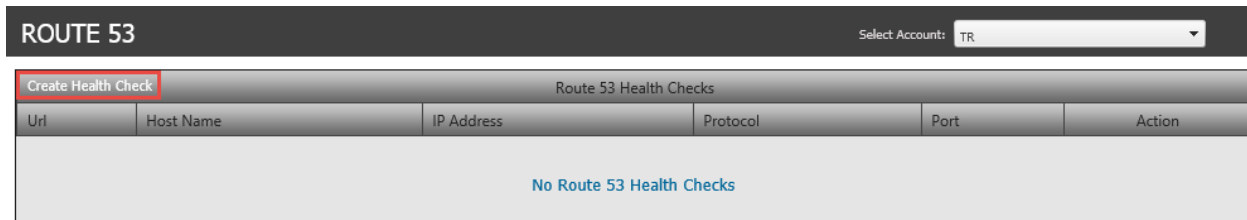
Save

How to create Route 53 Health Check

Follow these steps to create Route 53 Health Check:

From the Main Menu, select Route 53

On the top panel, click Create Health Check

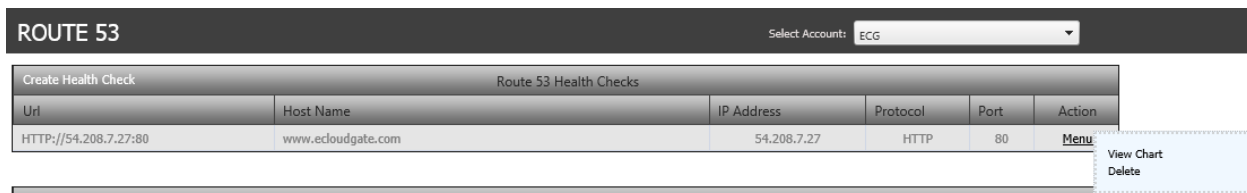


Configure Health Check:

- Protocol – The internet protocol used to communicate with your server. You can select either HTTP or TCP
- IP Address – IP address of the server to check
- Port – The port the health check tries to communicate with server
- Path – Optional value represents the part of URL after IP e.g. /Server/index.html

The screenshot shows the 'Create New Route 53 Health Check' form. It has a blue header bar with the title and a close button. The form contains several input fields: 'Protocol' (a dropdown menu with 'HTTP' selected), 'IP Address' (a text input field), 'Port' (a text input field), 'Host Name' (a text input field), and 'Path' (a text input field). A red rectangle highlights the 'Protocol', 'IP Address', 'Port', 'Host Name', and 'Path' fields. At the bottom right, there is a blue button labeled 'Create Health Check'.

Click Create Health Check.



ECG Logs – review and schedule report delivery via email

ECG Logs give an overview of all actions taken on ECG portal (e.g. create or delete schedule, review the log of executions of schedulers, etc.).

To review ECG Logs from the Main Menu, select Alerts & Reports.
Under Alert & Report section, switch to the ECG Logs tab.

To filter log, select filter options and click Filter.

ALERTS & REPORTING Select Region: US East (Virginia) Select Account: ECG

AWS CloudWatch **ECG Logs** Backups Status

Action Type: Any Region: Any Executed By: Any Status: Any Object ID/Name: Any **Filter**

Schedulers Status Report Delivery Elastic Cloud Gate Log

Task	Created On	Status	Object ID	Region	Error Message	Action
Suspend AlwaysOn Scheduler	12/23/2015 02:17 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Schedule AlwaysOn	12/23/2015 02:15 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Schedule AlwaysOn	12/23/2015 02:13 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Schedule AlwaysOn	12/23/2015 02:13 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Delete Instance Type Scheduler	12/23/2015 02:07 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Delete Instance Type Scheduler	12/23/2015 02:07 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Schedule Instance Type	12/23/2015 02:05 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Schedule Instance Type	12/23/2015 02:05 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Delete AMI Maintenance	12/23/2015 01:57 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Delete AMI Maintenance	12/23/2015 01:57 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Delete AMI Maintenance	12/23/2015 01:57 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Create Maintenance for AMI	12/23/2015 01:55 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Create Maintenance for AMI	12/23/2015 01:54 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Create Maintenance for AMI	12/23/2015 01:54 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Delete AMI Scheduler	12/23/2015 01:52 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Delete AMI Scheduler	12/23/2015 01:52 PM	N/A	i-4afaa661/ECGDevServer	us-east-1		Menu
Delete Template Action	12/23/2015 01:35 PM	N/A	TestSnap-Tags	us-east-1		Menu
Delete Template Action	12/23/2015 01:35 PM	N/A	m1	us-east-1		Menu
Create Maintenance for EBS Snapshots	12/23/2015 01:32 PM	N/A	vol-5e4e1b17/dev/sda1	us-east-1		Menu
Create Maintenance for EBS Snapshots	12/23/2015 01:32 PM	N/A	vol-5e4e1b17/dev/sda1	us-east-1		Menu

Page 1 of 3 Item 1 to 20 of 49

Download Report

To download Log report, click Download Report.

Additionally, you can schedule the Schedulers' status report for delivery via email on a regular basis.

To schedule delivery report from the top panel:

Click Schedulers Status Report Delivery.

Task	Created On	Status	Object ID	Region	Error Message
Suspend AlwaysOn Scheduler	12/23/2015 02:17 PM	N/A	i-4faaa661/ECGDevServer	us-east-1	
Schedule AlwaysOn	12/23/2015 02:15 PM	N/A	i-4faaa661/ECGDevServer	us-east-1	

Under Report for Account, select account or leave All to get report for all accounts.

Select how many last days should be included in report.

You can filter execution on report by status by selecting Success or Failed from the status filter list, or leave Any to include all executions.

Enter day(s) and time you want the report sent.

Click Save.

Scheduler Status Report Delivery

Options

Report for Account: All

Report From Last (days): 1

Status Filter: Any

Schedule

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on Eastern Standard Time.

Save

To delete scheduler for an object that does not exist anymore, find the execution information on the list and from the menu select Delete Scheduler.

Task	Created On	Status	Object ID	Region	Error Message	Action
Suspend AlwaysOn Scheduler	12/23/2015 02:17 PM	N/A	i-4faaa661/ECGDevServer	us-east-1		Menu
Schedule AlwaysOn	12/23/2015 02:15 PM	N/A	i-4faaa661/ECGDevServer	us-east-1		Menu

Review backup status

Backup Status report is designed to provide detailed overview of the status EC2 (AMI) and EBS (Snapshots) backups. To open Backup Status report from the Main Menu, select Alerts & Report; when the page opens, switch to Backup Status tab.

All

1

5

9

13

17

21

25

29

Filter

Schedule Report

Add Selected Instances to Schedule Template:

Create New Template

Add

Add Selected Volumes to Schedule Template:

Create New Template

Add

Manage Templates

EC2 Instances

</

Information available in the report:

EC2 Instance:

- Instance ID
- Instance Name
- Last AMI ID
- Last AMI Name
- Last AMI Date
- Total AMIs

EBS Volume:

- Volume ID
- Volume Name or device mapping
- Last Snapshot ID
- Last Snapshot Name
- Last Snapshot Date
- Total Snapshots

Additionally, two more columns show the schedule and backup status. Whenever the icon in the second column is visible, the EC2 or EBS has scheduled a backup. The third column contains two boxes with the following meaning:

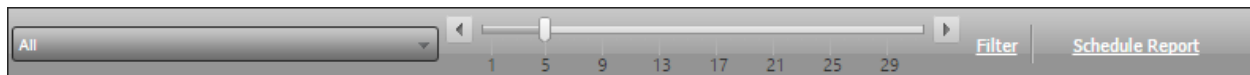
The top box represents status of the AMI backup, where:

- Green – There is AMI backup no older than 30 days
- Orange – There is AMI backup older than 30 days
- Red – Given EC2 does not have AMI backup

The bottom box represents status of the EBS volumes, where:

- Green – All volumes attached to EC2 have backup no older than 7 days
- Orange – Some volumes attached to EC2 do not have backups, or backups are older than 7 days
- Red – More than 50% of volumes attached to given EC2 do not have backups

Filters



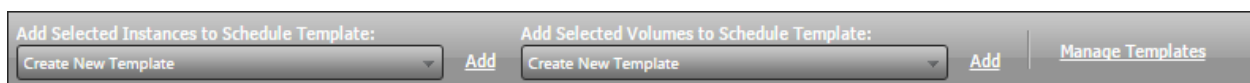
You can filter reports by selecting from five available options on the drop down list:

- All – Report shows status for all EC2 instances
- Show Instance without AMI – Report shows only EC2 without AMI
- Show Instance with AMI older than – Report shows EC2 with AMI that are older than selected amount of days; select amount of days on the slide bar
- Show Instances without volume snapshot – Report shows EC2 where at least one volume does not have snapshot
- Show Instances with volume snapshot older than – Report shows EC2 where at least one volume has snapshot older than selected amount of days; select amount of days on the slide bar

After selecting filter option, click Filter to see EC2 Instances that meet selected criteria.

Managing Scheduler Templates

You have an option to add selected EC2 Instances or EBS Volumes to existing or new Scheduler Template.



To learn more about Scheduler Templates, please read: [Introduction to Scheduler Templates](#)

To apply EC2 to template:

- Check EC2 instance you want to apply to template; check them individually or all by clicking the checkbox in header
- Select template name from the left drop down list; to create new template, select Create New Template from the list
- Click Add
- If you selected new template, the popup windows will ask you for the name of the template
- All selected EC2 Instances are assigned to the selected or new template; if you are adding EC2 Instance to the existing template and selected Instance is already assigned to that template, it is not duplicated

To apply EBS to template:

- Check EBS volumes you want to apply to template; check them individually or all by clicking the checkbox in header
- Select template name from the right drop down list; to create new template, select Create New Template from the list
- Click Add
- If you selected new template, the popup windows ask you for the name of the new template
- All selected EBS volumes are assigned to the selected or new template; if you are adding EBS volume to the existing template and selected volume is already assigned to that template, it is not duplicated

Note: the report schedule status only shows if the given template has assigned backup action. In other words, when you create a new template or add EC2/EBS to existing templates that do not have assigned AMI/Snapshot action, the schedule icon does not appear on the report.

Exporting Report

You can export report to Excel by clicking Export to Excel.

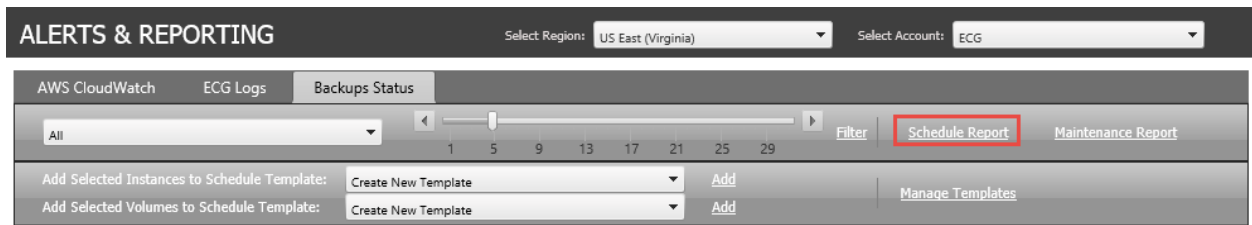
How to schedule status backup delivery via email

To schedule a Backup Status report for regular delivery to email:

Go to Alerts & Reporting section.

Switch to the Backup Status tab.

On the top panel, click Schedule Report.



From the new popup window, select filter options and schedule report delivery.

As an option, you can enter additional email(s) where the report is sent; emails must be separated by commas.

Click Save.

The screenshot shows the 'AWS Backup Status Report Delivery Scheduler' popup window. It has a blue header with the title and a close button. The window is divided into three main sections: 'Filter', 'Schedule', and 'Options'. In the 'Filter' section, there is a 'Filter Options:' dropdown set to 'All' and an 'Older Than:' input field set to '5'. In the 'Schedule' section, there is an 'Occur:' dropdown set to 'Daily', a 'Days:' row with checkboxes for Mon, Tue, Wed, Thu, Fri, Sat, and Sun, and a 'Time:' input field. In the 'Options' section, there is a 'CC Email:' input field and an 'Optional' label. At the bottom right, there is a 'Save' button highlighted with a red box.

Maintenance schedulers report

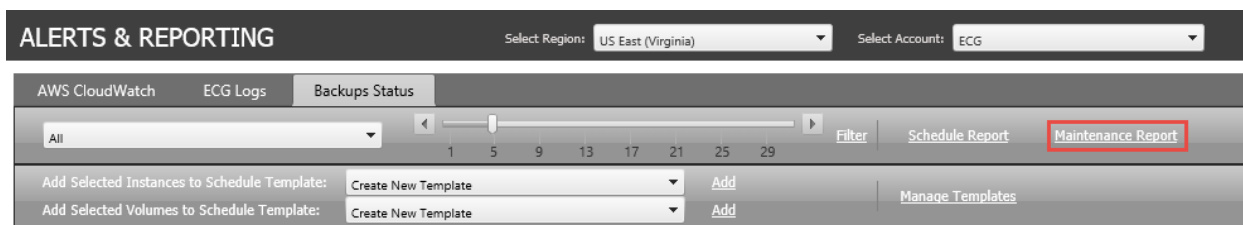
Maintenance scheduler report is designed to provide information about all EC2 Instances and EBS volumes that have scheduled maintenance across all accounts.

Follow these steps to open maintenance report:

Go to Alerts & Reporting section.

Switch to the Backup Status tab.

On the top panel, click Maintenance Report.



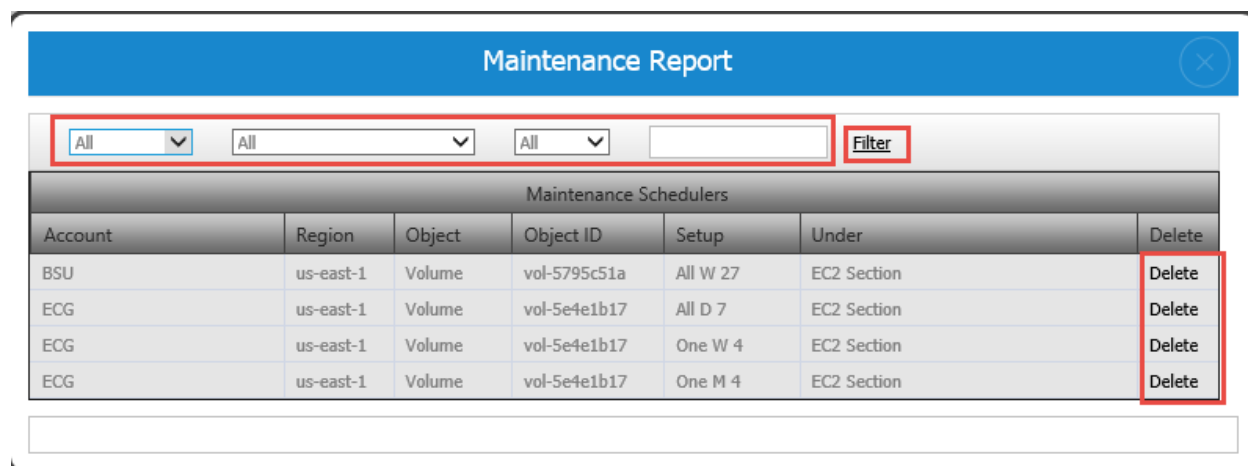
New windows with maintenance schedulers open.

You can filter report by:

- Account
- Region
- Object Type – Volume or AMI

Additionally, you can search given object by entering ID of the object.

After specifying filter criteria, click Filter to apply.



Delete maintenance for a given object by clicking Delete in the last column.

How to schedule maintenance of Storage Gateway backups

The amount of snapshots created from Storage Gateway over time is significant. ECG allows schedule maintenance of the Storage Gateway snapshot in the same manner as regular EBS volumes.

To manage Storage Gateway snapshot from the Main Menu, select Storage Gateway. On the new page, click the black arrow on the left to expand the volumes list for the given storage gateway.

There are two options to manage snapshots:

1. From the storage gateway volume menu, select Snapshots:

The screenshot shows the 'STORAGE GATEWAY' console interface. At the top, there are dropdowns for 'Select Region: US East (Virginia)' and 'Select Account: GSI'. Below this is a table titled 'Storage Gateways' with columns: Name, IP Address, Gateway Type, Next Update, Status, and Metrics. The first row shows a gateway named 'sgw-2D826744' with IP '10.10.3.53', type 'CACHED', and status 'RUNNING'. To the left of this row is a black arrow icon. Below the gateway table is a sub-table for volumes with columns: Volume ID, Size, Target Name, Host IP, Port, CHAP, Status, AZ, and Actions. Two volumes are listed: 'vol-36023418' and 'vol-4002346E'. The 'Actions' column for 'vol-4002346E' contains a 'Menu' button, which is highlighted with a red box. A tooltip is visible next to the 'Menu' button, showing options: 'Maintenance', 'Snapshots', and 'Metric'. The 'Snapshots' option is highlighted in red.

This opens new windows with the list of all snapshots taken from the selected volume. You can delete any snapshot by clicking Delete under the action column.

The screenshot shows a 'Snapshots' window with a blue header and a close button. Below the header is a table with columns: Description, Created On, Volume Size (GB), Status, and Action. The table contains 15 rows of snapshots, all with 'DFS_Vol' in the Description column and 'completed' in the Status column. The 'Action' column for each row contains a 'Delete' button. The first 'Delete' button is highlighted with a red box. Below the table is a text input field with the value '123456'.

2. To automate this process from the menu, select Maintenance.

STORAGE GATEWAY

Select Region: US East (Virginia) Select Account: GSI

Storage Gateways									
Name	IP Address	Gateway Type	Next Update	Status	Metrics				
sgw-2D826744	10.10.3.53	CACHED	No Update	RUNNING	Metrics				

Volume ID	Size	Target Name	Host IP	Port	CHAP	Status	AZ	Actions
vol-36023418	1024	iqn.1997-05.com.amazon:dfs	10.10.3.53	3260	True	AVAILABLE	us-east-1	Menu
vol-4002346E	5120	iqn.1997-05.com.amazon:backup	10.10.3.53	3260	True	AVAILABLE	us-east-1	Menu

Menu Maintenance Snapshots Metric

This opens a window where maintenance of the snapshot can be scheduled for the selected volume based on your own criteria. You can read more about criteria options here: [How to schedule maintenance of Snapshots](#)

AWS Storage Gateway Maintenance

Keep All From Last ☐ Days ☐ ?

Save

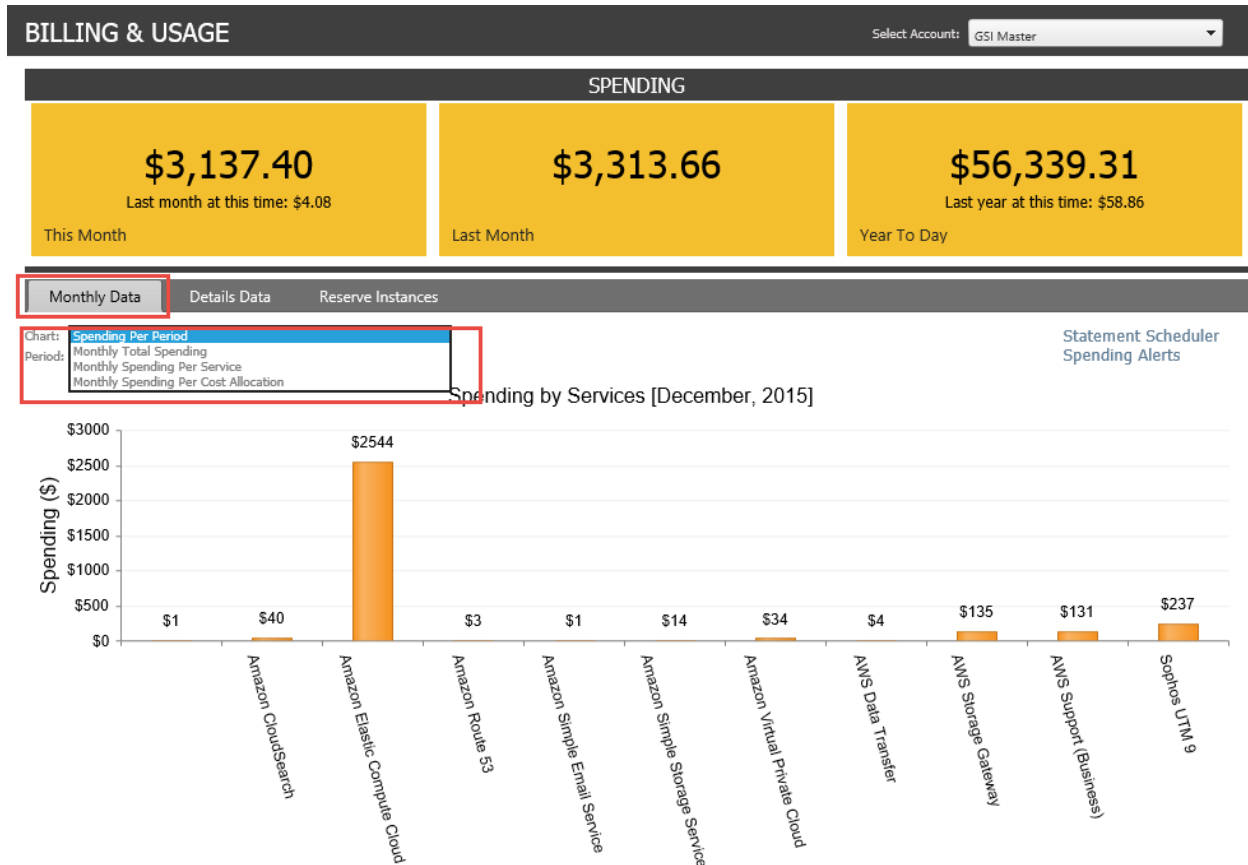
Billing and Usage review

The Billing & Usage section provides an overview and in-depth analysis of AWS Spending. Before you begin exploring your AWS spending, configure from Manage Accounts to allow our system to pull the spending data from AWS. To learn more about how to turn on this option, go to

[How to add or manage AWS Account](#)

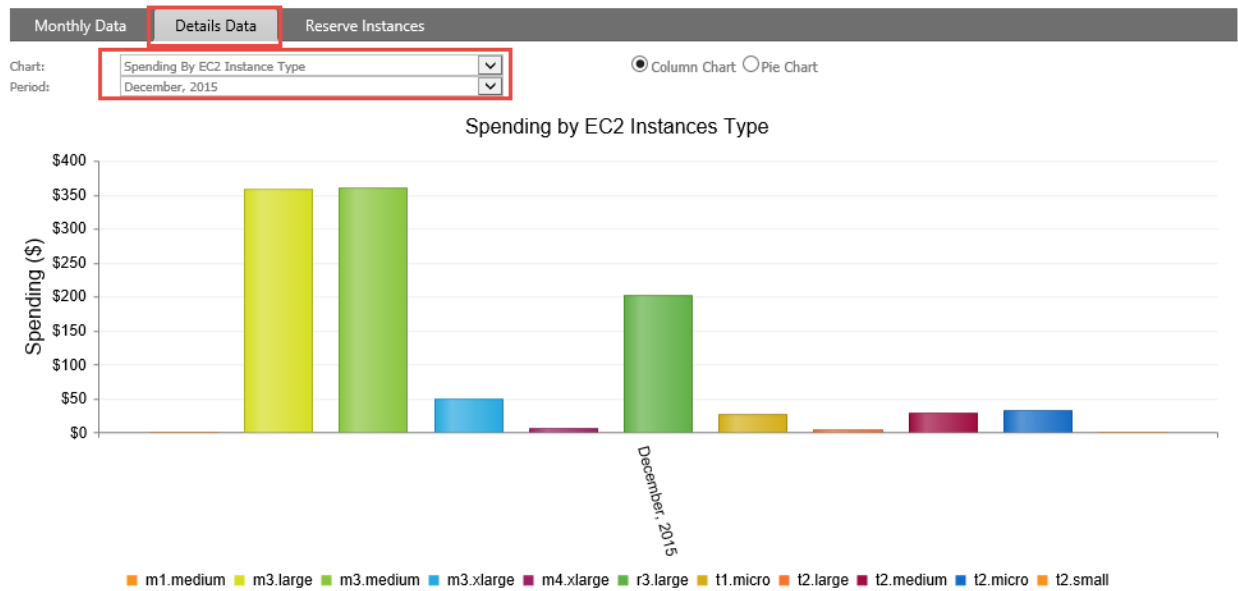
On the Billing & Usage page, you can review spending according to the following options:

1. Billing period
2. Spending by services
3. Spending by cost allocation

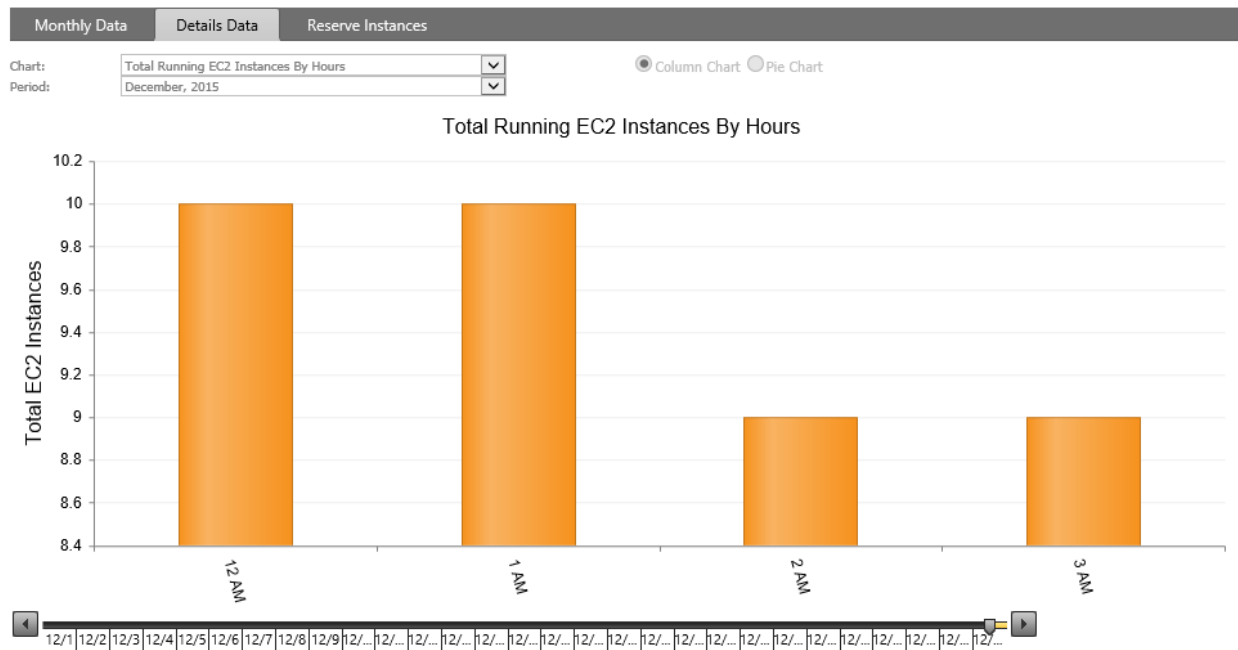


The Details Data tab allows more in-depth analysis. You have an option to see your spending by:

1. Availability Zones
2. Regions
3. EC2 Instance Type
4. RDS Instance Type



Additionally, you can display total running EC2 Instances per hour.
Note: to see detailed data, turn on details billing on AWS.



The Reserve Instances tab provides an overview of your reserve Instances, as well as analytic tools to estimate cost reductions by buying more reserve Instances.

Monthly Data Details Data Reserve Instances							
Reserve Instances							Select Region: US East (Virginia)
Name	Type	Usage	Count	State	Period (Yr)	Start Time	
Windows (Amazon VPC)	m1.medium	Heavy Utilization	2	retired	1	1/9/2014 3:40:28 PM	
Windows (Amazon VPC)	m1.large	Heavy Utilization	1	retired	1	9/6/2013 11:24:07 AM	
Windows (Amazon VPC)	m1.small	Heavy Utilization	1	retired	1	7/15/2013 2:56:58 PM	
Windows (Amazon VPC)	m1.large	Heavy Utilization	1	retired	1	1/12/2012 5:51:27 AM	

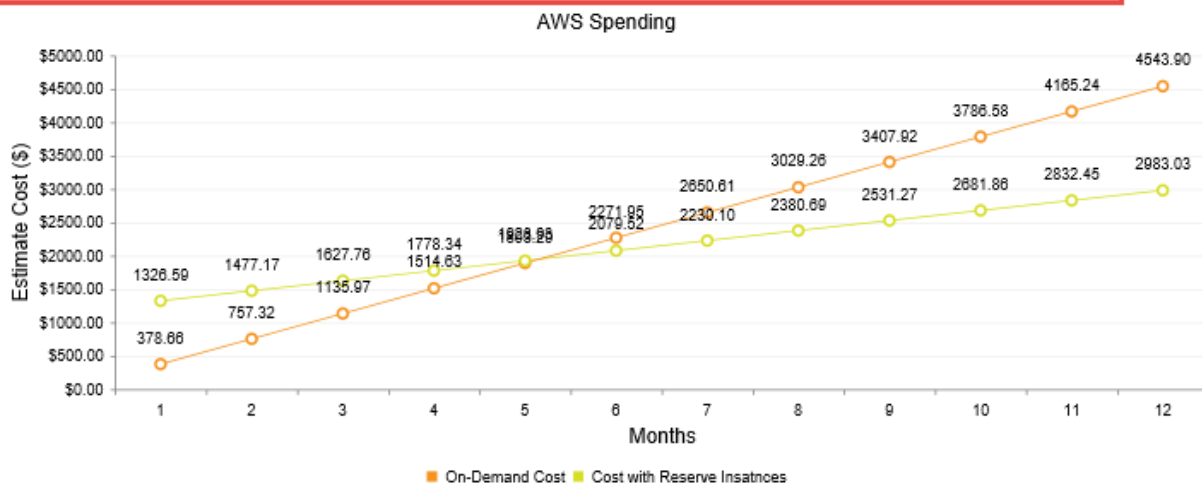
Recommendation for purchase Reserve Instance(s) (based on the previous month's usage)							
Instance Type	Av Zone	Usage	Count	OS	Period (Yr)	Fix Price	Hourly Price
m3.large	us-east-1a	Heavy Utilization	2.00	Windows	1 yr	588	0.103
m3.medium	us-east-1a	Medium Utilization	0.99	Linux/UNIX	1 yr	0	0
m3.medium	us-east-1a	Heavy Utilization	3.00	Windows	1 yr	292	0.051
m3.medium	us-east-1a	Light Utilization	0.64	Windows	1 yr	0	0
r3.large	us-east-1a	Heavy Utilization	1.00	Windows	1 yr	1183	0.073
t1.micro	us-east-1a	Heavy Utilization	2.00	Windows	1 yr	62	0.006
t2.medium	us-east-1a	Light Utilization	0.42	Windows	1 yr	0	0
t2.micro	us-east-1a	Heavy Utilization	2.00	Windows	1 yr	0	0
t2.micro	us-east-1a	Medium Utilization	0.88	Windows	1 yr	0	0

All type of utilizations				Heavy Utilization only			
Yearly Total Cost without Reserve Instance(s):				\$10967.54			
Savings (based on the all type of utilizations)				Heavy Utilization only			
Yearly Total Cost with Reserve Instance(s):				\$9605.34			
Yearly Cost (not include upfront fees):				\$7253.77			
Upfront Fees:				\$3894.77			
Yearly Saving (\$):				\$3359.00			
Yearly Saving (%):				\$3713.78			
				33.86%			

☒ Heavy Utilization - [m3.large us-east-1a Windows]
 ☐ Medium Utilization - [m3.medium us-east-1a Linux/UNIX]
 ☐ Heavy Utilization - [m3.medium us-east-1a Windows]

☐ Light Utilization - [m3.medium us-east-1a Windows]
 ☐ Heavy Utilization - [r3.large us-east-1a Windows]
 ☐ Heavy Utilization - [t1.micro us-east-1a Windows]

☐ Light Utilization - [t2.medium us-east-1a Windows]
 ☐ Heavy Utilization - [t2.micro us-east-1a Windows]
 ☐ Medium Utilization - [t2.micro us-east-1a Windows]



At the of the bottom page, you have the option to download a billing statement for the selected period.

Statements: December, 2015

Download Statement

How to schedule AWS billing statement delivery via email

You can schedule delivery of AWS billing statements via email on a regular basis.

To schedule billing statements, go to the Billing & Usage section.
On the Monthly Data tab, click Statement Scheduler.

The screenshot shows the AWS Billing & Usage console. At the top, there's a 'BILLING & USAGE' header with a 'Select Account:' dropdown set to 'GSI'. Below this is a 'SPENDING' section with three cards: 'This Month' showing \$0.00, 'Last Month' showing \$0.00, and 'Year To Day' showing \$14,394.57. Below the spending cards are tabs for 'Monthly Data', 'Details Data', and 'Reserve Instances'. Under 'Monthly Data', there are dropdowns for 'Chart: Spending Per Period' and 'Period: May, 2015'. On the right side, there's a red-bordered button labeled 'Statement Scheduler' with 'Spending Alerts' written below it.

From the scheduler window, the following configurations can be set:

- Account – The AWS account to receive statement data from
- Period – Select either current or previous month
- Under Scheduler section, select how frequently reports are sent
- Report are sent to the user's email. Optionally, additional email(s) may also be specified.
For multiple emails, use a comma separator

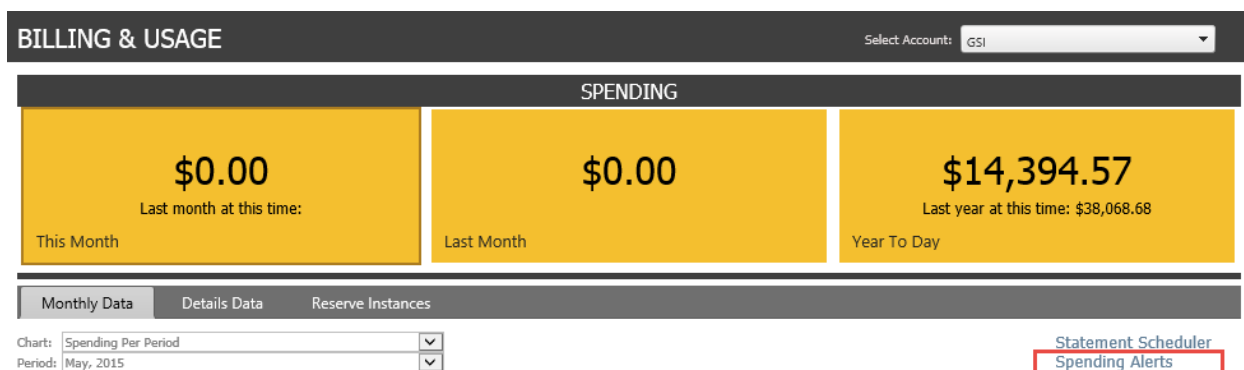
Click Save.

The screenshot shows the 'Statement Delivery Scheduler' configuration window. It has a blue header with the title and a close button. The form is divided into three sections: 'Account', 'Schedule', and 'Options'. In the 'Account' section, 'Account:' is set to 'TR' and 'Period:' is set to 'Current Month'. In the 'Schedule' section, 'Occur:' is set to 'Daily', and 'Days:' has checkboxes for Mon, Tue, Wed, Thu, Fri, Sat, and Sun. In the 'Options' section, there is a text input for 'CC Email:' and a checkbox for 'Apply to All Accounts'. A 'Save' button is located at the bottom right of the window.

How to setup spending alerts

Setup alerts to notify you when total spending or spending for a given AWS service goes over your limit.

To setup spending alerts, go to the Billing & Usage section; on the Monthly Data tab, click Spending Alerts.



In the scheduler windows, select the AWS account and service you want to monitor. Leave Total selected under service to setup alerts for total spending.

Under Spending Limit enter the amount that is the threshold for an alert. When your spending goes over that limit, the alert is sent to the user's email.

Optionally, you can enter more emails for alert notification; use a comma separator for multiple emails.

When your spending exceeds the specified limit, an alert is sent once per billing period.

To receive alerts every day, check Repeat Alert Daily.

To save your alert configuration, click Save.

The screenshot shows the 'Spending Alerts Scheduler' form. It has a blue header with the title 'Spending Alerts Scheduler' and a close button. Below the header is the 'Alert Settings' section. It contains several fields: 'Account:' with a dropdown menu showing 'TR', 'Service:' with a dropdown menu showing 'Total', a checkbox for 'Repeat Alert Daily' which is unchecked, 'Spending Limit:' with a text input field, and 'CC Email:' with a text input field and an 'Optional' label. At the bottom right, there is a blue 'Save' button. Red boxes highlight the 'Account' and 'Service' dropdowns, the 'Repeat Alert Daily' checkbox, the 'Spending Limit' input field, the 'CC Email' input field, and the 'Save' button.

Explore Dynamo DB

To explore DynamoDB data from the Main Menu, select DynamoDB.

Under the DynamoDB page from the context menu, select Explore.

DYNAMODB

Select Region:

US East (Virginia)

Select Account:

UUB

Dynamo DB

Name	Created On	Status	Item Count	Table Size	Hash Key	Range Key	Actions
_Media	08/21/2014	ACTIVE	192	37275	fileName		Menu
_statistics	01/28/2014	ACTIVE	501	46558	fileID		Menu
coder	01/16/2014	ACTIVE	93	9243	fileName		Menu

Menu

Delete

Explore

Export

Import

Scheduler

Metrics

All data records are visible in the table.

Add Data – To add a new record, click Add new record.

+ Add new record					Refresh	
		fileID	Time	fileName		
		5bf71f90-4cac-4de2-8196-3634f4be2942	2/11/2014 11:55:05 AM	.01.mp4		
		54d0a7ff-c981-44cd-a090-c54634e2f208	2/20/2014 5:44:30 PM	.01.mp4		
		bf05acdb-d96c-4343-acfa-168d96e712f5	2/23/2014 1:55:59 PM	.01.mp4		
		cdc50c1f-2d6e-449b-8e58-c8e048c1c796	2/20/2014 5:17:59 PM	.01.mp4		
		43953b1c-7f9b-45a8-9a12-812dae7aec43	2/20/2014 5:16:30 PM	.01.mp4		
		5c96fc31-3e3d-46dc-9a55-410157c9ba89	2/23/2014 1:48:16 PM	.01.mp4		
		b8cdfff4-b575-4578-bc75-1345883fd512	2/20/2014 1:47:53 PM	.01.mp4		
		05cb221d-3be1-4623-9728-42f495e4e45e	2/19/2014 4:40:40 PM	.01.mp4		
		a753f8d8-1d4b-4f35-86cd-85fee927a709	2/26/2014 1:24:34 PM	.01.mp4		
		2d200e2d-3482-4690-a8f9-6e12baed7793	8/22/2014 1:13:50 PM	.01.mp4		
		3eca355e-4b3e-48f6-88a2-5fb4b5f060f6	1/31/2014 11:55:23 AM	.01.mp4		
		fa109b5d-00af-4a73-8007-b49934f2f5a3	2/11/2014 11:20:36 AM	.01.mp4		
		8fb2c899-4af8-4e53-88cc-18c7185b7de8	2/18/2014 4:13:51 PM	.01.mp4		
		4586bdb3-38ac-4269-88e3-ae7ed02b47ac	2/19/2014 5:31:26 PM	.01.mp4		
		4bc132fe-58d8-4112-b886-5a2224c269fe	2/19/2014 6:27:14 PM	.01.mp4		

Page 1 of 34

Item 1 to 15 of 501

Fill out the data form and click Insert. To discard this action, click Cancel.

+ Add new record

fileID

fileID:

Time:

fileName:

Update Data – To update existing data, click Edit from the first column. Make changes in the data form and click Update. To discard this action, click Cancel.

The screenshot shows a data management interface. At the top, there is a button labeled '+ Add new record'. Below it is a form for editing a record. The form has three fields: 'fileID' with the value '6674bdb1-1240-434c-b9d5-1d354643ac2c', 'Time' with the value '4/16/2014 2:00:59 AM', and 'fileName' with the value 'h7.mp4'. Below the form are two buttons: a blue checkmark (Update) and a red circle with a slash (Cancel). Both buttons are highlighted with a red box. Below the form is a table with three columns: an edit column (pencil icon), a delete column (red X icon), and a fileID column. The edit column is highlighted with a red box. The table contains five rows of data.

		fileID
		5280c85a-a403-4d4e-8f91-db3baffd7fa7
		f1167ce0-f490-48b6-be31-df95188cf6c7
		9e33c21a-43bf-4e80-88ef-984438f4b7cc
		92473669-51f3-49b2-a22b-5703a0237352
		c7ad2ce2-3aca-4c13-96d6-0de272da6acc

At the bottom of the table, there is a pagination bar with a yellow progress bar and the text 'Page 34 of 34'.

Delete Data – To delete existing records, click Delete from the second column.

The screenshot shows a data management interface. At the top, there is a button labeled '+ Add new record'. Below it is a table with three columns: an edit column (pencil icon), a delete column (red X icon), and a fileID column. The delete column is highlighted with a red box. The table contains four rows of data.

		fileID
		6674bdb1-1240-434c-b9d5-1d354643ac2c
		5280c85a-a403-4d4e-8f91-db3baffd7fa7
		f1167ce0-f490-48b6-be31-df95188cf6c7
		9e33c21a-43bf-4e80-88ef-984438f4b7cc

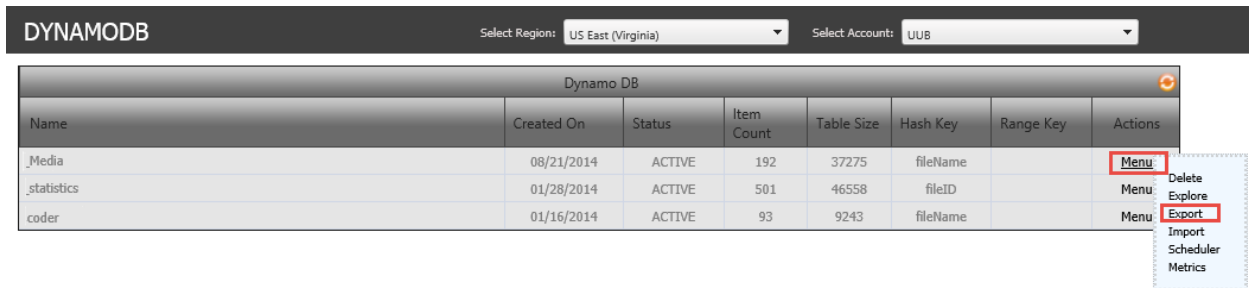
Data can be refreshed at any time by clicking Refresh from the top panel.

The screenshot shows the top panel of the data management interface. It has a button labeled '+ Add new record' on the left and a button labeled 'Refresh' on the right. The 'Refresh' button is highlighted with a red box.

Export/Import data to DynamoDB

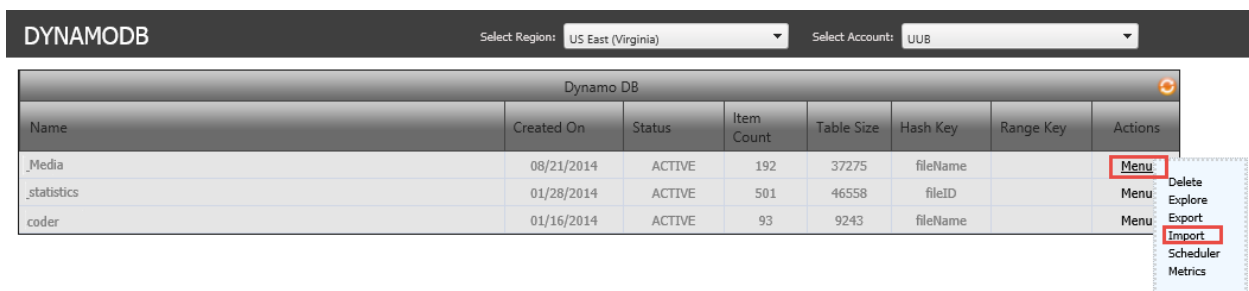
To import or export DynamoDB data from the main menu, select DynamoDB.

Export – To export DynamoDB data from the context menu, select Export. All data is exported to a csv file.



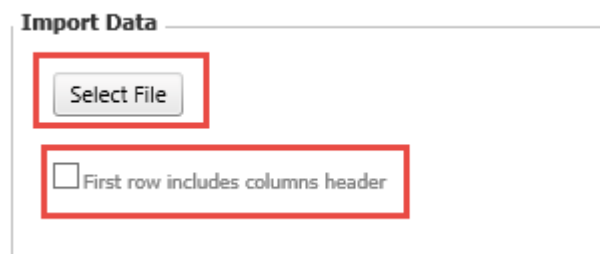
The screenshot shows the DynamoDB console interface. At the top, there's a header with "DYNAMODB" and two dropdown menus: "Select Region: US East (Virginia)" and "Select Account: UUB". Below this is a table titled "Dynamo DB" with columns: Name, Created On, Status, Item Count, Table Size, Hash Key, Range Key, and Actions. The table contains three rows: ".Media" (Created On: 08/21/2014, Status: ACTIVE, Item Count: 192, Table Size: 37275, Hash Key: fileName), ".statistics" (Created On: 01/28/2014, Status: ACTIVE, Item Count: 501, Table Size: 46558, Hash Key: fileID), and "coder" (Created On: 01/16/2014, Status: ACTIVE, Item Count: 93, Table Size: 9243, Hash Key: fileName). A context menu is open for the ".Media" row, showing options: Delete, Explore, Export (highlighted with a red box), Import, Scheduler, and Metrics.

Import – To import data to DynamoDB from the context menu, select Import.



This screenshot is identical to the one above, showing the DynamoDB console with the same table and context menu. In this instance, the "Import" option in the context menu for the ".Media" row is highlighted with a red box.

Select data file to import by clicking Select File at the top page. If the first row of import data contains column names, check the First row includes columns header checkbox.



The screenshot shows the "Import Data" dialog box. It has a title bar "Import Data" and a light gray background. Inside, there's a "Select File" button and a checkbox labeled "First row includes columns header". Both the button and the checkbox are highlighted with red rectangles.

Next: after selecting the file, map data between the import file and DynamoDB. In the new window is listed all DynamoDB columns on the left and drop down lists, with name of columns from the import file on the right. To map data from the drop down list, select the name of the column. If you do not want to map a given column, select Don't Map in the drop down list.

When you finish mapping, click Import.

Import Data into Dynamo DB

Data Mapping

DynamoDB Column	Import Column
Version	Don't Map
Type	Don't Map
JobID	Don't Map
fileName	Don't Map
OrgFileName	Don't Map
NotificationSent	Don't Map
CreatedOn	Don't Map
Status	Don't Map
ErrorMsg	Don't Map

Import

Import should start shortly. Track progress by going to Dashboard and from the Other menu, select "OnDemand Job Status".

How to schedule export/import data to DynamoDB

Import/Export scheduler allows scheduling of import/export DynamoDB data from/to a csv file. When you schedule import, the csv file has to be in S3 bucket. When you schedule export, the csv file is saved to S3 bucket.

To schedule import or export of DynamoDB data from the Main Menu, select DynamoDB.

From the context menu, select Scheduler.

DYNAMODB

Select Region: US East (Virginia)

Select Account: UUB

Dynamo DB

Name	Created On	Status	Item Count	Table Size	Hash Key	Range Key	Actions
.Media	08/21/2014	ACTIVE	192	37275	fileName		Menu
.statistics	01/28/2014	ACTIVE	501	46558	fileID		Menu
coder	01/16/2014	ACTIVE	93	9243	fileName		Menu

Menu

Delete

Explore

Export

Import

Scheduler

Metrics

Within the scheduler windows, make the following configurations:

Action – Select either import or export data

Scheduler – Select when the action should be executed

DynamoDB Scheduler

Action:

Import Data

Export Data

Schedule

Occur:

Daily

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Options

S3 Bucket:

Select Bucket

 Select file location

Import Action:

Append Data

Save

S3 Bucket – Select S3 Bucket when the csv file is outputted. If you are scheduling import, after selecting S3 Bucket the list of files in the bucket is visible.

DynamoDB Import(s)

Import

File Name	File Size
<input checked="" type="checkbox"/> 896179320233-aws-billing-csv-2014-05.csv	381
<input type="checkbox"/> 896179320233-aws-billing-csv-2014-06.csv	381
<input type="checkbox"/> 896179320233-aws-billing-csv-2014-07.csv	381
<input type="checkbox"/> 896179320233-aws-billing-csv-2014-08.csv	381
<input type="checkbox"/> 896179320233-aws-billing-csv-2014-09.csv	381
<input type="checkbox"/> 896179320233-aws-billing-csv-2014-10.csv	381

☐ First row includes columns header

Continue **Back**

Check the file that contains data you want to import and click Continue. If the first row of import data contains column names, check the First row includes columns header checkbox. If you selected the wrong S3 Bucket, click Back to select a different bucket.

Import Data into Dynamo DB

Data Mapping

DynamoDB Column	Import Column
Version	Don't Map
Type	Don't Map
JobID	Don't Map
fileName	Don't Map
OrgFileName	Don't Map
NotificationSent	Don't Map
CreatedOn	Don't Map
Status	Don't Map
ErrorMsg	Don't Map

Continue **Back**

The next step after selecting the file is to map data between import file and DynamoDB. The new window lists all DynamoDB columns on the left and drop down lists with listed name of columns from the import file on the right. To map data from the drop down list, select the name of the column. If you do not want to map the given column, select Don't Map from the drop down list. When you finish mapping, click Continue.

Note: if the import file does not have the name of the columns in the first row, the drop down list shows Column1, Column2, etc. – the number represents the column number in your import file.

Also, keep in mind multiple files are selected to import, all of those files must have the same mapping.

Options

S3 Bucket:

Files To Import: Comma separated list of file names to import

Import Action:

Click Map button to change mapping at any time.

Import Action – This option allows selection of import data to append to the existing data: select Append Data, or Overwrite Data to select existing data to delete prior to import of the new data

Click Save to complete configuration.

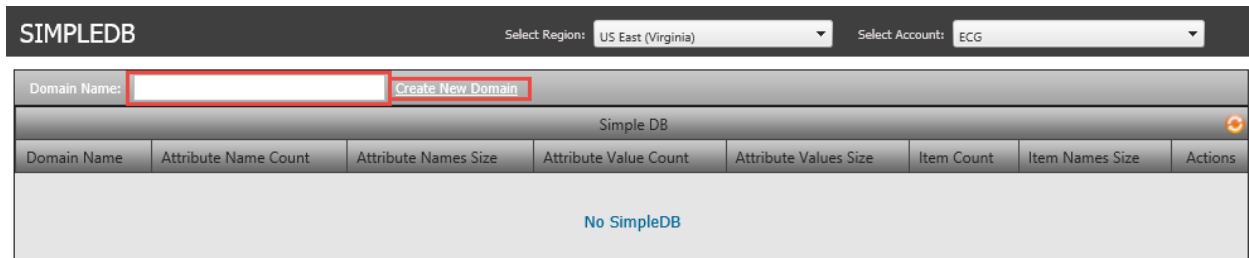
Action Type	Bucket Name	Import Type	Occur	Freq.	Hours			
Import	_billing	Append	Daily	Mo Tu We Th Fr	12:12	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>	<input type="button" value="Suspend"/>

At any time, you can edit, suspend, or delete scheduler by clicking the appropriate action from the scheduler's list.

How to create SimpleDB

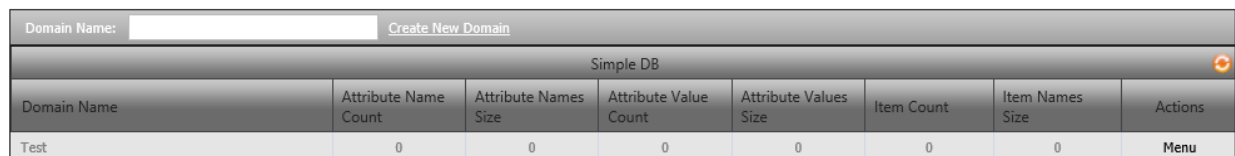
To create new SimpleDB domain from the Main Menu, select SimpleDB.

From the SimpleDB page, enter the new SimpleDB domain name in the Domain Name box and click Create New Domain.



The screenshot shows the SimpleDB interface. At the top, there's a header with 'SIMPLEDB', 'Select Region: US East (Virginia)', and 'Select Account: ECG'. Below this is a form with 'Domain Name:' and a 'Create New Domain' button. Underneath is a table titled 'Simple DB' with columns: Domain Name, Attribute Name Count, Attribute Names Size, Attribute Value Count, Attribute Values Size, Item Count, Item Names Size, and Actions. The table currently contains no data and displays the message 'No SimpleDB'.

The new domain name appears on the SimpleDB domains list.



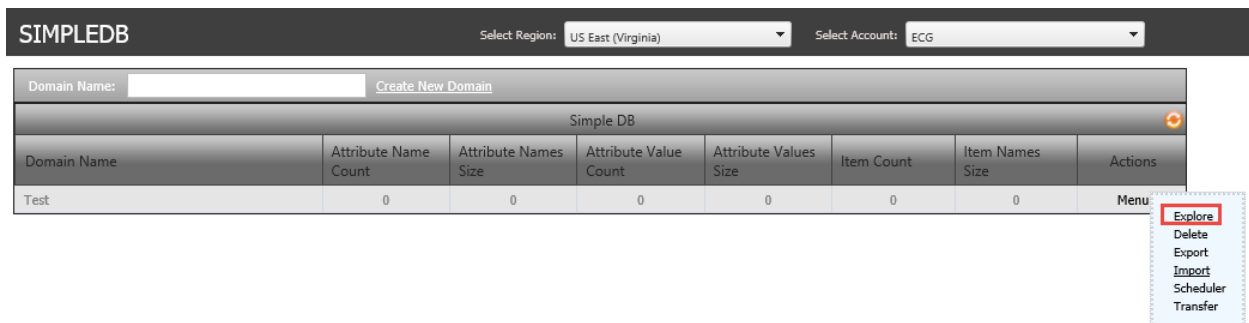
The screenshot shows the SimpleDB interface with a table titled 'Simple DB'. The table has columns: Domain Name, Attribute Name Count, Attribute Names Size, Attribute Value Count, Attribute Values Size, Item Count, Item Names Size, and Actions. The table contains one row with the domain name 'Test' and all other values set to 0. The Actions column shows a 'Menu' link.

Domain Name	Attribute Name Count	Attribute Names Size	Attribute Value Count	Attribute Values Size	Item Count	Item Names Size	Actions
Test	0	0	0	0	0	0	Menu

Explore SimpleDB

To explore SimpleDB data from the Main Menu, select SimpleDB.

From the SimpleDB page from the context menu, select Explore.



The screenshot shows the SimpleDB interface with a table titled 'Simple DB'. The table has columns: Domain Name, Attribute Name Count, Attribute Names Size, Attribute Value Count, Attribute Values Size, Item Count, Item Names Size, and Actions. The table contains one row with the domain name 'Test' and all other values set to 0. The Actions column shows a 'Menu' link. A context menu is open over the 'Menu' link, showing options: Explore, Delete, Export, Import, Scheduler, and Transfer. The 'Explore' option is highlighted.

All data records are shown in the table.

To see attributes associated with a given item, click the item name from the item list.

Item List:

Name

test

+ Add new record

Refresh

Name	Value
ID	Val

<<

>>

Item Name:

Add Item

Add new attribute – To add new attribute, click Add new record, then enter attribute name and value and click Insert. To disregard this action, click Cancel.

+ Add new record

Refresh

Name	Value
Name:	
Value:	
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
ID	Val

Update attribute – To update value of the given attribute, click Edit from the first column; modify the attribute value and click Update. To disregard this action, click Cancel.

+ Add new record

Refresh

Name	Value
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
ID	Val

Delete attribute – To delete a given attribute, click Delete from the second column.

Name
<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
ID

Add new Item – To add a new item, enter the item name in the Item Name text box and click “Add Item”.

Item List:	
Name	+ Add new record
test	
	Name
	ID

<< >>

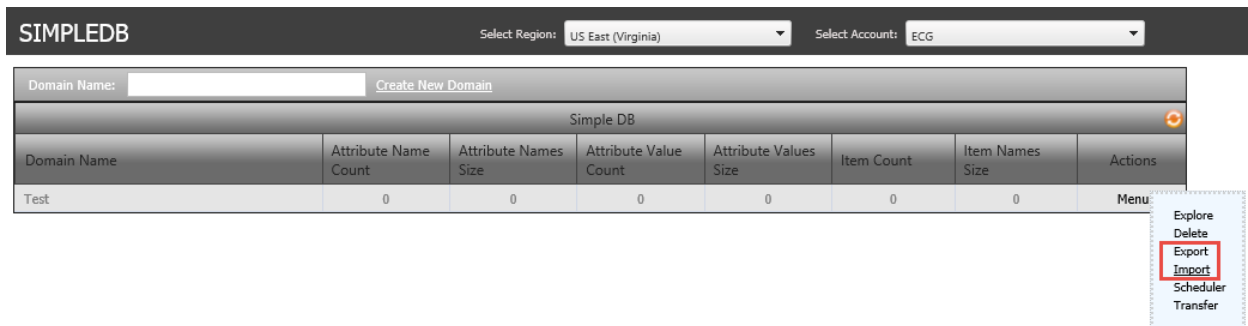
Item Name:

Refresh data at any time by clicking Refresh from the top panel.

Export/Import data to SimpleDB

To import or export SimpleDB data from the Main Menu, select SimpleDB.

Export – To export SimpleDB data from the context menu, select Export. All data is exported to csv file

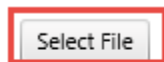


The screenshot shows the SimpleDB console interface. At the top, there's a header with 'SIMPLEDB' and dropdowns for 'Select Region: US East (Virginia)' and 'Select Account: ECG'. Below this is a 'Domain Name' input field with a 'Create New Domain' link. The main table is titled 'Simple DB' and has columns: 'Domain Name', 'Attribute Name Count', 'Attribute Names Size', 'Attribute Value Count', 'Attribute Values Size', 'Item Count', 'Item Names Size', and 'Actions'. A row for 'Test' is shown with all counts at 0. A context menu is open for the 'Test' domain, listing options: 'Explore', 'Delete', 'Export', 'Import', 'Scheduler', and 'Transfer'. The 'Export' and 'Import' options are highlighted with a red box.

Domain Name	Attribute Name Count	Attribute Names Size	Attribute Value Count	Attribute Values Size	Item Count	Item Names Size	Actions
Test	0	0	0	0	0	0	Menu

Import – To import data to SimpleDB from the context menu, select Import. Select file to import by clicking Select File at top of page. Please ensure import file has the correct structure of three columns:

- Column 1 – item name
- Column 2 – attribute name
- Column 3 – attribute value



To imported correctly, please be sure that selected csv file has three columns: Item Name, Attribute Name, Attribute Value

After selecting file data, start the import to SimpleDB.

How to schedule export/import data to SimpleDB

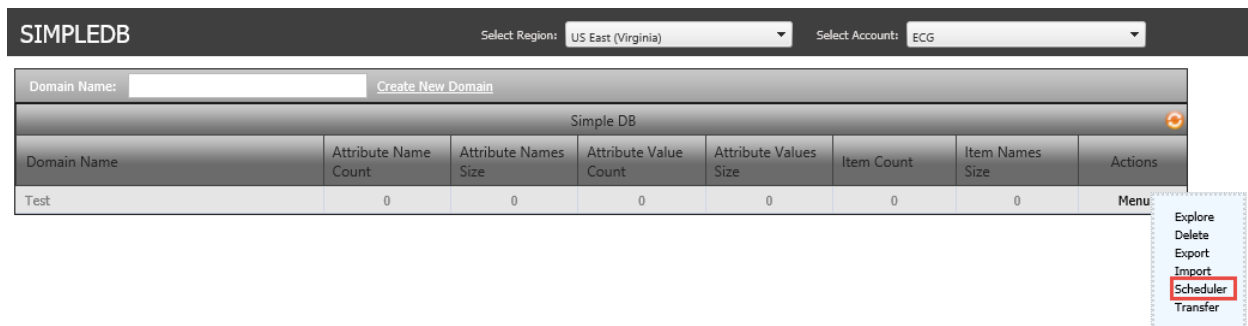
Import/Export scheduler allows scheduling of import or export of SimpleDB data from/to csv files.

To schedule import, the csv file has to be in S3 bucket.

To schedule export, the csv file is saved to S3 bucket.

To schedule import or export of SimpleDB data from the Main Menu, select SimpleDB.

From the context menu, select Scheduler.



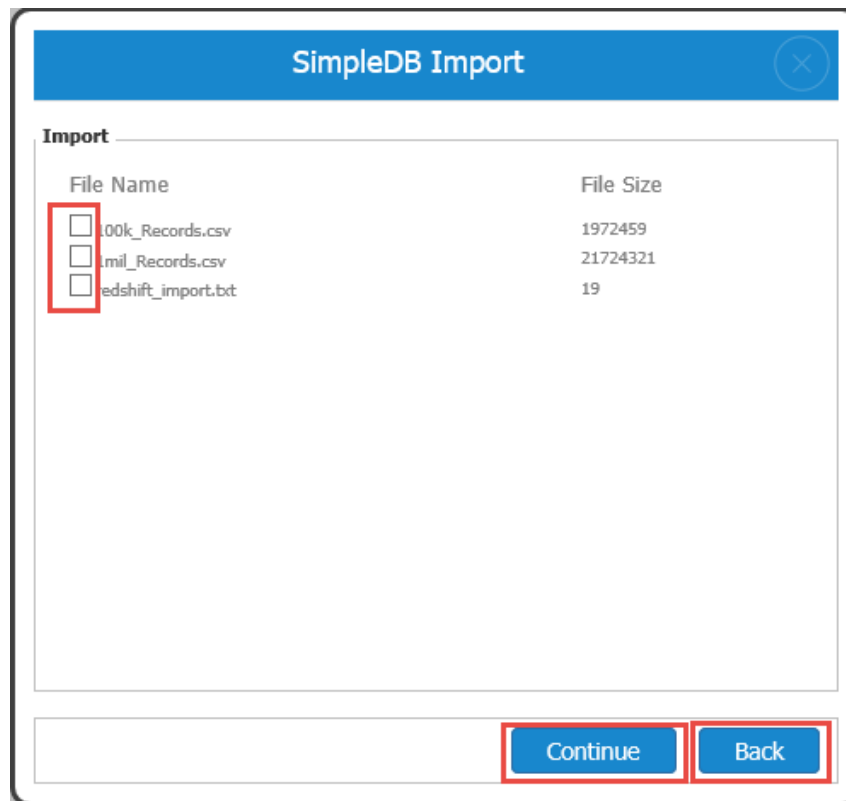
Under the scheduler windows, configure the following settings:

Action – Select either import or export data

Schedule – Select when the action is executed

The screenshot shows the 'SimpleDB Scheduler' configuration window. It has a blue header with the title and a close button. The 'Action' section has two options: 'Import Data' (selected and highlighted with a red box) and 'Export Data'. The 'Schedule' section is highlighted with a red box and contains: 'Occur' set to 'Daily' with a dropdown arrow; 'Days' with checkboxes for Mon, Tue, Wed, Thu, Fri, Sat, and Sun; and 'Time' with an input field and the text 'Use 24h time format. Based on AWS Region time zone.' The 'Options' section has 'S3 Bucket' set to 'Select Bucket' with a dropdown arrow, highlighted with a red box, and the text 'Select S3 Bucket location file'. At the bottom right is a blue 'Save' button.

S3 Bucket – Select S3 Bucket where the csv file is outputted. If scheduling import, within selected S3 Bucket a list appears of files in the bucket.



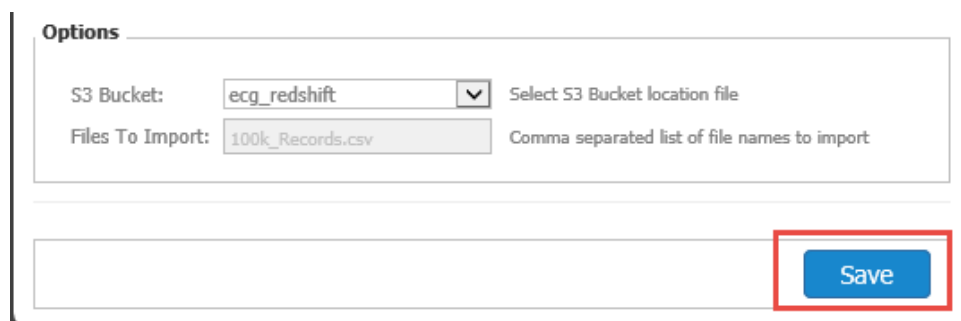
The dialog box is titled "SimpleDB Import". It contains a section labeled "Import" with a table of files. The table has two columns: "File Name" and "File Size". The files listed are "100k_Records.csv" (1972459), "1mil_Records.csv" (21724321), and "redshift_import.txt" (19). The first three rows are highlighted with a red box. At the bottom right, there are "Continue" and "Back" buttons, also highlighted with a red box.

File Name	File Size
<input type="checkbox"/> 100k_Records.csv	1972459
<input type="checkbox"/> 1mil_Records.csv	21724321
<input type="checkbox"/> redshift_import.txt	19

Check the file to import and click Continue. If you selected the wrong S3 Bucket, click Back to select a different bucket.

When you finish, click Continue.

To save schedule, click Save.



The dialog box is titled "Options". It contains two input fields: "S3 Bucket:" with a dropdown menu showing "ecg_redshift" and "Select S3 Bucket location file", and "Files To Import:" with a text input field showing "100k_Records.csv" and "Comma separated list of file names to import". At the bottom right, there is a "Save" button highlighted with a red box.

At any time, you can edit, suspend, or delete scheduler by clicking the appropriate action from the scheduler's list.



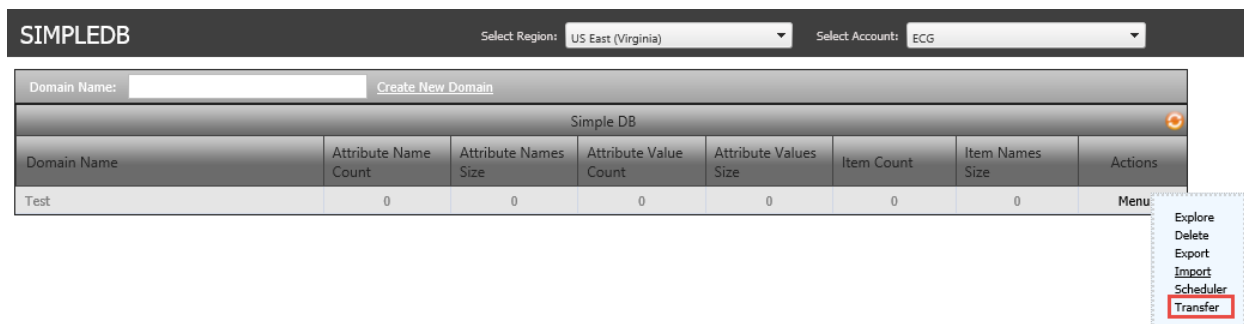
The table shows a list of schedulers. The first row is highlighted with a red box. Below the table, there is a "Schedule Saved" message and a "Save" button.

Action Type	Bucket Name	Occur	Freq.	Hours			
Import	ecg_redshift	Daily	Mo Tu We Th Fr	20:00	Edit	Delete	Suspend

How to transfer SimpleDB to another AWS region

To transfer SimpleDB to another AWS region from the Main Menu, select SimpleDB.

Under the SimpleDB page from the context menu, select Transfer.



Within the Transfer window, the following configurations are available:

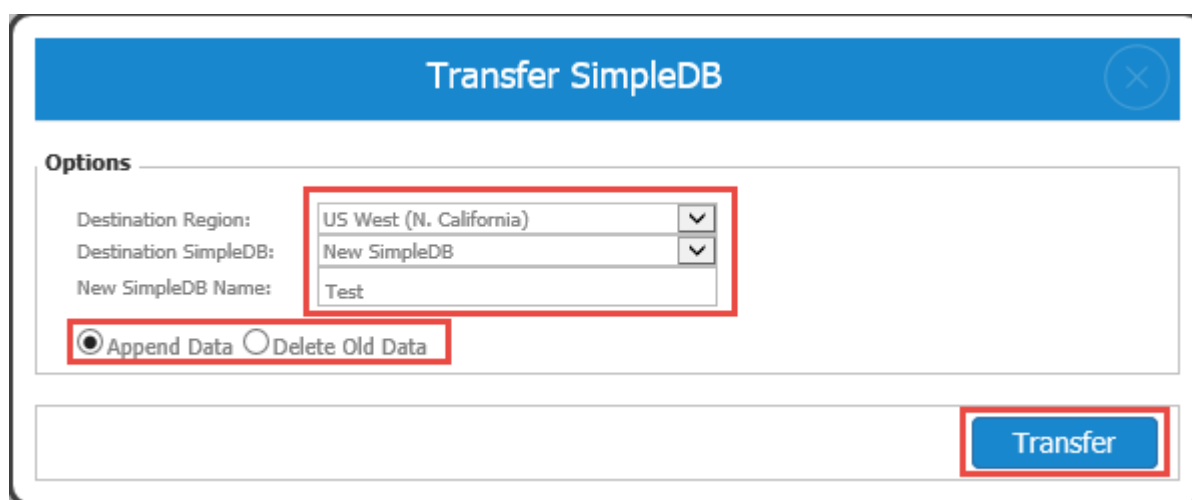
Destination Region – From the drop down list, select the AWS region you want to transfer SimpleDB domain

Destination SimpleDB – Select New SimpleDB to create a new domain, or select existing one to transfer data to existing domain

New SimpleDB – Enter the name for the new SimpleDB

If you are transferring data to the existing SimpleDB, you can choose to select either Append Data, or Delete Old Data to delete existing data before import.

Click Transfer



You can track progress of the transfer by going to Dashboard: from the Other menu, select “OnDemand Job Status”.

Explore and modify AWS Security Groups rules

To review current security groups from the main menu, select Security Management.

On the new page is a list of all security groups created under the selected account, in the selected region. To review or modify security group rules from the context menu, click Explore Rules.

SECURITY MANAGEMENT			
		Select Region: US East (Virginia)	Select Account: ECG
Security Groups			
Group Name	Vpc ID	Description	Actions
default		default group	Menu
elasticcloudgate		Elastic Cloud Gate Access to Query RedShift DB	Menu
SSH		SSH	Menu
SQL Access	vpc-f60f5a99	SQL Access	Menu
RDP To Private	vpc-f60f5a99	RDP To Private Subnet From Public	Menu

- Delete
- Explore Rules
- Access Rules
- Scheduler
- Transfer

Delete Rule – To delete rule from the security group, click Delete in the last column

Add Rule – To add new rule to security group, select protocol ports and source IP (IP has to be in CIDR format xxx.xxx.xxx.xxx/xx) and click Add Rule

Security Group [SSH]

Protocol	IP Range	Ports	
tcp	50.78.29.17/32	22	Delete
tcp	71.184.113.217/32	22	Delete

New Rule

Protocol: TCP Ports: All Source:

Add Rule

How to temporarily open AWS Security Groups rules for dynamic IP

Elastic Cloud Gate provides the option to open certain ports in your security group for connections made from dynamic IP, based on the scheduler.

The flow of opening security group is:

- User who is behind dynamic IP logs-in to ECG portal
- If the current time is in the range specified in configuration and access to security group was configured without admin confirmation, the new rule is created for the IP, from user who made the connection
- If the current time is in the range specified in configuration and access to security group was configured with admin confirmation, email is sent to admin; admin must login to portal and approve the user; when user is approved, the new rule is created for IP from user who made the connection

Before you make security group configuration, you have to create a new login for the user.

To create a new login for the user from the Settings menu, select Manage Users.
Enter user email and password.

To force user to change password with next login, check User must change password with next login.

From the Access Type drop down list, select AWS Security Group.

To send notification email to the new user, check Send notification email to user.

If for security reasons you don't want to include the password in the email, check Don't include password in email.

Click Add New User.

USERS MANAGEMENT

User Email	Access Type	Locked	Actions
john@mycompany.com	Elastic Cloud Gate Dashboard	No	Menu
john2@mycompany.com	AWS Security Group	No	Menu

User Email:

User Password:

☐ User must change password with next login.

Access Type:

AWS Security Group

☐ Send notification email to user

☐ Don't include password in email

All users have to login through <https://portal.ecloudgate.com/console/login.aspx>
In addition to email and password, user will have to provide Access Code
Your Access Code for all users is: **5311**

Add New User

Cancel

Note: any user created through the Users Management section must use a different URL to login to ECG portal. The URL is: <https://portal.ecloudgate.com/console/login.aspx>

In addition to email and password, the user is asked for the access code on the login page. You can see your access code on the Users Management page. This number is statically assigned to your account and will not change.

When the new user is created, you can configure security group: from the Main Menu select Security Management.

On the security group list, find the one to which the new rule applies and from the context menu select Access Rules.

SECURITY MANAGEMENT

Select Region:

US East (Virginia)

Select Account:

ECG

Security Groups			
Group Name	Vpc ID	Description	Actions
default		default group	Menu
elasticcloudgate		Elastic Cloud Gate Access to Query RedShift DB	Menu Delete
SSH		SSH	Menu Explore Rules Access Rules Scheduler Transfer
SQL Access	vpc-f60f5a99	SQL Access	Menu
RDP To Private	vpc-f60f5a99	RDP To Private Subnet From Public	Menu

In the configuration window from the drop down list, select User.

Access to the security group can be granted manually, with the administrator required to approve each user before access is granted, or automatically (without approval by administrator): this option is set by checking Grant access without admin confirmation box.

As an option, you can request a notification email whenever user requests access by checking Send email notification when user request access box.

Protocol and port define the rule applied to the security group, along with user IP.

Additionally, you can limit duration the rule stays in effect: do this from the Grant Access for list, select either Hours or Days and enter the value.

Under the Schedule section, you can specify what days and time the rule applies. For access 24/7, leave blank.

When you finish configuration, click Save.

Security Group Access Rules Management [elasticcloudgate]

Access Settings

User:
john2@mycompany.com

☒ Grant access without admin confirmation
When this option is unchecked, you will get notification email after user login, to manually grant access.

☐ Send email notification when user request access

Protocol:
TCP
Ports:
All

Grant Access for:
No Limit

Time will be start counting from the moment when user login.

Schedule

Allow login only between selected hours and/or in selected days. Leave blank for 24/7.

Days:
☐ Mon
☐ Tue
☐ Wed
☐ Thu
☐ Fri
☐ Sat
☐ Sun

Starting At:
Use 24h time format. Based on Eastern Standard Time.

Ending At:
Use 24h time format. Based on Eastern Standard Time.

Save

At any time, edit or delete access by selecting Edit or Delete from the access list.

User Email	Auto Access	Length	Days	Time	Prot.	Ports		
john2@mycompany.com	True	Infinity	Mo	11:00-14:00	tcp	All	Edit	Delete

Scheduler Save
Save

Additionally, you can create multiple accesses, e.g. different time access to different days, or for different ports.

When you choose to grant access for the user after manual approval, you will receive a notification email after user's login. After that, you can grant or deny access.

To manually confirm access login to ECG Portal, go to the Security Management section. At the top of the page is a list of users waiting for approval; to approve or deny access, select the appropriate option from the context menu.

How to schedule grant access for selected IP

Elastic Cloud Gate provides a feature that allows adding or removing a rule to security group based on the scheduler.

To schedule security group access, go to the Security Management section.

From the context menu, select Scheduler.

SECURITY MANAGEMENT

Select Region: US East (Virginia)

Select Account: ECG

Security Groups			
Group Name	Vpc ID	Description	Actions
default		default group	Menu
elasticcloudgate		Elastic Cloud Gate Access to Query RedShift DB	Menu
SSH		SSH	Menu
SQL Access	vpc-f60f5a99	SQL Access	Menu
RDP To Private	vpc-f60f5a99	RDP To Private Subnet From Public	Menu

Menu

Delete

Explore Rules

Access Rules

Scheduler

Transfer

In the scheduler window, make the following configurations:

Action – Select Grant Access to add the rule or Revoke Access to remove the rule, based on the scheduler

CIDR Address – Enter IP address to grant/revoke access. Address needs to be in CIDR format (xxx.xxx.xxx.xxx/xx e.g. 10.23.1.45/32)

Protocol – Select protocol (TCP or UDP) and port

In the Schedule section, check the day(s) and time when the action should be executed. Click Save.

Security Group Access Scheduler

Access Settings

Action: Grant Access

CIDR Address:

Protocol: TCP

Ports: All

Address format xxx.xxx.xxx.xxx/xx

Schedule

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time:

Use 24h time format. Based on AWS Region time zone.

Save

You can schedule multiple actions, e.g. you can open access for given IP address only between certain hours. To do so, schedule Grant Access and Revoke Access for the same rule.

Example:

Action	Address IP	Days	Time	Prot.	Ports			
Grant	100.100.100.100/32	Mo Tu We Th Fr	08:00:00	tcp	-1	Edit	Delete	Suspend
Revoke	100.100.100.100/32	Mo Tu We Th Fr	17:00:00	tcp	-1	Edit	Delete	Suspend

Schedule SavedSave

If you need to grant access to users who might try to connect from a different IP address, or if the IP address is unknown, use a more advanced scheduler – to learn more, see the previous topic [How to temporarily open AWS Security Groups rules for dynamic IP](#)

How to transfer security group to another AWS region

To transfer security group to another AWS region from the Main Menu, select Security Management.

Under the Security Group list from the context menu, click Transfer.

SECURITY MANAGEMENT

Select Region: US East (Virginia)

Select Account: ECG

Security Groups			
Group Name	Vpc ID	Description	Actions
default		default group	Menu
elasticcloudgate		Elastic Cloud Gate Access to Query RedShift DB	Menu
SSH		SSH	Menu
SQL Access	vpc-f60f5a99	SQL Access	Menu
RDP To Private	vpc-f60f5a99	RDP To Private Subnet From Public	Menu

Menu

Delete

Explore Rules

Access Rules

Scheduler

Transfer

From the new window select the following:

- Destination region
- VPC – To create security group outside VPC, select No VPC from the list; otherwise select VPC ID where you want to transfer security group
- Enter security group name and description

Click Transfer to recreate security group with all rules in destination region.

Transfer Security Group

Options

Destination Region:

US West (N. California)

VPC:

No VPC

Security Group Name:

SSH

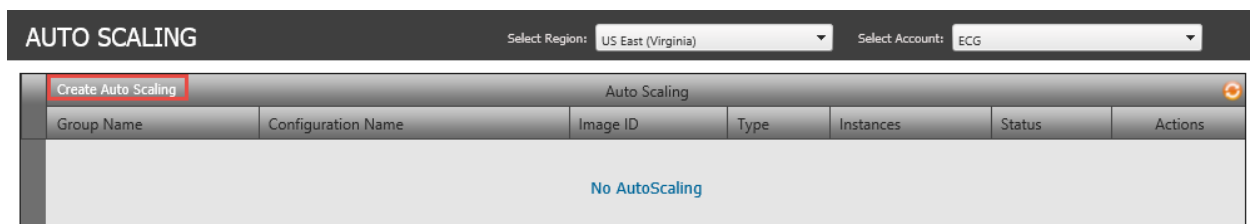
Security Group Description:

SSH

Transfer

Auto Scaling overview

Auto Scaling allows you to scale your Amazon EC2 capacity up or down automatically, according to conditions you define. With Auto Scaling, you can ensure that the number of Amazon EC2 Instances you are using increases seamlessly during demand spikes to maintain performance, and decreases automatically during demand lulls to minimize costs. Auto scaling is particularly well suited for applications that experience hourly, daily, or weekly variability in usage.



With Auto Scaling, you can plan to configure your Auto Scaling Group to automatically scale or maintain your application. You can configure three types of plans:

Maintain a Fixed Number of Running EC2 Instances

Use this scaling plan if you would like Auto Scaling to maintain the minimum number of Instances in your Auto Scaling group at all times. You can manually change the number of running Instances in your Auto Scaling group at any time.

Scale Based on Demand

Use this scaling plan to scale dynamically in response to changes in the demand for your application. When you scale based on demand, you must specify when and how to scale using CloudWatch metrics, such as CPU or Network usage, or metrics related to Simple Queue Service.

Scale Based on a Schedule

Use this scaling plan if you want to scale your application on a pre-defined schedule. You can specify the schedule for scaling one time only, or provide details for scaling on a recurring schedule.

Using Elastic Cloud Gate Auto Scaling Wizard, you can configure any of these options.

This section walks you through each tab of our wizard, explains each option, and explains what dependencies are between options.

Launch Configuration

Launch Configuration	Scaling Group	Scaling Policy	Scaling Metrics	Schedule	Notification	Finish	Help
Configuration Name:	<input type="text" value="AutoScaling"/>						
Image Id:	<input type="text" value="DEVsrv"/>						
Instance Type:	<input type="text" value="M1 Small"/>						
Instance Name:	<input type="text"/>						
<input checked="" type="checkbox"/> Configure Scaling Policy							
<input checked="" type="checkbox"/> Scale based on the CloudWatch metrics							
<input checked="" type="checkbox"/> Scale based on the Scheduler							
<input checked="" type="checkbox"/> Send notification message when scaling occurred							
							Next

Configuration Name [required]: The name of the launch configuration

Image ID [required]: Unique ID of the Amazon Machine Image (AMI) you want to use to launch your EC2 Instances inside Auto Scaling

Instance Type [required]: The type of the Instance launch inside Auto Scaling

Instance Name [optional]: When specified, each new Instance launch in Auto Scaling is automatically assigned a tag name

Scaling Group

Launch Configuration	Scaling Group	Scaling Policy	Scaling Metrics	Schedule	Notification	Finish	Help
Group Name:	<input type="text" value="MyGroupName"/>						
VPC Subnetwork:	<input type="text" value="Subnetworks"/>						
Availability Zones:	<input type="text" value="Availability Zone"/>						
Security Group:	<input type="text" value="No Security Group"/>						
Health Check Type:	<input type="text" value="EC2"/>						
Elastic Load Balancer:	<input type="text"/>						
Min Size:	<input type="text" value="1"/>						
Max Size:	<input type="text" value="2"/>						
Desired Capacity:	<input type="text" value="1"/>						
Health Check Grace Period [s]:	<input type="text" value="300"/>						
Cooldown [s]:	<input type="text" value="300"/>						
Back							Next

Group Name [required]: The name of the scaling group

VPC Subnetwork [required/optional]: List of the VPC subnetwork you prefer auto scaling to launch Instances. Either subnetwork(s) or availability zone(s) need to be specified.

Availability Zones [required/optional]: List of availability zones you prefer auto scaling to launch Instances.

Security Group [optional]: Security group associated with Instances in Auto Scaling group.

Health Check Type [required]: The type of the service used to check the health of the Instances. The allowed values can be either EC2 or ELB. When ELB is selected, you must specify the name of the Elastic Load Balancer which checks the health of Instances. Default value is EC2.

Elastic Load Balancer [optional]: The name of the Elastic Load Balancer. This property is required when Health Check Type is set to ELB.

Minimum Size [required]: The minimum count of Instances to run inside the Auto Scaling group. This value can be overwritten by Desire Capacity (see below).

Maximum Size [required]: The maximum count of Instances created inside the Auto Scaling group. This is properly applicable when you use schedule based on demand.

Desired Capacity [optional]: The number of Amazon EC2 Instances running in the group. The desired capacity must be greater than or equal to the minimum size and less than or equal to the maximum size specified for the Auto Scaling group. When specified, it is the total number of Instances launched right after creating Auto Scaling group.

Health Check/Grace Period [optional]: Length of time (in seconds) after new Amazon EC2 Instance comes into service that Auto Scaling starts checking its health. During this time, any health check failure for that Instance is ignored. Default value is 300 seconds.

Cooldown [optional]: The amount of time (in seconds) between a successful scaling activity and the succeeding scaling activity. Default value is 300 seconds.

Scaling Policy

Launch Configuration	Scaling Group	Scaling Policy	Scaling Metrics	Schedule	Notification	Finish	Help
Scaling Up				Scaling Down			
Adjustment Type:	Change In Capacity			Adjustment Type:	Change In Capacity		
Scaling Adjustment:	1			Scaling Adjustment:	-1		
Cooldown [s]:	180			Cooldown [s]:	180		
Min Adjustment Step:				Min Adjustment Step:			
Back				Next			

When Auto Scaling is used to scale on demand, you must define how to scale in response to changing conditions. For example, you have a web application that currently runs on two Instances: you want to launch two additional Instances when the load on the running Instances reaches 70 percent, and you want to terminate the additional Instances when the load goes down to 40 percent. You can configure your Auto Scaling group to automatically scale up and then scale down by specifying these conditions.

An Auto Scaling group uses a combination of policies and alarms to determine when the specified conditions for launching and terminating Instances are met. An alarm is an object that watches over a single metric (for example, the average CPU utilization of your EC2 Instances in an Auto Scaling group, or length of the queue in SQS) over a time period you specify. When the value of the metric breaches the thresholds you define, over a number of time periods you specify, the alarm performs one or more actions. An action can be sending messages to Auto Scaling. A policy is a set of instructions for Auto Scaling that tells the service how to respond to alarm messages.

Along with creating a launch configuration and Auto Scaling group, you need to create the alarms and the scaling policies and associate them with your Auto Scaling group. When the alarm sends the message, Auto Scaling executes the associated policy on your Auto Scaling group to scale the group in (that is, to terminate Instances) or scale the group out (that is, to launch Instances).

Adjustment Type [required]: Indicates whether the ScalingAdjustment is an absolute value, a constant increment, or a percentage of the current capacity.

[ChangeInCapacity:](#)

Use this to increase or decrease existing capacity. For example, the current capacity of your Auto Scaling group is set to three Instances: you then create a scaling policy on your Auto Scaling group, specify the type as ChangeInCapacity, and the adjustment as five. When the policy is executed, Auto Scaling adds five more Instances to your Auto Scaling group. You'll then have eight running Instances in your Auto Scaling group: current capacity (3) plus ChangeInCapacity (5) equals (8).

[ExactCapacity:](#)

Use this to change the current capacity of your Auto Scaling group to the exact value specified. For example, the capacity of your Auto Scaling group is set to five Instances. You then create a scaling policy on your Auto Scaling group, specify the type as ExactCapacity, and the adjustment as three. When the policy is executed, your Auto Scaling group has three running Instances. You'll get an error if you specify a negative adjustment value for the ExactCapacity adjustment type.

[PercentChangeInCapacity:](#)

Use this to increase or decrease the desired capacity by a percentage of the desired capacity. For example, the desired capacity of your Auto Scaling group is set to ten Instances. You then create a scaling policy on your Auto Scaling group, specify the type as PercentChangeInCapacity, and the adjustment as ten. When the policy is executed, your Auto Scaling group has eleven running Instances, because 10 percent of 10 Instances is 1 Instance, and 1 Instance plus 10 Instances equals 11 Instances.

Scaling Adjustment [required]: The number of Instances by which to scale. AdjustmentType determines the interpretation of this number (e.g. as an absolute number or as a percentage of the existing Auto Scaling group size). A positive increment adds to the current capacity and a negative value removes from the current capacity.

Cooldown [optional]: The amount of time, in seconds, after a scaling activity completes before the next scaling activity begins. Default value 300 seconds.

Minimum Adjustment Step [optional]: Used with AdjustmentType with the value. PercentChangeInCapacity, the scaling policy changes the DesiredCapacity of the Auto Scaling group by at least the number of Instances specified in the value.

Metrics

Launch Configuration Scaling Group Scaling Policy **Scaling Metrics** Schedule Notification Finish Help

Metric Namespace: EC2
Metric: CPU Utilization
Dimensions:

Alarm High

Alarm Name: CPU High
Statistic: Average
Period [min.]: 1
Threshold: 90
Evaluation Periods: 5
Comparison Operator: >

Alarm Low

Alarm Name: CPU Low
Statistic: Average
Period [min.]: 1
Threshold: 50
Evaluation Periods: 5
Comparison Operator: <

Back Next

Metric Namespace [required]:

Select EC2 to scale based on EC2 metrics, like CPU or Network usage.

Select SQS to scale based on the Simple Queue Service metrics, like number of sent Messages or size of sent message.

Metric [required]: Metric used for auto scaling.

Dimension [optional/required]: Active only when the SQS namespace is selected. It allows you to select a queue name to which the metric applies.

Alarm Name [required]: The name of the alarm.

Statistic [required]: The statistic to apply to the alarm's associated metric.

Period [required]: The period in seconds over which the specified statistic is applied. The value must be a multiply of 60. The total (Period * Evaluation Period) cannot be greater than 86400. In our wizard we use minutes instead of seconds, so the maximum combined value cannot be greater than 1440.

Threshold [required]: The value against which the specified statistic is compared.

Evaluation Period [required]: The number of periods over which data is compared to the specified threshold. The total (Period * Evaluation Period) cannot be greater than 86400.

Comparison Operator [required]: The arithmetic operation to use when comparing the specified Statistic and Threshold. The specified Statistic value is used as the first operator.

Scaling Schedule

Launch Configuration Scaling Group Scaling Policy Scaling Metrics **Schedule** Notification Finish Help

Start Time: End Time:
Use [mm/dd/yyyy hh:mm tt] date/time format based on the selected AWS Region

Create Recurrence Schedule

☒ Every Minute ☒ Every Hour ☒ Every Day ☒ Every Month ☒ Every Weekday
Minute Hour Day Month Weekday

Recurrence:

Min Size: Max Size: Desired Capacity:

Min Size	Max Size	Capacity	Start Time	End Time	Recurrence	Action
2	4	2			*****	Delete

Scaling based on a schedule allows you to scale your application in response to predictable load changes. For example, every week the traffic to your web application starts to increase on Wednesday, remains high on Thursday, and starts to decrease on Friday. You can plan your scaling activities based on the predictable traffic patterns of your web application.

To configure your Auto Scaling group to scale based on a schedule, you need to create scheduled actions. A scheduled action tells Auto Scaling to perform a scaling action at a certain time in the future. To create a scheduled scaling action, you specify the start time for the scaling action to take effect, and you specify the new minimum, maximum, and desired size you want for that group at that time. At the specified time, Auto Scaling updates the group to set the new values for minimum, maximum, and desired sizes, as specified by your scaling action. In addition, instead of using start time you can use a recurrent schedule that changes Auto Scaling options on the regular bases. E.g. assuming that the traffic to your website decreases on weekends, you can schedule two recurrent occurrences where first increases capacity on each Monday, and second decreases capacity on each Friday.

Start Time [required/optional]: The time when the scaling action occurs.

End Time [required/optional]: The time when the scaling action ends. This value applies only when Recurrence is also set, otherwise it is skipped.

Recurrence [required/optional]: The time when recurring future actions start. When Start Time and End Time are specified with Recurrence, they form the boundaries of when the recurring action starts and stops.

Minimum Size [required]: The minimum count of Instances running inside the Auto Scaling group. This value can be overwritten** by Desire Capacity (see below).

Maximum Size [required]: The maximum count of Instances that might be created inside the Auto Scaling group.

Desired Capacity [optional]: The number of Amazon EC2 Instances running in the group. The desired capacity must be greater than or equal to the minimum size and less than or equal to the maximum size specified for the Auto Scaling group. When specified, that is the total number of Instances launched right after creating Auto Scaling group.

Notification

The screenshot shows the 'Notification' step in the AWS Management Console for creating an Auto Scaling group. The navigation bar at the top includes 'Launch Configuration', 'Scaling Group', 'Scaling Policy', 'Scaling Metrics', 'Schedule', 'Notification' (active), 'Finish', and 'Help'. The main form area has a 'Topic Name' field with 'ScalingAlert' and a 'Notification Type' dropdown menu. Below this is a section titled 'Add Notification Subscribers' with a 'Delivery Type' dropdown set to 'Email' and a 'Subscriber' text input field. An 'Add' button is next to the subscriber field. At the bottom of the form are 'Back' and 'Next' buttons.

Topic Name [required]: Name of the topic.

Notification Type [required]: A list of Auto Scaling notification types, which are events that cause the notification to be sent. The following table lists the available notification types:

Notification Type Events:

EC2_INSTANCE_LAUNCH	Successful Instance launch by Auto Scaling
EC2_INSTANCE_LAUNCH_ERROR	Failed Instance launch by Auto Scaling
EC2_INSTANCE_TERMINATE	Successful Instance termination by Auto Scaling
EC2_INSTANCE_TERMINATE_ERROR	Failed Instance termination by Auto Scaling

Delivery Type [required]:

EMAIL – Notification is delivered via email

SMS – Notification is delivered via SMS (SMS delivery is available only in the US East Region)

Subscriber [required]: Either email address or phone number (for SMS delivery) where the message is sent; the SMS can only be delivered to US phone numbers

Finish

The screenshot shows the 'Finish' tab of the AWS Auto Scaling console. At the top, there is a navigation bar with tabs: Launch Configuration, Scaling Group, Scaling Policy, Scaling Metrics, Schedule, Notification, Finish (selected), and Help. Below the navigation bar is a scrollable area titled 'Auto Scaling Summary'. The summary contains the following configuration details:

- Configuration Name: AutoScaling
- AMI Image ID: ami-4d376924
- Instance Type: M1 Small
- Scaling Group Name: MyGroupName
- Availability Zones: us-east-1a
- Security Group: No Security Group
- Health Check Type: EC2
- Minimum Size: 1
- Maximum Size: 2
- Capacity: 1
- Health Check Grace Period: 300
- Cooldown: 300
- Scaling Policy Up
- Adjustment Type: Change In Capacity
- Scaling Adjustment: 1

At the bottom of the console, there are three buttons: 'Back', 'Create Auto Scaling', and 'Generate CloudFormation Script'.

On the last tab of our wizard is the summary of your configuration of Auto Scaling.

From this point on, you can either create auto scaling or generate CloudFormation script.

Keep in mind that CloudFormation has a couple of limitations:

CloudFormation is not supporting schedule.

In scaling policy, CloudFormation is not supporting Minimum Adjustment Step.

How to setup and manage Disaster Recovery

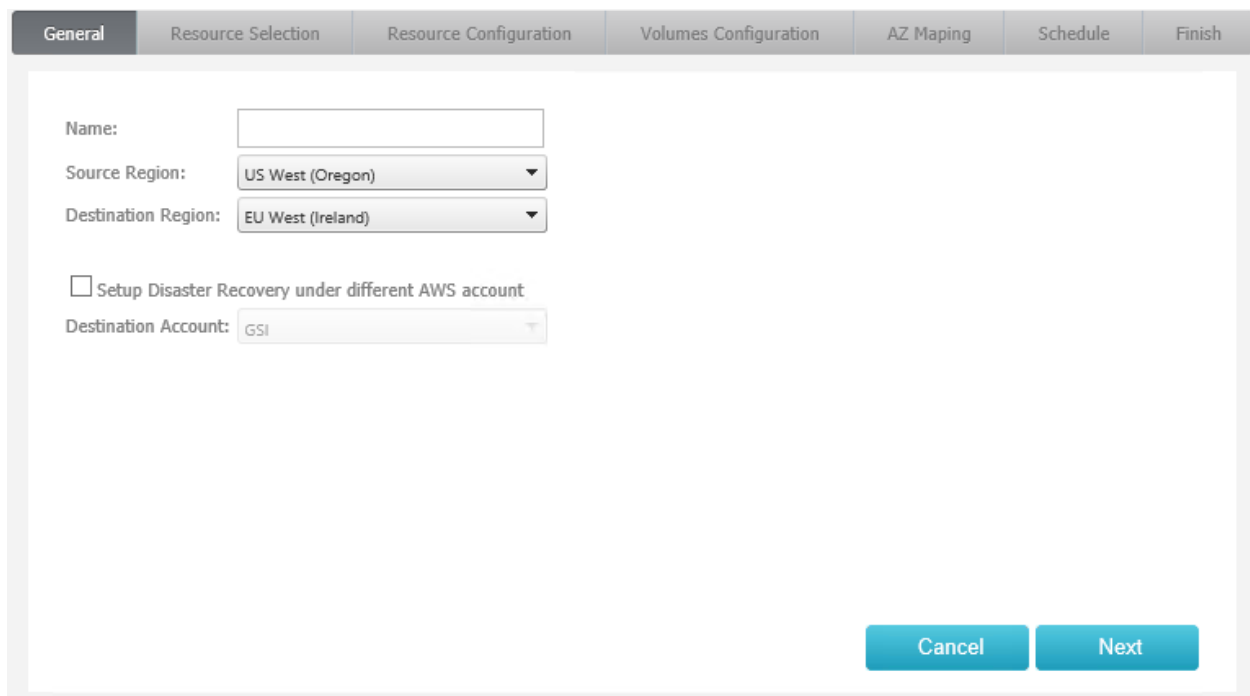
Our Disaster Recovery section gives you an option to setup and manage some aspects of the Disaster Recovery scenarios described in the [AWS Disaster Recovery Overview](#) article.

Using our wizard for Disaster Recovery, you are able to make setup across AWS Regions as well as across AWS Accounts.

Using our wizard, you are able to select source and destination regions and accounts as well as instances you want to replicate to Disaster Recovery region. Additionally, you receive options to define the Disaster Recovery parameters for each resource.

Let us review the options available under Disaster Recovery wizard step by step:

General Tab

The image shows a screenshot of the AWS Disaster Recovery wizard's 'General' tab. At the top, there is a horizontal navigation bar with seven tabs: 'General' (selected), 'Resource Selection', 'Resource Configuration', 'Volumes Configuration', 'AZ Mapping', 'Schedule', and 'Finish'. Below the navigation bar, the 'General' tab contains the following fields: a 'Name:' text input field; a 'Source Region:' dropdown menu with 'US West (Oregon)' selected; a 'Destination Region:' dropdown menu with 'EU West (Ireland)' selected; an unchecked checkbox labeled 'Setup Disaster Recovery under different AWS account'; and a 'Destination Account:' dropdown menu with 'GSI' selected. At the bottom right of the form, there are two blue buttons: 'Cancel' and 'Next'.

Name – Name of your Disaster Recovery setup; the name must be unique across all of your DRs under the same account

Source Region – AWS region to replicate resources from

Destination Region – AWS region that is setup as the Disaster Recovery region; it is the region where selected resource from source region is replicated to

Setup Disaster Recovery under different AWS account – Check this option to transfer your AWS EC2 resources to different AWS account

Destination Account – AWS account you want to setup/transfer EC2 resources to.

Resource Selection Tab

The Resource Selection tab lists all Instances and Elastic Load Balancers currently accessible in source region. You can select any Instance you want to replicate to Disaster Recovery region. Also, you can select Elastic Load Balancer you want to setup in DR region.

When you select ELB, you have to select at least one Instance which is currently attached to that ELB. (This option applies only to ELB, which has already attached instance(s)).

Notes:

For ELB while using SSL, all certificates need to be manually copied and setup in destination Disaster Recovery region.

Most attributes of the Instances from source region are replicated to the destination region including: Security Groups, Local IP, Source Destination Check, and Sub-networks; along with all VPC parameters, such as Subnets, Route Tables, Internet Gateway, and DHCP Options.

<input type="checkbox"/>	Instance ID	Name	Type	Private IP	Public IP	Zone
<input type="checkbox"/>	i-561f935c	GSILx	t2.micro	10.0.0.220		us-west-2a
<input type="checkbox"/>	i-60e1706a	LAmz2	t1.micro			us-west-2a
<input type="checkbox"/>	i-978e589b	LinuxTest	t1.micro			us-west-2b
<input type="checkbox"/>	i-b5e574bf	LVPCAmz	t2.micro	10.0.0.219	54.149.100.47	us-west-2a
<input type="checkbox"/>	i-457b704d	myFirstElasticBeans-env	t1.micro	10.244.133.214	54.189.198.201	us-west-2c

General	Resource Selection	Resource Configuration	Volumes Configuration	AZ Mapping	Schedule	Finish
EC2 Instances		Elastic Load Balancers				
<input type="checkbox"/>	Name	DNS			VPC ID	
<input type="checkbox"/>	awseb-e-r-AWSEBLoa-OAX8MQVDX0J9	awseb-e-r-AWSEBLoa-OAX8MQVDX0J9-90898347.us-west-2.elb.amazonaws.com				
<input type="checkbox"/>	VPC-LB	VPC-LB-525885613.us-west-2.elb.amazonaws.com			vpc-11df0174	
<input type="checkbox"/>	NonVPC	NonVPC-1221035626.us-west-2.elb.amazonaws.com				
<div> <div>Back</div> <div>Cancel</div> <div>Next</div> </div>						

Resource Configuration Tab

The resource configuration tab allows you to specify disaster recovery option for each Instance selected on previous tab.

General	Resource Selection	Resource Configuration	Volumes Configuration	AZ Mapping	Schedule	Finish	
EC2 Instances							
Instance	Action Type	Instance Type	AMI Action	Keep Running	Assign EIP	Only Setup	Delete
GSILx	Update Volume	t2.micro	Create New	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Delete
LAmz2	Replace Instance	M1 Medium	Create New	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Delete
LinuxTest	Update Volume	Micro	Create New	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Delete
LVPCAmz	Replace Instance	R3 Large	Create New	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Delete
<div> <div>Back</div> <div>Cancel</div> <div>Next</div> </div>							

Options that can be setup for each Instance include:

Instance Name – Identification of the Instance selected on the previous tab (not editable)

Action Type – There are three possible options to select:

-Only Copy: Initial Setup Action: this option creates AMI of the Instance from the source region and copies it over to the destination region. The new Instance is not launched from that AMI. There are additional options available for this type of replication described later in this document.

Scheduler Action: create and copy a new AMI image of the source Instance to the destination region. Deregister previous AMI image in destination region.

-Replace Instance: Initial Setup Action: this option creates the source Instance, copies it to the destination region, and launches a new Instance based on that image. The additional actions can be taken after Instance launch (if applicable), such as: register under ELB, assign EIP, stop Instance.

Scheduler Action: the process is similar to the one in initial setup with additional steps. ☐ Before the new Instance is launched, the old one will be terminated.

☐ if the replacing Instance was attached to ELB or was setup as NAT server, then load balancer or route table will be updated adequately.

-Update Volume: Initial Setup Action: the initial action is the same as in the Replace Instance option.

Scheduler Action: the snapshot of the volume is taken and copied over to the destination region. The old volume attached to the Instance in destination region is detached and deleted. The newly copied snapshot is converted into volume and attached to the Instance.

Instance Type – this option lets you specify the type of the EC2 Instance in destination region. The new Instance can have different size from source Instance.

AMI Action – there are two options available:

- New: this option triggers creation of new image of the source Instance and copies it to destination region.

- AMI ID: if the image of the selected Instance was already copied to the destination region, you can skip creation of the new image and use one in Disaster Recovery region.

Keep Running – this option allows you to specify if the Instance after launch is supposed to be running or be shutdown.

Allocate EIP – when this option is checked off, the new Elastic IP is allocated and associated with the newly launched Instance. This option is active only when selected Instance in the source region has associated EIP.

Only Setup – this option lets you specify whether the selected Instance is created only during initial disaster recovery setup or should also be updated based on the scheduler.

Delete – this option lets you delete the Instance from the list. When you edit existing setup, this option does not cause deletion of the Instance in destination region, but does remove it from scheduler list.

Volumes Configuration Tab

The volume configuration tab is active only when at least one of the Instances on previous tab has been selected as an Update Volume action type.

EBS Volumes						
Instance Name		Instance ID		Stop Instance		
GSILx		i-561f935c		<input type="checkbox"/>		
Update	Name	Volume Id	Size	Volume Type	IOPS	Suspend
<input checked="" type="checkbox"/>	AppDrive	vol-5d903d4c	1	Same as Source	0	<input type="checkbox"/>
<input type="checkbox"/>	Backup Drive	vol-6f00a47e	1	Same as Source	0	<input type="checkbox"/>
<input type="checkbox"/>	Root Drive	vol-8800a499	8	Same as Source	0	<input type="checkbox"/>
LinuxTest				<input type="checkbox"/>		

Back Cancel Next

Instance Name – Name of the selected Instance.

Instance ID – ID of the selected Instance.

Stop Instance – This option lets you specify if you want to stop Instance before the old volume is replaced with the new one. This option should be checked when the selected volume(s) contain database or other data used by any application where sudden loss of access to hard drive could cause potential issue. When the root drive is selected (/dev/sda1) the Instance must be stopped regardless of the chosen options.

Click the arrow on the right to expand the list of the volumes attached to the given Instance.

Update – When checked, volume in Disaster Recovery region is updated based on the schedule.

Name – Name or drive path of the volume.

Volume ID – ID of the volume.

Size – Size of the volume.

Volume Type – This option lets you choose what type of EBS volume is restored during scheduled update process.

IOPS – Allows specification of new IOPS of the EBS volume. This option is active only when the selected Volume Type is Provisioned IOPS.

Suspend – This option lets you suspend scheduled update of the EBS volume.

Note: for each Instance you must check at least one volume, otherwise the wizard won't let you continue to the next step.

AZ Mapping Tab

Availability Zone mapping tab provides you an option to map zones from source region to the destination region. This feature is helpful when your source resources are spread between multiple availability zones.

General Resource Selection Resource Configuration Volumes Configuration **AZ Mapping** Schedule Finish

Mapping Availability Zones between Source and Destination Region.

Availability Zones

us-west-2a	eu-west-1a
us-west-2b	eu-west-1a

*Please notice, you won't be able to change mapping after you finish initial setup.

Back Cancel Next

Schedule Tab

The Schedule tab allows you to setup interval of how frequently you want to update your resources in Disaster Recovery region.

If you are planning to setup or transfer your EC2 resources as a one-time process, you can skip schedule by checking the Don't use scheduler to update Disaster Recovery resources on regular basis option.

Occur – This option allows you to select occurrence of the updates: choose Hourly, Daily, or Monthly frequency. Each of the occurrences has additional options described below:

Hourly:

Occurs Every x Hours: specify the interval of occurrence in hours

Starting At and Ending At: specify the time range when the update should take place, or leave blank for 24h range period

Daily:

Days: select days on which the update occurs

Time: select time at which the update occurs

Monthly:

Occurs Every x Day of the Month: the update occurs once a month on the specified day of the month

Time: time when the update occurs

The screenshot shows the 'Schedule' tab of the AWS Disaster Recovery setup wizard. The tab bar at the top includes 'General', 'Resource Selection', 'Resource Configuration', 'Volumes Configuration', 'AZ Mapping', 'Schedule' (selected), and 'Finish'. The main content area has a checkbox labeled 'One time setup without scheduled updates.' which is currently unchecked. Below this, there are three sections: 'Occur' with a dropdown menu set to 'Daily'; 'Days' with checkboxes for 'Mon', 'Tue', 'Wed', 'Thu', 'Fri', 'Sat', and 'Sun'; and 'Time' with a text input field and a note 'Use 24h time format. Based on source AWS Region time zone.' At the bottom right, there are three buttons: 'Back', 'Cancel', and 'Next'.

Finish Tab

After clicking the Finish button, the new setup is created. The process of initial setup of the disaster recovery region starts within 5 minutes after completion of the wizard. You cannot modify any options of your Disaster Recovery plan until the initial setup is finished.

All Disaster Recovery plans are listed above the wizard. You can track progress of the setup by refreshing the list.

Create Disaster Recovery					
Disaster Recovery					
Name	Source Region	Dest. Region	Status	Last Update	Actions
Production Dr	us-west-2	eu-west-1	Updated	12/11/2014 04:36 PM	Menu

General | Resource Selection | Resource Configuration | Volumes Configuration | AZ Mapping | Schedule | Finish

Name:
 Source Region:
 Destination Region:

Edit
 Suspend
 Delete
 Boot
 CloudFormation
 Resource Log
 Error Log
 Updates Log

For each Disaster Recovery plan, you can execute the following options:

Edit – this option allows you to change some of the parameters of the previously setup Disaster Recovery plan

Suspend/Resume – this option allows you to suspend or resume the scheduler

Delete – delete existing Disaster Recovery plan; this option does not delete any resources in destination region

Boot – this option launches Instances marked as Only Copy under Disaster Recovery plan

CloudFormation – this option outputs the CloudFormation script with setup of all Instances marked as Only Copy

Resource Log – show mapping between source and destination objects

Error Log – show list of errors during setup or update

Updates Log – show list of objects that were updated based on the schedule

Note:

Both Boot and CloudFormation options are available only if at least one Instance was marked as Only Copy on configuration tab in the wizard.

When you use Cloud Formation script, there is not an option to attach new Instance to Elastic Load Balancer.

Also, in both cases the route table is not updated even if the created Instance serves as the NAT server.

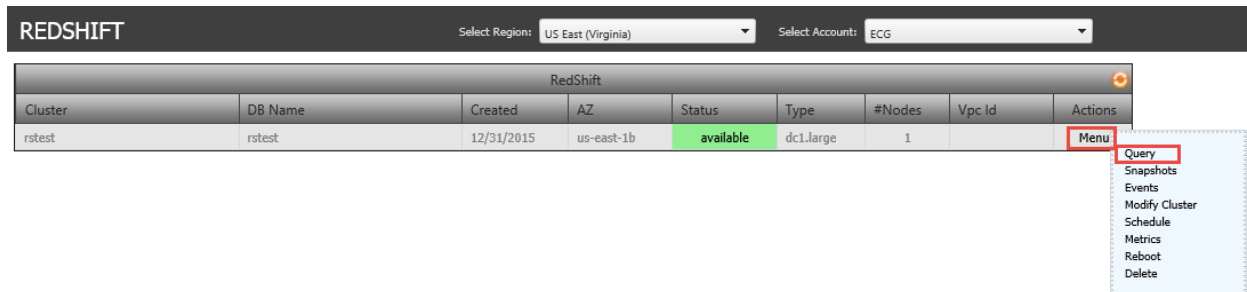
General Note:

Despite Disaster Recovery plan setup for each Instance, whenever at least one of them is inside VPC, then the entire VPC is recreated in destination region with the same attributes.

Each Elastic Load Balancer selected in the wizard is automatically recreated in the destination region. If ELB is using SSL connection, all certificates need to be manually setup under the new ELB.

How to manage RedShift data

To query AWS RedShift database from the Main Menu, select RedShift.
Under the RedShift section from the context menu, select Query.

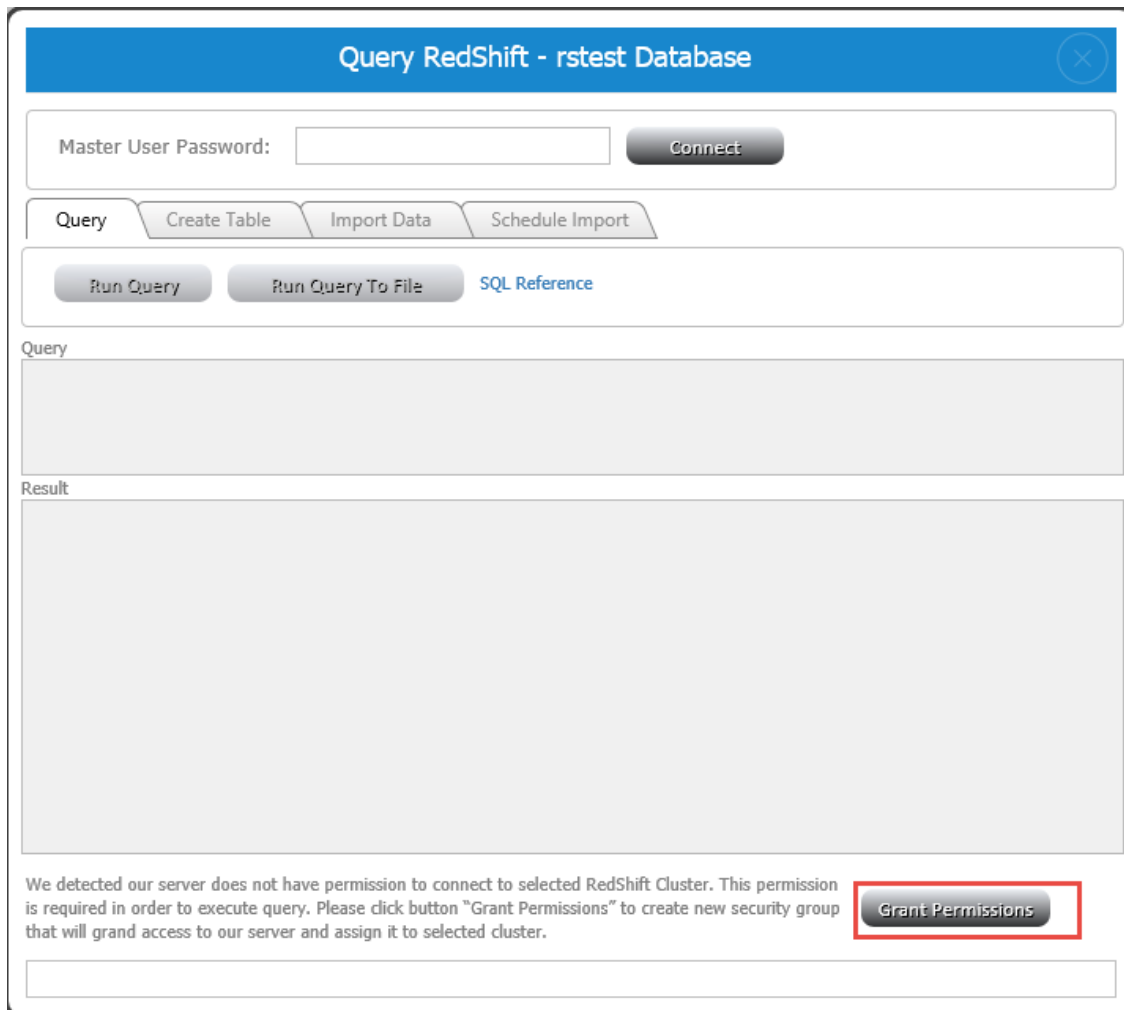


The screenshot shows the REDSHIFT interface with a header bar containing "Select Regions: US East (Virginia)" and "Select Account: ECG". Below this is a table titled "RedShift" with columns: Cluster, DB Name, Created, AZ, Status, Type, #Nodes, Vpc Id, and Actions. The table contains one row with Cluster "rctest", DB Name "rctest", Created "12/31/2015", AZ "us-east-1b", Status "available", Type "dc1.large", and #Nodes "1". A red box highlights the "Menu" button in the Actions column. A context menu is open, showing options: Query, Snapshots, Events, Modify Cluster, Schedule, Metrics, Reboot, and Delete. The "Query" option is highlighted with a red box.

Cluster	DB Name	Created	AZ	Status	Type	#Nodes	Vpc Id	Actions
rctest	rctest	12/31/2015	us-east-1b	available	dc1.large	1		Menu

- Query
- Snapshots
- Events
- Modify Cluster
- Schedule
- Metrics
- Reboot
- Delete

If this is the first time you query RedShift from ECG portal, a message is visible at the bottom of the Query window stating you have to grant permission to our system in order to execute the query. To grant permission, click Grant Permissions button.



The screenshot shows the "Query RedShift - rctest Database" window. It has a blue header bar with a close button. Below the header is a "Master User Password:" field with a "Connect" button. There are four tabs: "Query", "Create Table", "Import Data", and "Schedule Import". The "Query" tab is active. Below the tabs are three buttons: "Run Query", "Run Query To File", and "SQL Reference". Below these buttons is a large text area for the query. Below the query area is a large text area for the result. At the bottom, there is a message: "We detected our server does not have permission to connect to selected RedShift Cluster. This permission is required in order to execute query. Please click button 'Grant Permissions' to create new security group that will grant access to our server and assign it to selected cluster." A red box highlights the "Grant Permissions" button.

Query RedShift - rctest Database

Master User Password: Connect

Query Create Table Import Data Schedule Import

Run Query Run Query To File [SQL Reference](#)

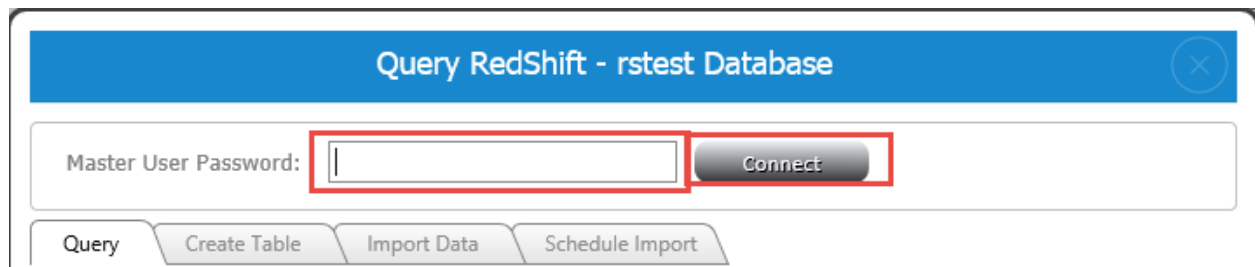
Query

Result

We detected our server does not have permission to connect to selected RedShift Cluster. This permission is required in order to execute query. Please click button "Grant Permissions" to create new security group that will grant access to our server and assign it to selected cluster.

Grant Permissions

Enter the master user password and click Connect.



Query RedShift - rctest Database

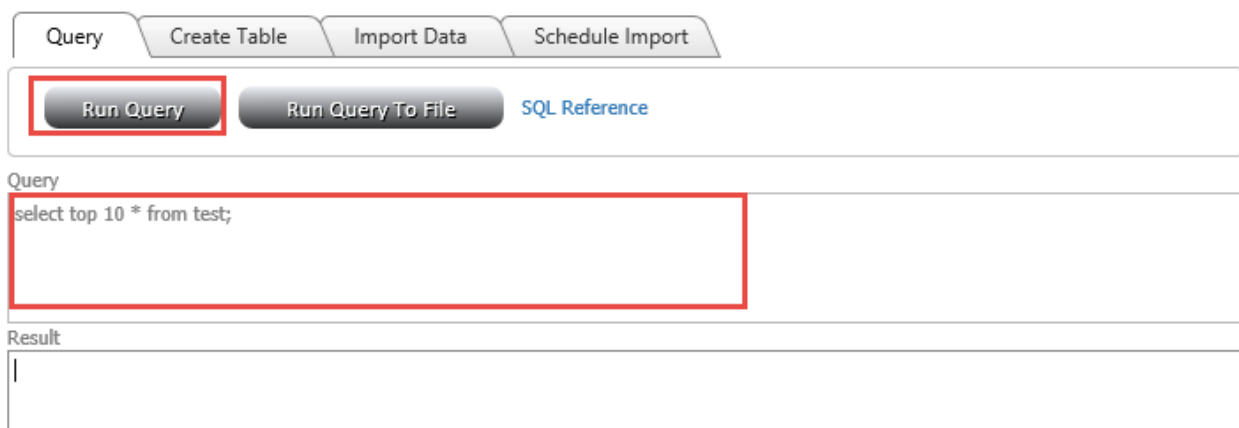
Master User Password:

Query Create Table Import Data Schedule Import

Query

To query RedShift database, switch to the Query tab.

Under the Query text box, enter you query statement and click Run Query.



Query Create Table Import Data Schedule Import

[SQL Reference](#)

Query

select top 10 * from test;

Result

The result is outputted to the Result panel below. Regardless of your query, only the first 1000 records are outputted to the result window.

Additionally, you can export results to csv file by clicking Run Query To File; when you export results to file, all records are exported.

Create RedShift Table

To create new table, switch to the Create Table tab.

Enter table name.

To add a column to the table:

- Click Add new record
- Enter column name
- Select column type
- Select other column property
- Click Insert from the left side, or Cancel to disregard column

Repeat these steps for all columns you want to add.

When finished, click Create Table.

Query Create Table Import Data Schedule Import

New Table

Name: **Create Table** Show Query [How Create Table](#)

+ Add new record Refresh

Column Name	Type	Size	Identity	Not Null	Unique	Primary Key	Distr. Key	Sort Key
No records to display.								

If you get an error or you have to modify the column, click Edit (from the first column) or Delete (from the last column).

+ Add new record Refresh

Column Name	Type	Size	Identity	Not Null	Unique	Primary Key	Distr. Key	Sort Key
<input checked="" type="checkbox"/>	LastName	Varchar	100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Id	Integer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	FirstName	Varchar	100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Also, you can see the query used to create the table by clicking Show Query.

New Table

Name: Test **Create Table** Show Query [How Create Table](#)

+ Add new record Refresh

Column Name	Type	Size	Identity	Not Null	Unique	Primary Key	Distr. Key	Sort Key
	Id	Integer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	FirstName	Varchar	100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	LastName	Varchar	100	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Import Data to RedShift

Data can be imported from the file located in S3 bucket.

To import data to the RedShift table, switch to the Import Data tab.

The screenshot displays the 'Import Data' tab in the AWS Data Pipeline console. The interface includes a top navigation bar with tabs for 'Query', 'Create Table', 'Import Data' (selected), and 'Schedule Import'. Below the navigation bar are three buttons: 'Run Import' (highlighted with a red box), 'Show Query', and 'Update Scheduler'. The main configuration area is divided into three sections: 'Source', 'Destination', and 'Import Options'. In the 'Source' section, the 'Select S3 Bucket' dropdown is set to 'ecg_redshift' (highlighted with a red box), and the 'Select File to Import' radio buttons have 'redshift_import.txt' selected (highlighted with a red box). The 'Destination' section shows the 'Table Name' dropdown set to 'test' (highlighted with a red box). The 'Import Options' section contains various checkboxes for file format and processing (e.g., 'CSV' is checked, 'GZIP' is unchecked), and input fields for 'Delimiter', 'Quote', 'Ignore Header', 'Max Errors', 'Comp. Update', 'Stat Update', 'Date Format', and 'Time Format' (all highlighted with a red box).

From the drop down list, select S3 Bucket where the import file is located.
Select file to import.

Select table you want to import data to.

Select configure import options, if necessary.

Click Run Import.

You can also see the import query by clicking Show Query.

Schedule Import

You can schedule imports to be executed on regular basis.

To schedule import, make all configurations under the Import Data tab and switch to the Schedule Import tab.

If you want to clear all data from the table before import, check Clear Data from Table Before Import.

Select occurrence of the import (e.g. Daily).

Select days and time.

Click Save Scheduler.

Query Create Table Import Data Schedule Import

Please make all import configurations on the 'Import Data' tab.

Save Schedule

☐ Clear Data from Table Before Import

Occur: Daily

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

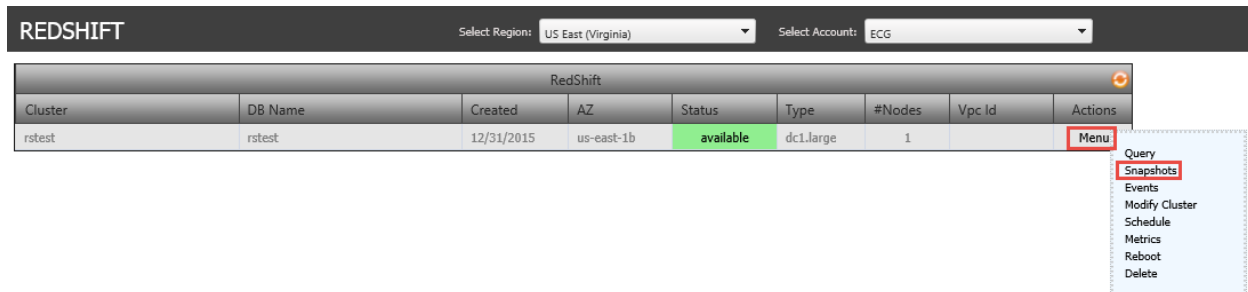
At any time you can edit, delete, or suspend schedule by clicking the appropriate action from the scheduler table.

Additionally, you can see the query that is executed by scheduler by clicking Query from the scheduler table.

How to review RedShift snapshots

To manage snapshot from the Main Menu, select RedShift.

Under the RedShift section from the context menu, select Snapshots.



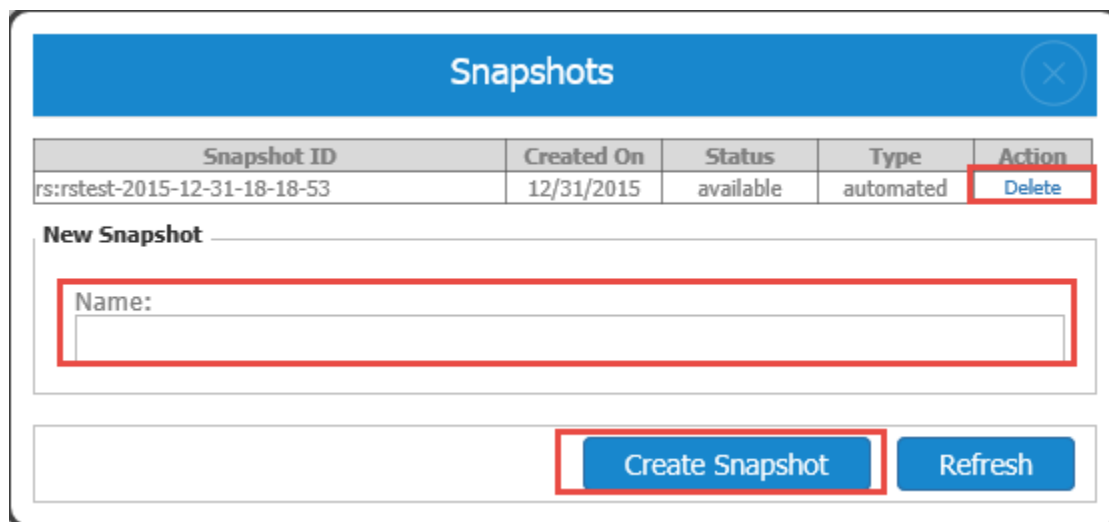
The screenshot shows the AWS RedShift console interface. At the top, there's a header with 'REDSHIFT' and filters for 'Select Regions: US East (Virginia)' and 'Select Account: ECG'. Below this is a table titled 'RedShift' with columns: Cluster, DB Name, Created, AZ, Status, Type, #Nodes, Vpc Id, and Actions. A single cluster 'rctest' is listed with status 'available'. The 'Menu' button in the Actions column is highlighted with a red box. A dropdown menu is open, showing options: Query, Snapshots (highlighted with a red box), Events, Modify Cluster, Schedule, Metrics, Reboot, and Delete.

Cluster	DB Name	Created	AZ	Status	Type	#Nodes	Vpc Id	Actions
rctest	rctest	12/31/2015	us-east-1b	available	dc1.large	1		Menu

A list of all snapshots created from selected RedShift is visible.

To delete snapshot, click Delete from the last column.

To create new snapshot, enter snapshot name and click Create Snapshot.



The screenshot shows the 'Snapshots' modal window in the AWS RedShift console. It has a blue header with the title 'Snapshots' and a close button. Below the header is a table with columns: Snapshot ID, Created On, Status, Type, and Action. A single snapshot is listed with ID 'rs:rctest-2015-12-31-18-18-53', created on '12/31/2015', status 'available', and type 'automated'. The 'Delete' link in the Action column is highlighted with a red box. Below the table is a 'New Snapshot' section with a 'Name:' label and an input field. At the bottom, there are two buttons: 'Create Snapshot' (highlighted with a red box) and 'Refresh'.

Snapshot ID	Created On	Status	Type	Action
rs:rctest-2015-12-31-18-18-53	12/31/2015	available	automated	Delete

New Snapshot

Name:

How to modify RedShift cluster

To modify some cluster settings, go to the RedShift section and from the context menu, click Modify Cluster.

REDSHIFT

Select Regions: US East (Virginia)Select Account: ECG

Cluster	DB Name	Created	AZ	Status	Type	#Nodes	Vpc Id	Actions
rstest	rstest	12/31/2015	us-east-1b	available	dc1.large	1		Menu

Query

Snapshots

Events

Modify Cluster

Schedule

Metrics

Reboot

Delete

Make any necessary changes and click Save.

RedShift Cluster Settings

Cluster Settings

Node Type:

DC1 Large

Allow Version Upgrade:

Yes

Automated Snapshot Retention Period:

1

days

Number Of Nodes:

1

Master User Password:

Leave blank if you do not want to change password

Save

RedShift Scheduler

RedShift scheduler allows you to schedule certain actions, including:

- Take snapshot
- Modify cluster settings
- Shut down cluster
- Restore cluster from backup

These are executed on a scheduled basis.

To schedule any of these actions go to the RedShift section, and from the context menu select Schedule.

The screenshot shows the AWS RedShift console interface. At the top, there's a header with 'REDSHIFT' and dropdowns for 'Select Region: US East (Virginia)' and 'Select Account: ECG'. Below this is a table of RedShift clusters. The table has columns: Cluster, DB Name, Created, AZ, Status, Type, #Nodes, Vpc Id, and Actions. One cluster is listed: 'rstest' with DB Name 'rstest', Created '12/31/2015', AZ 'us-east-1b', Status 'available', Type 'dc1.large', and #Nodes '1'. The 'Actions' column for this cluster has a 'Menu' button. A context menu is open over the 'Menu' button, showing options: Query, Snapshots, Events, Modify Cluster, Schedule (highlighted with a red box), Metrics, Reboot, and Delete.

Under scheduler windows, select the action you want to execute.

Under the Schedule section, select when the action should be executed.

The screenshot shows the 'RedShift Scheduler' configuration window. It has a blue header with the title 'RedShift Scheduler' and a close button. Below the header, there's an 'Action:' dropdown menu with 'Snapshot' selected. Under the 'Schedule' section, there's an 'Occur:' dropdown menu with 'Daily' selected. Below this, there's a 'Days:' section with checkboxes for 'Mon', 'Tue', 'Wed', 'Thu', 'Fri', 'Sat', and 'Sun'. The 'Mon' checkbox is checked. Below the days, there's a 'Time:' input field and a note: 'Use 24h time format. Based on AWS Region time zone.' Under the 'Cluster Settings' section, there's a 'Snapshot Maintenance' section with a dropdown menu set to 'Keep All From Last', an input field for the number of days, and a 'Days' dropdown menu. At the bottom right, there's a 'Save' button highlighted with a red box.

Schedule Snapshot

When you schedule snapshot, you have the option to schedule maintenance that can be used to remove old snapshots based on the selected criteria.

Snapshot Maintenance

Keep All From Last Days

Schedule Cluster

Cluster scheduler gives you the option to modify node type as well as total nodes. Using this scheduler, you are able to change the processing power of your cluster based on needs (e.g. more power during days and less during nights or weekends).

RedShift Scheduler

Action:

Schedule

Occur:

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Cluster Settings

Node Type:

Total Nodes:

Schedule Shut Down Cluster

When you schedule shut down of the RedShift cluster, you have an option to create snapshot before RedShift is terminated.

To do this, check Take Snapshot before Shut Down and enter snapshot name.

This option is useful if you plan to schedule shut down and restore for the same cluster.

The image shows a web-based interface titled "RedShift Scheduler". It has a blue header bar with the title and a close button (X). The interface is divided into three main sections: "Action", "Schedule", and "Cluster Settings".

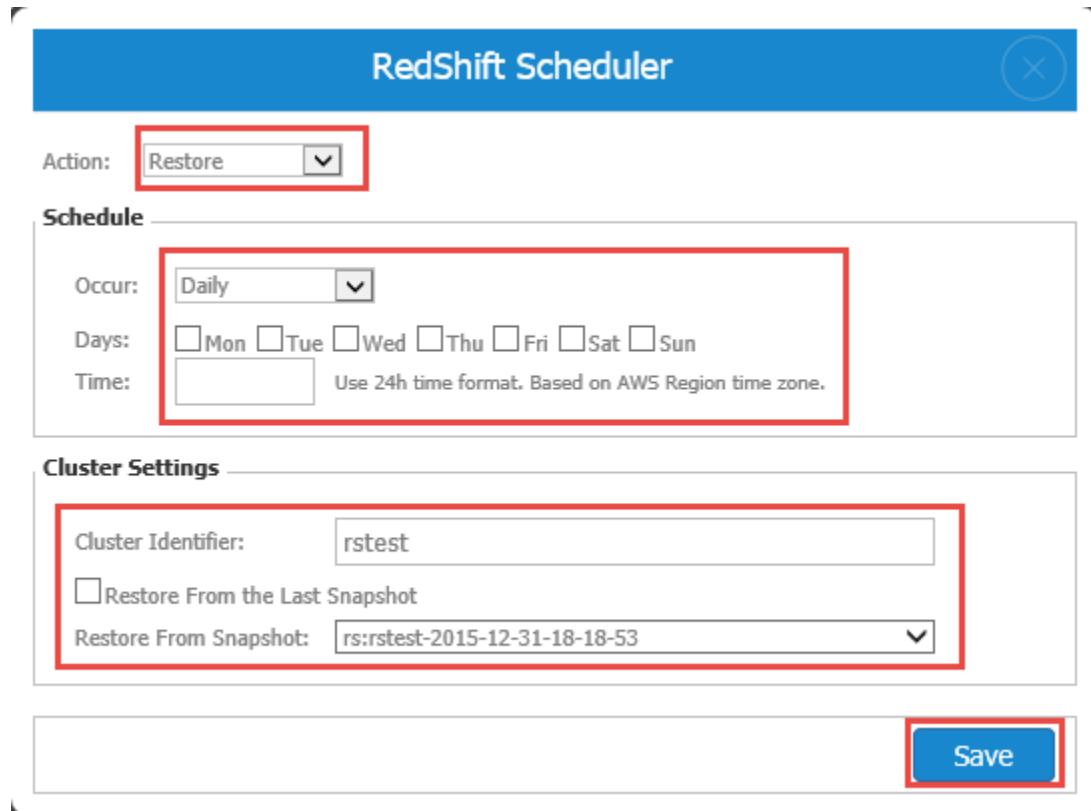
- Action:** A dropdown menu is set to "Shut Down".
- Schedule:** This section contains:
 - Occur:** A dropdown menu set to "Daily".
 - Days:** A row of checkboxes for "Mon", "Tue", "Wed", "Thu", "Fri", "Sat", and "Sun".
 - Time:** An empty text input field, followed by the text "Use 24h time format. Based on AWS Region time zone."
- Cluster Settings:** This section contains:
 - A checkbox labeled "Take Snapshot before Shut Down", which is checked.
 - A text input field labeled "Snapshot Name:".

At the bottom right of the form is a blue "Save" button.

Schedule Restore Cluster

When you schedule restore cluster, you have to provide cluster name (identifier) as well as which snapshot the cluster should be restored from.

You can choose one of your existing snapshots, or restore cluster from the latest snapshot. To restore from the latest snapshot, check “Restore From the Last Snapshot”.



The image shows a 'RedShift Scheduler' form with a blue header. The 'Action' dropdown is set to 'Restore'. The 'Schedule' section includes 'Occur' set to 'Daily', 'Days' with checkboxes for Mon through Sun, and a 'Time' field. The 'Cluster Settings' section has 'Cluster Identifier' set to 'rtest', an unchecked checkbox for 'Restore From the Last Snapshot', and 'Restore From Snapshot' set to 'rs:rtest-2015-12-31-18-18-53'. A 'Save' button is at the bottom right.

RedShift Scheduler

Action: **Restore**

Schedule

Occur: **Daily**

Days: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Time: Use 24h time format. Based on AWS Region time zone.

Cluster Settings

Cluster Identifier: **rtest**

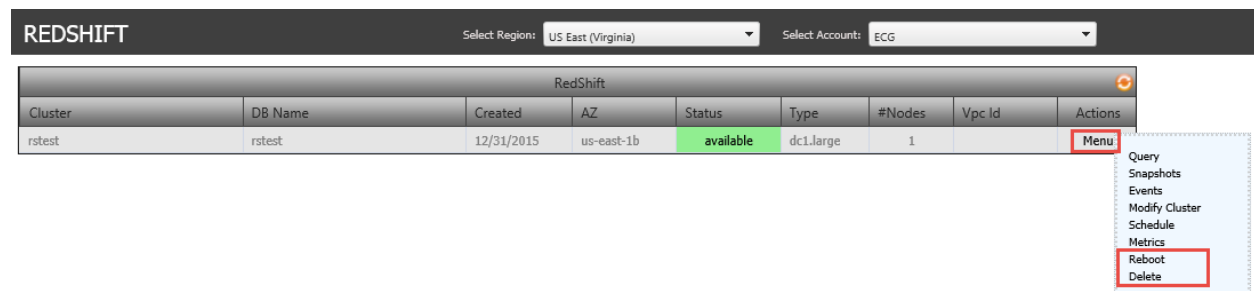
☐ Restore From the Last Snapshot

Restore From Snapshot: **rs:rtest-2015-12-31-18-18-53**

Save

How to reboot or delete RedShift cluster

To reboot or delete RedShift cluster, go to the RedShift section and from the context menu, select Reboot or Delete.



The image shows a table of RedShift clusters. The first row is for cluster 'rtest', which is 'available' and has 1 node. A context menu is open for this row, showing options like 'Query', 'Snapshots', 'Events', 'Modify Cluster', 'Schedule', 'Metrics', 'Reboot', and 'Delete'. The 'Reboot' and 'Delete' options are highlighted with a red box.

RedSHIFT								
			Select Region:	US East (Virginia)		Select Account:	ECG	
Cluster	DB Name	Created	AZ	Status	Type	#Nodes	Vpc Id	Actions
rtest	rtest	12/31/2015	us-east-1b	available	dc1.large	1		Menu

- Query
- Snapshots
- Events
- Modify Cluster
- Schedule
- Metrics
- Reboot**
- Delete**

Review RedShift events and metrics

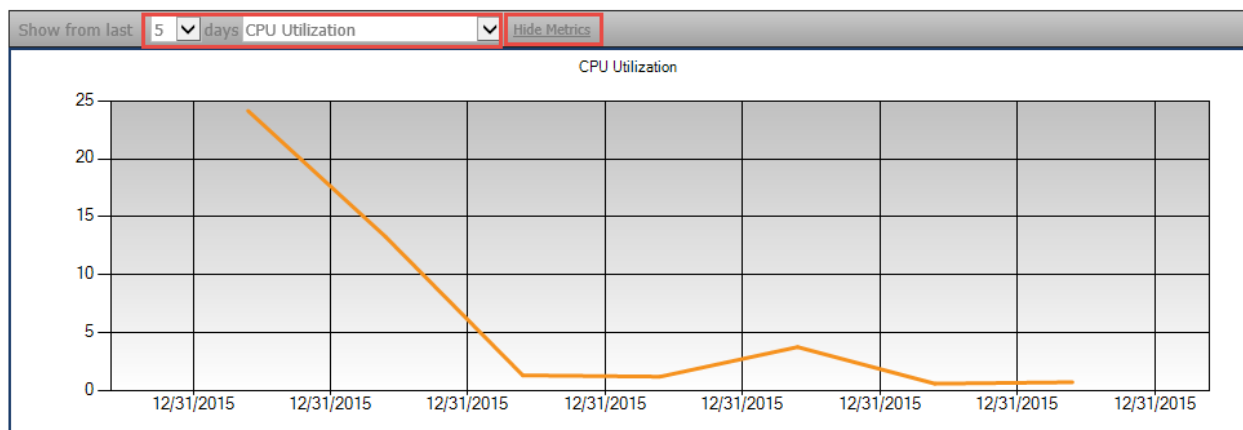
To review RedShift events or metrics, go to the RedShift section and from the context menu select Event or Metrics.

REDSHIFT Select Regions: US East (Virginia) Select Account: ECG

Cluster	DB Name	Created	AZ	Status	Type	#Nodes	Vpc Id	Actions
rstest	rstest	12/31/2015	us-east-1b	available	dc1.large	1		Menu

- Query
- Snapshots
- Events
- Modify Cluster
- Schedule
- Metrics
- Reboot
- Delete

Under the Metric chart, you have options to select the period you want to see data from, as well as select the metric you want to see.



To close the metrics chart, click Hide Metrics.

RedShift Events			
Identifier	Type	Date	Message
rstest	cluster	12/31/2015	Amazon Redshift cluster 'rstest' has been created at 2015-12-31 18:15 UTC and is ready for use.
elasticcloudgate	cluster-security-group	12/31/2015	Cluster security group 'elasticcloudgate' was created at 2015-12-31 18:25 UTC.
elasticcloudgate	cluster-security-group	12/31/2015	Cluster security group 'elasticcloudgate' was updated at 2015-12-31 18:25 UTC. Changes will be automatically applied to all associated clusters.
rstest	cluster	12/31/2015	The security group of cluster 'rstest' was modified at 2015-12-31 18:25 UTC. The changes will automatically take effect for all associated clusters.

Next

Review CloudTrail

CloudTrail is a web service which effectively records AWS API calls for an account, as well as delivers log files directly to you when needed. AWS CloudTrail records the identity and IP address of the API caller, the time of the API call, the request parameters, and the response elements returned by the AWS Service.

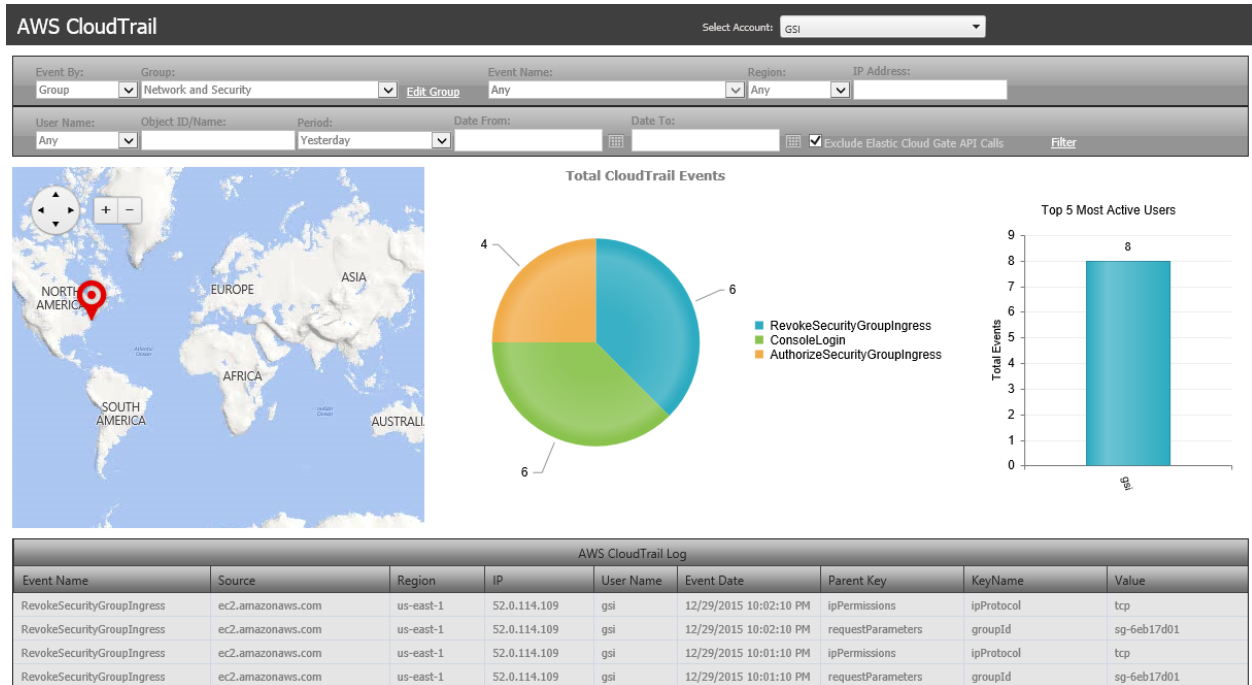
Before you are able to review your CloudTrail logs, first you must turn on AWS as well as activate our portal under Account Management. To learn more, go to:

[How to add or manage AWS Account](#)

To review you CloudTrail log from the Main Menu, select CloudTrail.

On the CloudTrail page is information from the current day, including:

A visual map representation of the origin of the API calls, total calls per event, as well as 5 most active users.



On the bottom table are the details of CloudTrail calls.

To search CloudTrail log for specific information, use the filters on the top panel.

Simply specify you filter criteria and click Filter.

This screenshot shows the filter section of the AWS CloudTrail console. The 'Event By' dropdown is set to 'Group', and the 'Group' dropdown is set to 'Network and Security'. The 'Event Name' dropdown is set to 'Any', and the 'Region' dropdown is set to 'Any'. The 'User Name' dropdown is set to 'Any', and the 'Object ID/Name' field is empty. The 'Period' dropdown is set to 'Yesterday', and the 'Date From' and 'Date To' fields are empty. The 'Exclude Elastic Cloud Gate API Calls' checkbox is checked. The 'Filter' button is highlighted with a red box.

Most of the filter options are self-explanatory, however the first three require additional attention

Event By – This defines whether data is filtered by event name (Name) or by groups (Group)

When Name is selected, the Event Name drop-down list activates. From that list, choose the event name you are looking for or leave Any to search across all events.

When Group is selected, the Group drop-down list activates. Groups are lists of actions grouped into one event. There are three predefined groups:

- Volumes, Snapshots and Images – This group displays all events related to EC2 objects (e.g. Create EBS Snapshot or AMI)
- EC2 Instance – This group displays all events related to EC2, such as Start or Stop Instance
- Network and Security – This group displays all actions related to AWS network or security group (e.g. all information about changes to security groups)

Additionally, customized groups of actions can be created. To create a new group, click Edit Group.

To add new group, click Add New Group, enter group name, check the action to include in this group, and click Save.

To edit or delete existing group in the top table, click Edit or Delete respectively.

How to Invoke Lambda function

To invoke existing Lambda function from the Main Menu, select Lambda.

Under the Lambda page from the context menu, select Invoke.

LAMBDA

Select Region: US East (Virginia)

Select Account: GSI

Lambda Functions						
Name	Description	Code Size	Memory Size	Timeout	Last Modified	Actions
TestLamnda	A starter AWS Lambda function.	340	128	3	2015/28/30 09:28	<div>Menu<ul style="list-style-type: none">InvokeDeleteSchedulerMetrics</div>

In the Function Arguments box, enter function argument.
Click Invoke.

Invoke Lambda Function

Function Arguments

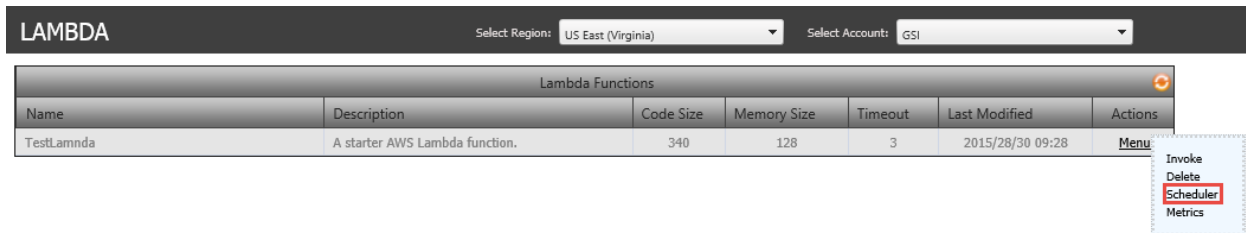
```
{  
  "key3": "value3",  
  "key2": "value2",  
  "key1": "value1"  
}
```

Invoke

Execution status is displayed at the bottom of the window.

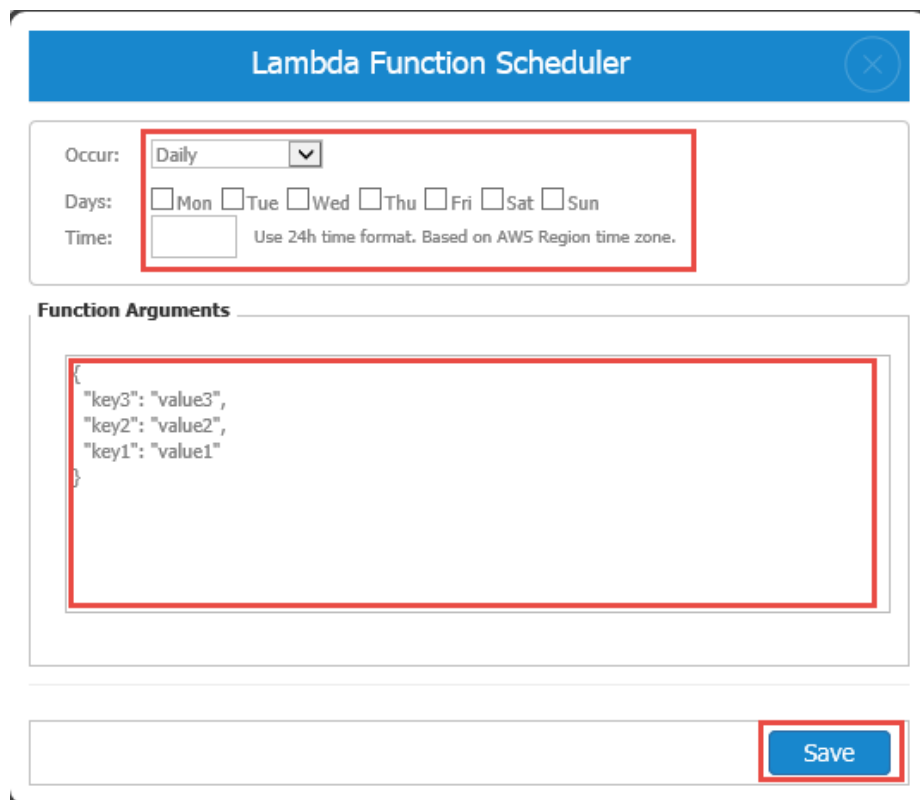
How to Schedule Invoke Lambda function

To invoke existing Lambda function from the Main Menu, select Lambda.
Under the Lambda page from the context menu, select Scheduler.



The screenshot shows the AWS Lambda console interface. At the top, there's a header with 'LAMBDA', 'Select Region: US East (Virginia)', and 'Select Account: GSI'. Below this is a table titled 'Lambda Functions' with columns: Name, Description, Code Size, Memory Size, Timeout, Last Modified, and Actions. The first row shows 'TestLambda' with a description 'A starter AWS Lambda function.', code size '340', memory size '128', timeout '3', and last modified '2015/28/30 09:28'. The 'Actions' column has a 'Menu' button. A context menu is open over the 'Menu' button, showing options: 'Invoke', 'Delete', 'Scheduler' (highlighted with a red box), and 'Metrics'.

In the top section, select when to execute function.
In the bottom section, enter function arguments.
Click Save.

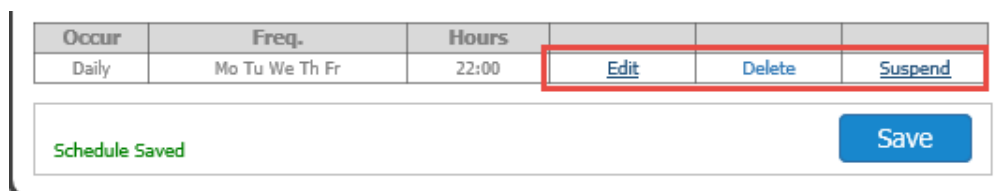


The screenshot shows the 'Lambda Function Scheduler' dialog box. It has a blue header with the title 'Lambda Function Scheduler' and a close button. Below the header, there's a section for scheduling. It includes a dropdown for 'Occur' set to 'Daily', a section for 'Days' with checkboxes for Mon, Tue, Wed, Thu, Fri, Sat, and Sun, and a 'Time' section with a text input field and a note 'Use 24h time format. Based on AWS Region time zone.' Below this is a section for 'Function Arguments' containing a JSON object:

```
{
  "key3": "value3",
  "key2": "value2",
  "key1": "value1"
}
```

. At the bottom right, there's a blue 'Save' button highlighted with a red box.

You can edit, delete, or suspend scheduler at any time. To do so, under the list of existing schedulers click Edit, Delete, or Suspend.



The screenshot shows the 'Schedule Saved' confirmation dialog. It features a table with the following data:

Occur	Freq.	Hours			
Daily	Mo Tu We Th Fr	22:00	Edit	Delete	Suspend

The 'Edit', 'Delete', and 'Suspend' buttons are highlighted with a red box. Below the table, there's a green message 'Schedule Saved' and a blue 'Save' button.

Introduction to EBS Pre-Warmer

When a new EBS volume is created or a volume from a snapshot is restored, the back-end storage blocks are allocated immediately. However, the first time you access a block of storage, it must be either wiped clean (for new volumes) or instantiated from its snapshot (for restored volumes) before you can access the block. This preliminary action requires time and can cause a 5 to 50 percent loss of IOPS for your volume the first time each block is accessed. For most applications, amortizing this cost over the lifetime of the volume is acceptable. Performance is restored after the data is accessed once.

However, you can avoid this performance hit in a production environment by writing to or reading from all of the blocks on your volume before you use them; this process is called pre-warming. Writing to all of the blocks on a volume is preferred, but is not an option for volumes restored from a snapshot, because that would overwrite the restored data. For a completely new volume created from scratch, you should write to all blocks before using the volume. For a new volume created from a snapshot, you should read all the blocks that have data before using the volume.

Elastic Cloud Gate offers a feature that allows you to pre-warm EBS volumes. It works as follows:

After selecting EBS volumes to be run by the pre-warming process, Elastic Cloud Gate will launch t1.micro Linux Instance and attach selected volumes. You might be charged for this Instance by Amazon AWS \$0.02 /h.


The launched Instance executes a script that pre-warms all attached volumes. This process can require from a few minutes to several hours depending on size and amount of attached volumes. For example, to pre-warm 1TB volume can take up to 30h.

The warmer Instance is launched per region and per availability zone also, either per new volumes or volumes restored from snapshot. You are not able to mix different types of EBS (new or restored from snapshot) under the same warmer server. You can attach maximum of 10 volumes per warmer.


When the pre-warming process is complete, you receive a notification email and the warmer instance is terminated.

How to setup warmer:

From Dashboard, click Pre-Warmer.
Click Create New Warmer.

Configure New Warmer						Pre-Warm EBS Volumes	Help 
Warmer Type	AZ	Created On	Status	Total Volumes	Delete		
Plain	us-west-2a	10/20/2014 9:10:36 AM	Completed	1	Delete		


Select Availability Zone and Volume Type; the volume must not be attached to any Instance.

Configure New Warmer						Pre-Warm EBS Volumes	Help 
Warmer Type	AZ	Created On	Status	Total Volumes	Delete		
Plain	us-west-2a	10/20/2014 9:10:36 AM	Completed	1	Delete		

Volume Type:

Availability Zone:

Select volumes (up to 10 volumes can be attached to the same warmer).
Click Create Warmer.

Configure New Warmer						Pre-Warm EBS Volumes	Help 
Warmer Type	AZ	Created On	Status	Total Volumes	Delete		
Plain	us-west-2a	10/20/2014 9:10:36 AM	Completed	1	Delete		

Volume Type:

Availability Zone:

☐ Check All

☐ vol-57322d3c

☐ vol-8fa902e2

☐ vol-4d456720

☐ vol-859fe4eb

☐ vol-d37bbab3

☐ vol-f3c0d18b

☐ vol-8792ccfb

☐ vol-2949f356

☐ vol-45c4303b

☐ vol-9b41dfe5

Create Pre-Warmer

If you have more than 10 volumes or the volumes are spread across different availability zones, you can create another warmer by following steps 2 through 5.

Introduction to Monitoring Center

Monitoring Center is a tool that shows all kinds of metrics on a multi-charts page.

To open Monitoring Center from the Main Menu, select Monitoring Center.

The new page opens on a separate tab with four 2x2 charts as default.



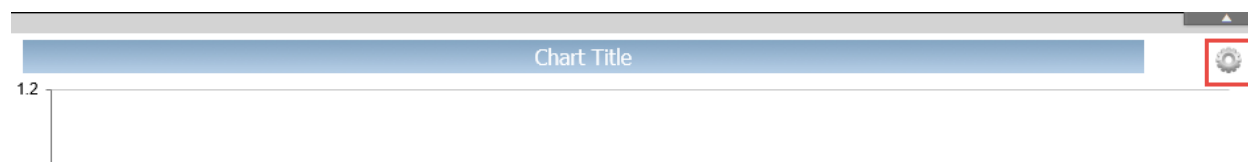
Change the charts by selecting a new layout. Options to choose from:

2x2 (4 charts), 2x3 (6 charts) or 3x3 (9 charts).

To change the layout from the navigation bar, select Layout; charts adjust automatically on your screen.



Each chart can be configured individually by clicking the configuration icon at the right corner of the chart.



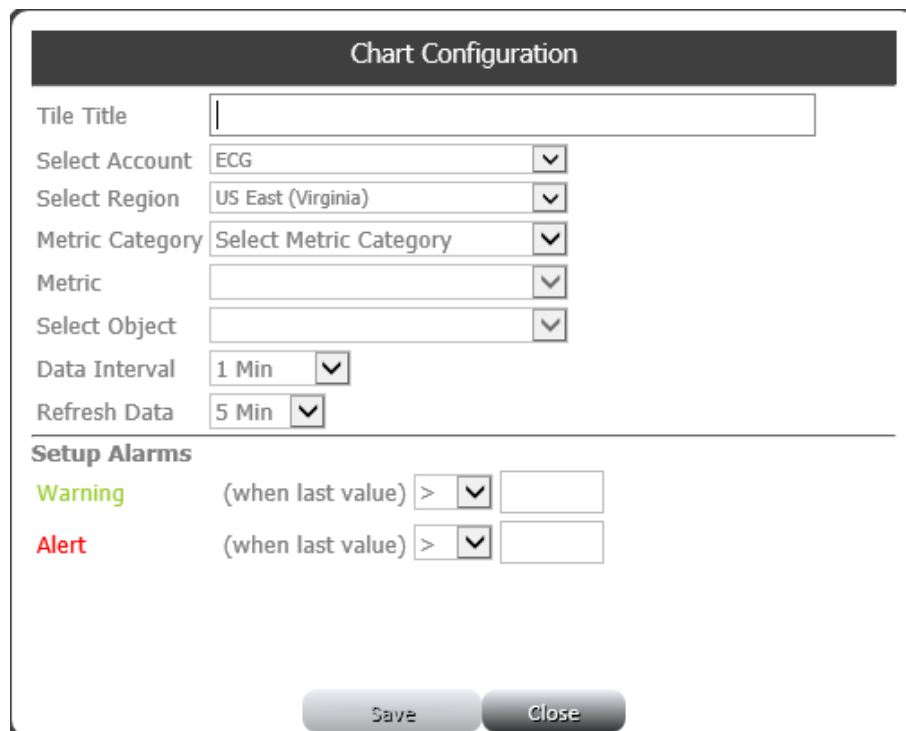
In the configuration panel you can specify:

- Chart title (displayed on the top panel of the chart)
- Account and region to pull data from
- Metric Category – Gives you an option to choose what category you want to see metrics from (e.g. EC2, EBS, ELB, etc.)

- Metrics – This list is populated after selecting category and contains metrics relevant to the selected category
- Select Object – List of objects related to the selected category, e.g. if you select EC2 as a category, the object list, contains EC2 Instances from the selected account and region
- Data Interval – Interval of data to be shown on the chart
- Refresh Data – Interval of frequency to refresh data on the chart

Additionally, you can configure alarms. When the alarm is triggered, the color of the chart's border is changed to light green if a warning is triggered, or red if an alert is triggered. To setup alarm, select operator and enter value.

When you finish configuration, click Save.



The image shows a 'Chart Configuration' dialog box. It has a title bar 'Chart Configuration'. Below it, there are several input fields and dropdown menus: 'Tile Title' (text input), 'Select Account' (dropdown with 'ECG' selected), 'Select Region' (dropdown with 'US East (Virginia)' selected), 'Metric Category' (dropdown with 'Select Metric Category' selected), 'Metric' (dropdown), 'Select Object' (dropdown), 'Data Interval' (dropdown with '1 Min' selected), and 'Refresh Data' (dropdown with '5 Min' selected). Below these is a section titled 'Setup Alarms'. It contains two rows: 'Warning' and 'Alert'. Each row has a label, a text '(when last value)', a dropdown menu with a greater-than sign '>', and a text input field. At the bottom of the dialog are two buttons: 'Save' and 'Close'.

When you finish configuration of charts, you can save the layout (including configuration of all charts under given name). To save layout, click Save As from the navigation panel. Enter name and click Save.

The new layout is displayed on the Load Layout drop down list.

To load layout from the list, select layout and click Load.

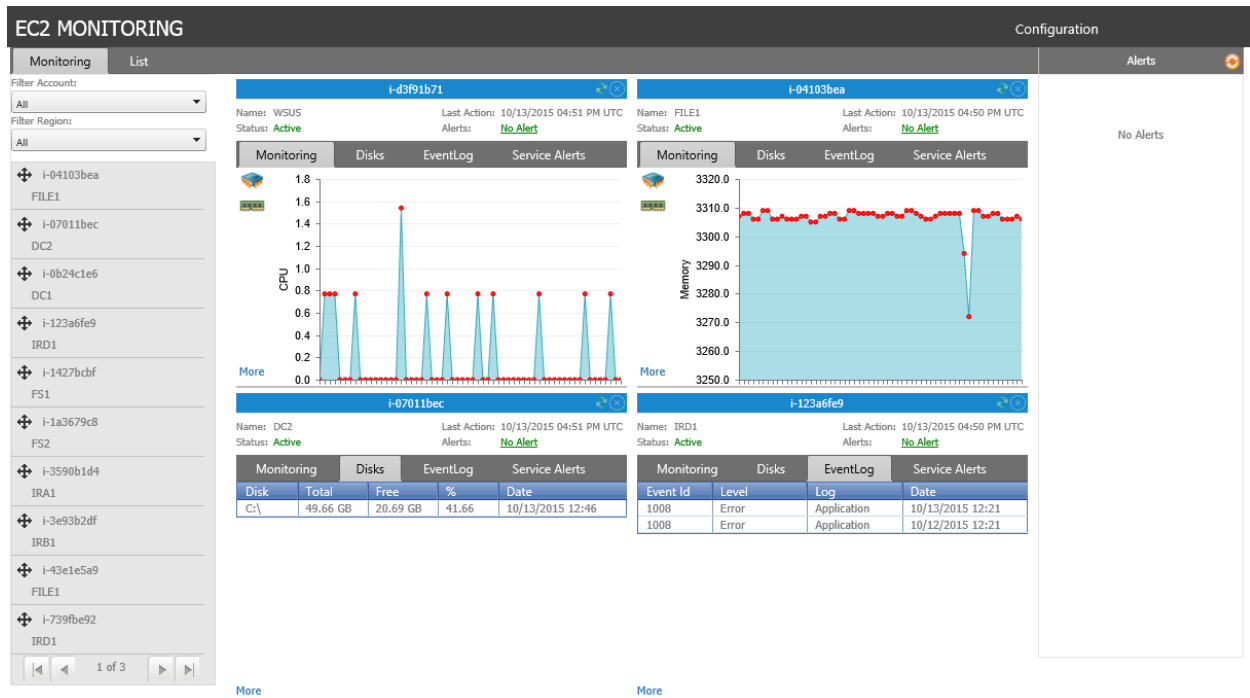
At any time, you can remove layout from the list by selecting Layout and clicking Delete.

To create a new layout, click New.



Introduction to EC2 Monitoring

EC2 Monitoring is a tool to monitor resources on Windows Server.



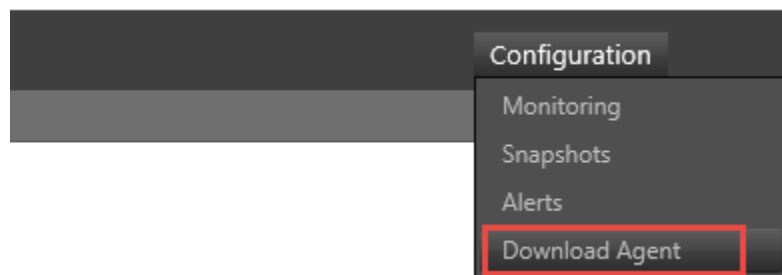
EC2 Monitoring requires installation of Monitoring Agent.

Monitoring Agent requirements:

- Windows Server 2008 or later, 64 bit
- .NET 4.5

Installing Agent:

Go to the EC2 Monitoring section, from the configuration menu select Download Agent.



Unzip file on your Windows Server and run AWSMonitoringService.

This installs Monitoring Agent as Windows Service. When installation is complete, the Authenticator application opens.

The image shows a window titled "Elastic Cloud Gate Authenticator". Inside, there is the Elastic Cloud Gate logo and the text "Enter your Elastic Cloud Gate Login Credentials". Below this, there are two input fields: "User Name:" and "Password:". A "Verify" button is located at the bottom center of the window.

Enter your Elastic Cloud Gate user and password and click Verify. After successful verification of credentials, Monitoring Agent tries to connect to ECG system to pull configuration.

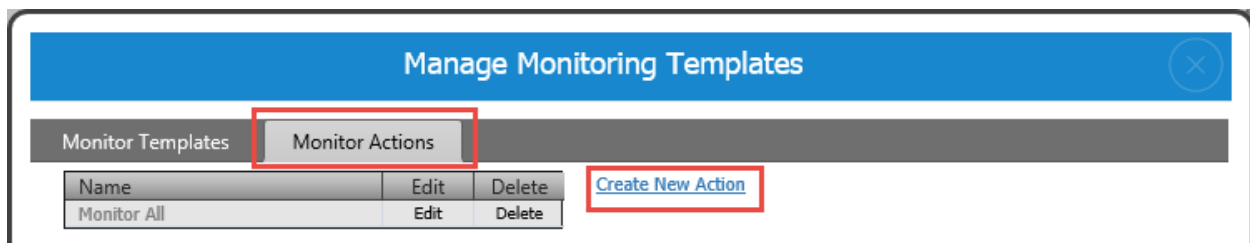
To schedule update of Monitoring Agent, once installation is finished logout and log back in. After logging back in, Agent Installer will start again. Click Yes to minimize installer to notification area. Click on installer icon and follow wizard to schedule update.

Note: Monitoring Agent pulls configuration every hour, therefore any configuration changes may take up to an hour to take effect. We recommend creating configuration for EC2 Instance before installing the agent – see next section for more information.

Configurations

Agent Configuration:

To configure agent from the Configuration menu, select Monitoring. In the new window, go to the Monitor Actions tab and click Create New Action.



Enter action name; additionally, you can make the following configurations:

1. To monitor disk usage, check Monitor Disk Usage: this option sends information about total space and space available on every logical disk on the monitoring Windows, every 10 minutes.
2. System Counters Monitoring – Select resource to monitor: this sends value of the monitoring resource every 1 minute.

3. EventLog Monitoring – Allows you to specify event log and log level to be read by agent and sent back to our portal for review by users.

Manage Monitoring Templates

Monitor Templates | **Monitor Actions**

Name	Edit	Delete
Monitor All	Edit	Delete

[Create New Action](#)

Action Name:

☐ Monitor Disk Usage

System Counters Monitoring

Name
<input type="checkbox"/> CPU
<input type="checkbox"/> Memory

EventLog Monitoring

Name	Critical	Error	Warning
Application	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Save Action

When configuration is complete, click Save Action.

You can create multiple configurations based on your needs.

Actions can be modified or deleted at any time: select Edit or Delete in the table on the left.

Manage Monitoring Templates

Monitor Templates | Monitor Actions

Name	Edit	Delete
Monitor All	Edit	Delete

After creating action(s), switch to the Monitor Templates tab and click Create New Template.

Manage Monitoring Templates

Monitor Templates | Monitor Actions

Name	Action	Total EC2	Action
No records to display.			

[Create New Template](#)

Template Name: Action:

Select Region: Select Account:

Tag Names: Tag Values:

Enter template name, select action from the drop down list, and click Create.

Manage Monitoring Templates

Monitor Templates | Monitor Actions

Name	Action	Total EC2	Action
No records to display.			

[Create New Template](#)

Template Name: Action:

From the EC2 Instances list, check Instances you want associated with the template and click Save Resources.

Filter Instances by region and AWS account, as well as by tag assigned to Instance.

Manage Monitoring Templates

Monitor Templates

Monitor Actions

Name	Action	Total EC2	Action
Monitor All	Monitor All	0	Menu

Create New Template

Template Name: Monitor All

Action: Monitor All

Update

Select Region: US East (Virginia)

Select Account: BSU

Tag Names: All

Tag Values: All

Filter

EC2 Instances

	Instance ID	Name	Private IP
<input type="checkbox"/>	i-8c8fb163	BSU Media Transcoder	10.0.1.20
<input type="checkbox"/>	i-f190d4d1	ECWEB	10.0.1.10
<input type="checkbox"/>	i-058566f8	AWSWin12-TEST	172.31.15.128
<input type="checkbox"/>	i-d0989031	Network Test	172.31.10.160

Template Save Successfully

Save Resources

Any given EC2 Instance can be associated with a template and action only once.

To modify template from the menu, select Edit.

To temporarily suspend monitoring, select Suspend. Please remember configuration is pulled by agent once every hour, so it might take up to one hour before your change takes effect. To resume suspended monitoring from the menu, select Resume.

To delete template from the menu, select Delete.

Manage Monitoring Templates

Monitor Templates

Monitor Actions

Name	Action	Total EC2	Action
Monitor All	Monitor All	0	Menu

Create New Template

Template Name: Monitor All

Action: Monitor All

Update

Suspend

Edit

Delete

Note: If you plan to use Agent only for consistent backup, you can create an empty action.

Alerts Configuration:

From the Configuration menu, select Alerts.

In the new window, go to Manage Alerts. From the Action Type drop down list, select which resource you want to create the alert for and click New.

The screenshot shows the 'Manage Monitoring Alerts' window. The 'Manage Alerts' tab is selected. Below the tab, there is a table with columns 'Name', 'Edit', and 'Delete'. The table is empty, with the text 'No records to display.' below it. To the right of the table, there is an 'Alert Type:' dropdown menu with options 'CPU', 'Memory', and 'Disk Free Space'. The 'CPU' option is selected. A 'New' button is located to the right of the dropdown menu.

Enter all conditions to trigger the alert and click Save Alert.

Over period of – This value specifies how long (in minutes) the condition needs to persist to trigger an alert. The values range from 5 to 60 minutes, e.g. if you create an alert for CPU with condition Greater Than 90 Over period of 5 minutes, this means alert triggers if the average CPU usage over the last 5 minutes was larger than 90%.

The screenshot shows the 'Manage Monitoring Alerts' window with the 'CPU Alert' configuration form. The 'Name' field is empty. The 'Alert Type' dropdown menu is set to 'CPU'. The 'New' button is visible. The 'CPU Alert' section contains the following fields: 'Send Alert when CPU usage is' with a dropdown menu set to 'Greater Than' and a text input field; 'Over period of' with a text input field set to '5' and the unit 'minutes'. A 'Save Alert' button is located at the bottom right of the form.

To edit or delete alert from the table on the left, click Edit or Delete.

Manage Templates		Manage Alerts	
Name		Edit	Delete
CPU above 85%		Edit	Delete

To assign alert with instance(s), go to the Manage Templates tab and click Create New Template.

Manage Monitoring Alerts

Manage Templates

Manage Alerts

Name	Total Alerts	Total EC2	Action
No records to display.			

Create New Template

Enter template name and email of the user alert notifications should be sent.
If you want the alert sent to multiple emails, add them under “Send CC To” (use a comma separator). When you are done, click Create.

Manage Monitoring Alerts

Manage Templates

Manage Alerts

Name	Total Alerts	Total EC2	Action
No records to display.			

Create New Template

Template Name:

Send Notification To:

Send CC To:

Create

To associate or disassociate alert(s) with template, use arrows under the Alerts tab.
Available Alerts shows the list of alerts you created, but didn't associate with the current template.
Assigned Alerts shows the list of alerts that are currently associated with the given template.

Manage Monitoring Alerts

Manage Templates

Manage Alerts

Name	Total Alerts	Total EC2	Action
CPU Monitoring	0	0	Menu

Create New Template

Template Name:

CPU Monitoring

Send Notification To:

remek@eccloudgate.com

Send CC To:

Update

Alerts

EC2 Instances

Available Alerts

CPU above 85%

Assigned Alerts

To assign Instances to template, switch to the EC2 Instances tab and check the Instance(s) you want to associate with template, then click Save Resources.
You can filter Instances by Account and Region.

Manage Monitoring Alerts

Manage Templates

Manage Alerts

Name	Total Alerts	Total EC2	Action
CPU Monitoring	0	0	Menu

Create New Template

Template Name:

CPU Monitoring

Send Notification To:

remek@ecloudgate.com

Send CC To:

Update

Alerts

EC2 Instances

Select Region:

US East (Virginia)

Select Account:

BSU

EC2 Instances

	Instance ID	Name
<input type="checkbox"/>	i-8c8fb163	BSU Media Transcoder
<input type="checkbox"/>	i-f190d4d1	ECWEB
<input type="checkbox"/>	i-058566f8	AWSWin12-TEST
<input type="checkbox"/>	i-d0989031	Network Test

Save Resources

Note: only Instances currently set up under monitoring are accessible on the list.

At any time, you can edit, suspend, resume, or delete a template by selecting the option from the Action menu.

Manage Monitoring Alerts

Manage Templates

Manage Alerts

Name	Total Alerts	Total EC2	Action
CPU Monitoring	0	0	Menu

Create New Template

Template Name:

CPU Monitoring

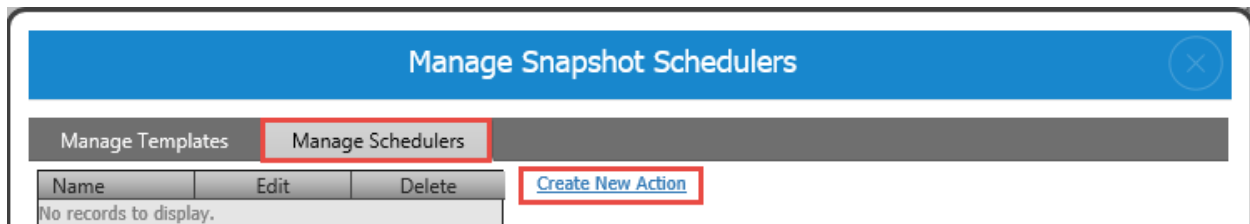
Suspend

Edit

Delete

Schedule Consistent Snapshot:

To schedule consistent snapshots from the Configuration menu, select Snapshots. In the new window, go to Manage Schedulers and click Create New Action.



Enter the scheduler name as well as time/date of when the snapshot of the EBS should be taken.

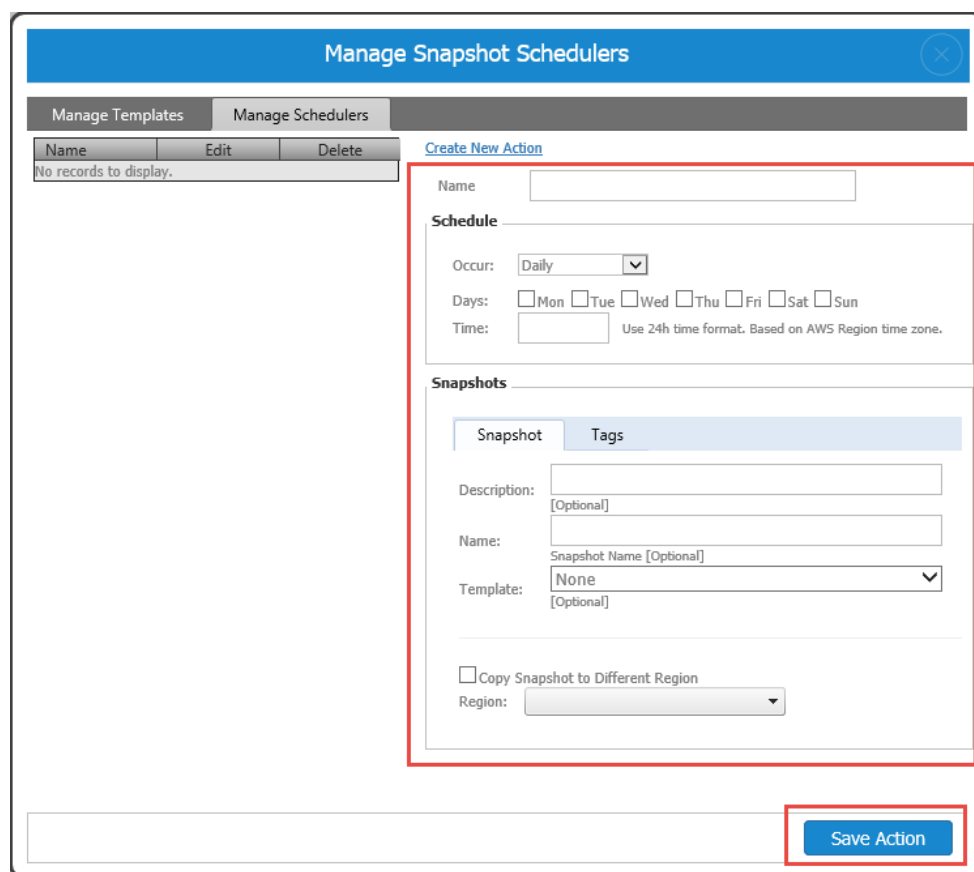
You can enter (optional): Description and name of the snapshot.

Select description template.

If you want to copy this snapshot to multiple regions, check Copy snapshot to Different Region and select destination regions from the list.

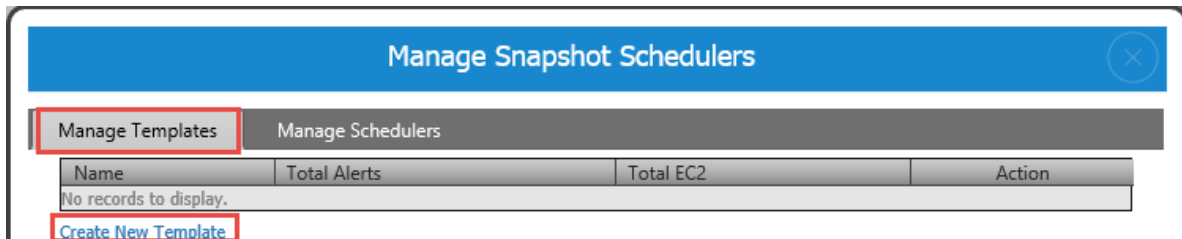
In addition, you have an option to assign custom tags to the snapshot.

When done, click Save Action.

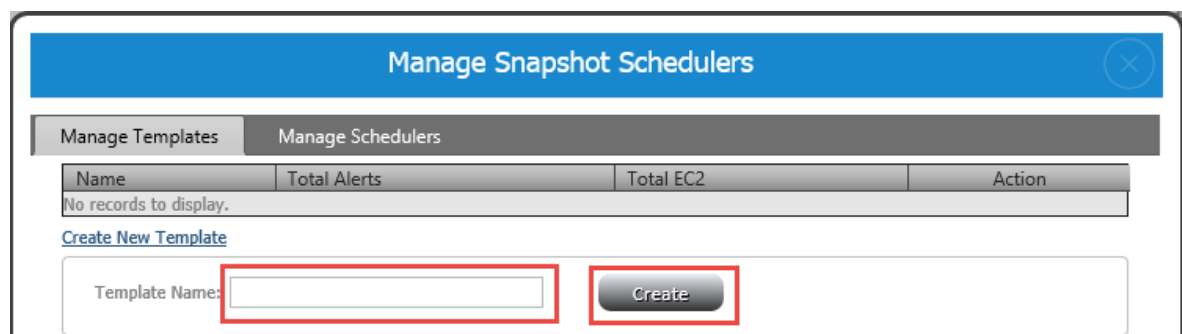
The screenshot shows the "Manage Snapshot Schedulers" window with the "Manage Schedulers" tab selected. The "Create New Action" button is highlighted with a red box. The form for creating a new action is displayed, with a red box around the "Schedule" and "Snapshots" sections. The "Schedule" section includes a "Name" field, a "Schedule" dropdown menu set to "Daily", and checkboxes for days of the week (Mon, Tue, Wed, Thu, Fri, Sat, Sun). The "Time" field is also present, with a note "Use 24h time format. Based on AWS Region time zone." The "Snapshots" section has two tabs: "Snapshot" and "Tags". The "Snapshot" tab is active, showing fields for "Description:" (with "[Optional]" below it), "Name:" (with "Snapshot Name [Optional]" below it), and "Template:" (with "None" selected and "[Optional]" below it). There is also a checkbox for "Copy Snapshot to Different Region" and a "Region:" dropdown menu. At the bottom right of the form, there is a "Save Action" button, which is highlighted with a red box.

Note: Maintenance of the snapshot must be set up under the EC2 section, just like regular snapshots.

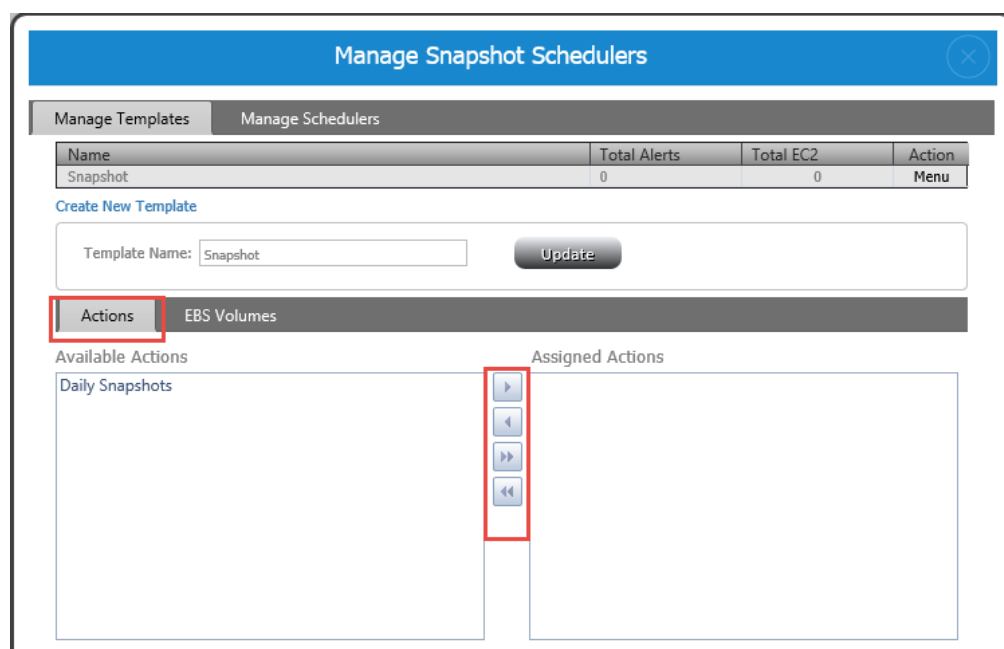
To associate snapshot schedulers with EBS volume, switch to Manage Templates and click Create New Template.



Enter template name and click Create.



To associate or disassociate action(s) with template, use arrows the under the Actions tab. Available Actions shows the list of actions you created but didn't associate with the current template. Assigned Actions shows the list of actions that are currently associated with the given template.



To assign volume to template, switch to the EBS Volumes tab and check the volume(s) you want to associate with template. After that, click Save Resources.

Manage Snapshot Schedulers

Manage Templates

Manage Schedulers

Name	Total Alerts	Total EC2	Action
Snapshot	0	0	Menu

Create New Template

Template Name:

Actions

EBS Volumes

Select Region: Select Account:

EBS Volumes				
<input type="checkbox"/>	Instance ID	Instance Name	Volume ID	Volume Name
<input type="checkbox"/>	i-058566f8	AWSWin12-TEST	vol-a44bf5ee	
<input type="checkbox"/>	i-f190d4d1	ECWEB	vol-5795c51a	
<input type="checkbox"/>	i-8c8fb163	BSU Media Transcoder	vol-be6fa6f1	
<input type="checkbox"/>	i-d0989031	Network Test	vol-23ccbc3b	

Note: Only EBS volume(s) associated with the instances currently set up under monitoring are accessible on the list.

UI

Monitoring Panel

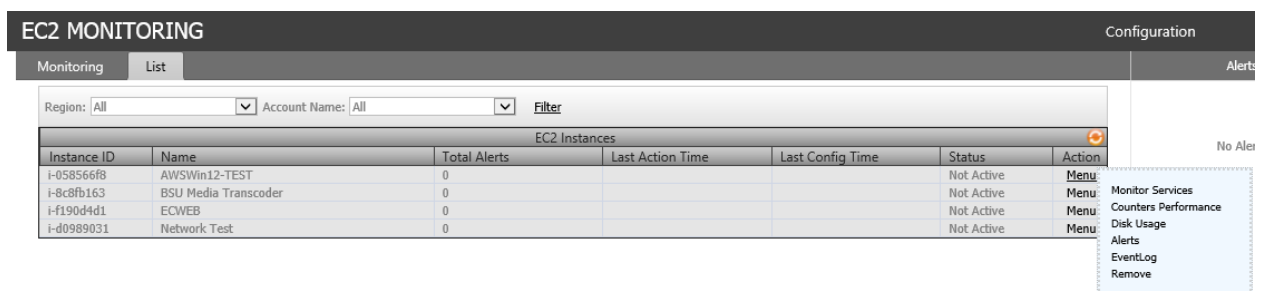
Monitoring panel allows you to take a quick look at the current status of up to four Instances. To add an Instance to monitor panel, drag Instance from the left hand side list and drop it to the panel.



Alerts

The list of alerts within the last 10 minutes is found on the right hand side.

List Tab



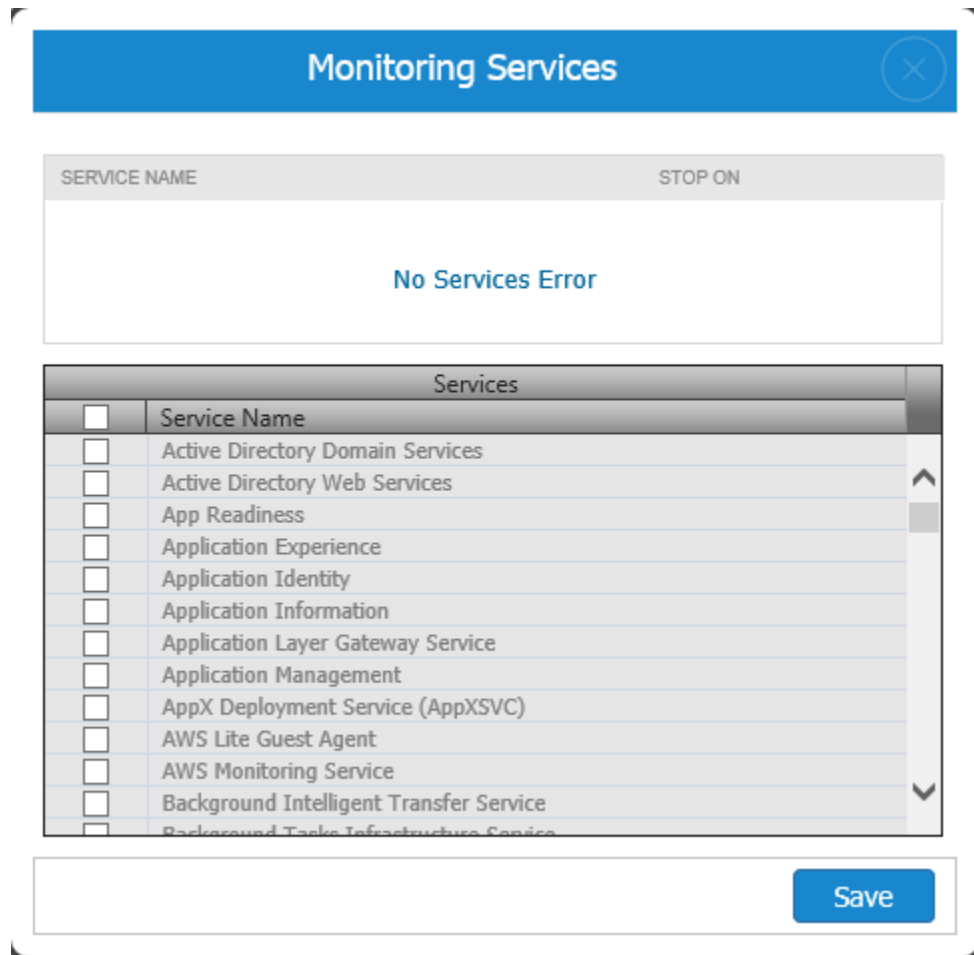
On the List tab is visible all Instances configured under monitoring. For each Instance, you can select the following options from the menu:

Monitoring Service

Monitoring service allows you to select Windows Service to monitor. If agent detects that selected service is not running, it attempts to start it.

To select services to monitor, switch to the List tab and under given Instance from the menu select Monitor Services. On the bottom of the list, check services to monitor.

On the top table is visible a list of services that stopped running.



The image shows a 'Monitoring Services' dialog box. At the top is a blue header with the title 'Monitoring Services' and a close button. Below the header is a table with two columns: 'SERVICE NAME' and 'STOP ON'. The table is currently empty, displaying the message 'No Services Error'. Below this table is a list of services, each with a checkbox and a label. The services listed are: Active Directory Domain Services, Active Directory Web Services, App Readiness, Application Experience, Application Identity, Application Information, Application Layer Gateway Service, Application Management, AppX Deployment Service (AppXSVC), AWS Lite Guest Agent, AWS Monitoring Service, Background Intelligent Transfer Service, and Background Tasks Infrastructure Service. At the bottom right of the dialog is a blue 'Save' button.

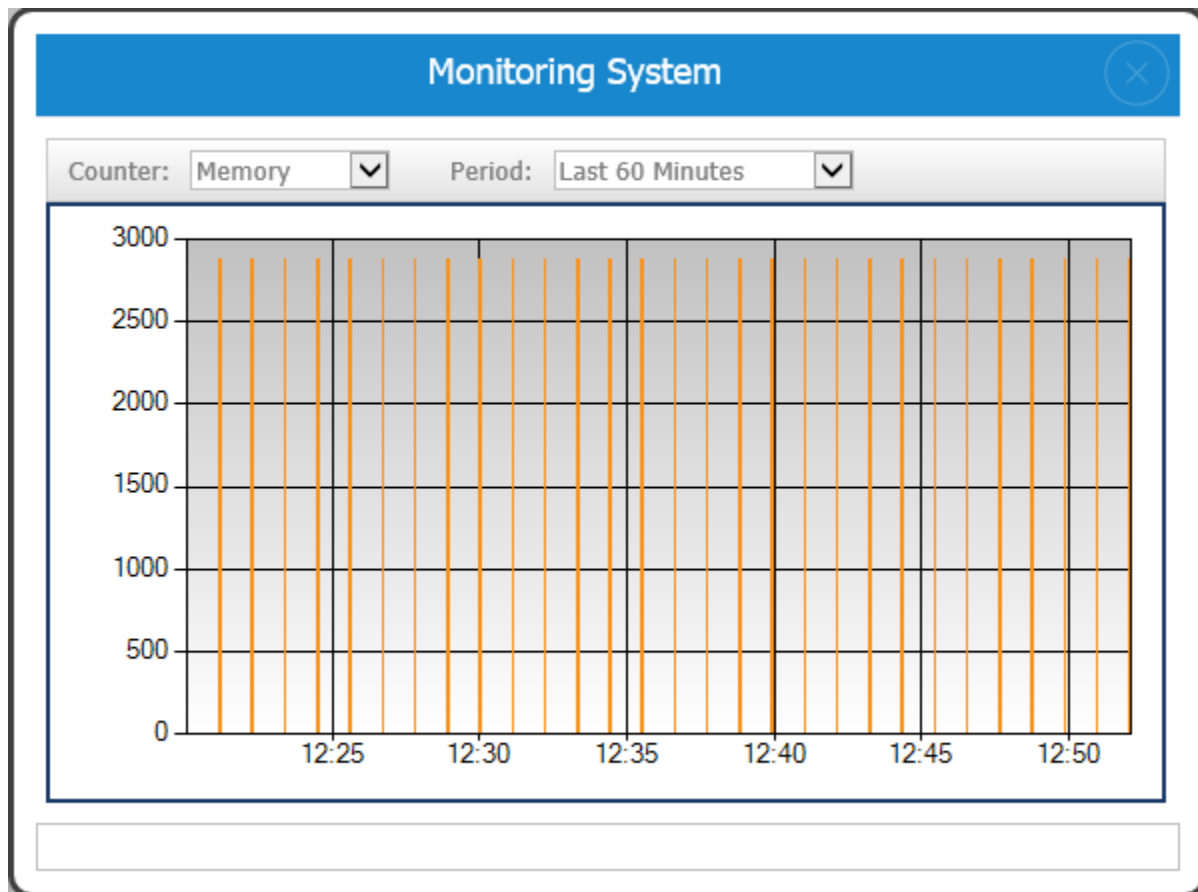
SERVICE NAME	STOP ON
No Services Error	

Services	
<input type="checkbox"/>	Service Name
<input type="checkbox"/>	Active Directory Domain Services
<input type="checkbox"/>	Active Directory Web Services
<input type="checkbox"/>	App Readiness
<input type="checkbox"/>	Application Experience
<input type="checkbox"/>	Application Identity
<input type="checkbox"/>	Application Information
<input type="checkbox"/>	Application Layer Gateway Service
<input type="checkbox"/>	Application Management
<input type="checkbox"/>	AppX Deployment Service (AppXSVC)
<input type="checkbox"/>	AWS Lite Guest Agent
<input type="checkbox"/>	AWS Monitoring Service
<input type="checkbox"/>	Background Intelligent Transfer Service
<input type="checkbox"/>	Background Tasks Infrastructure Service

Save

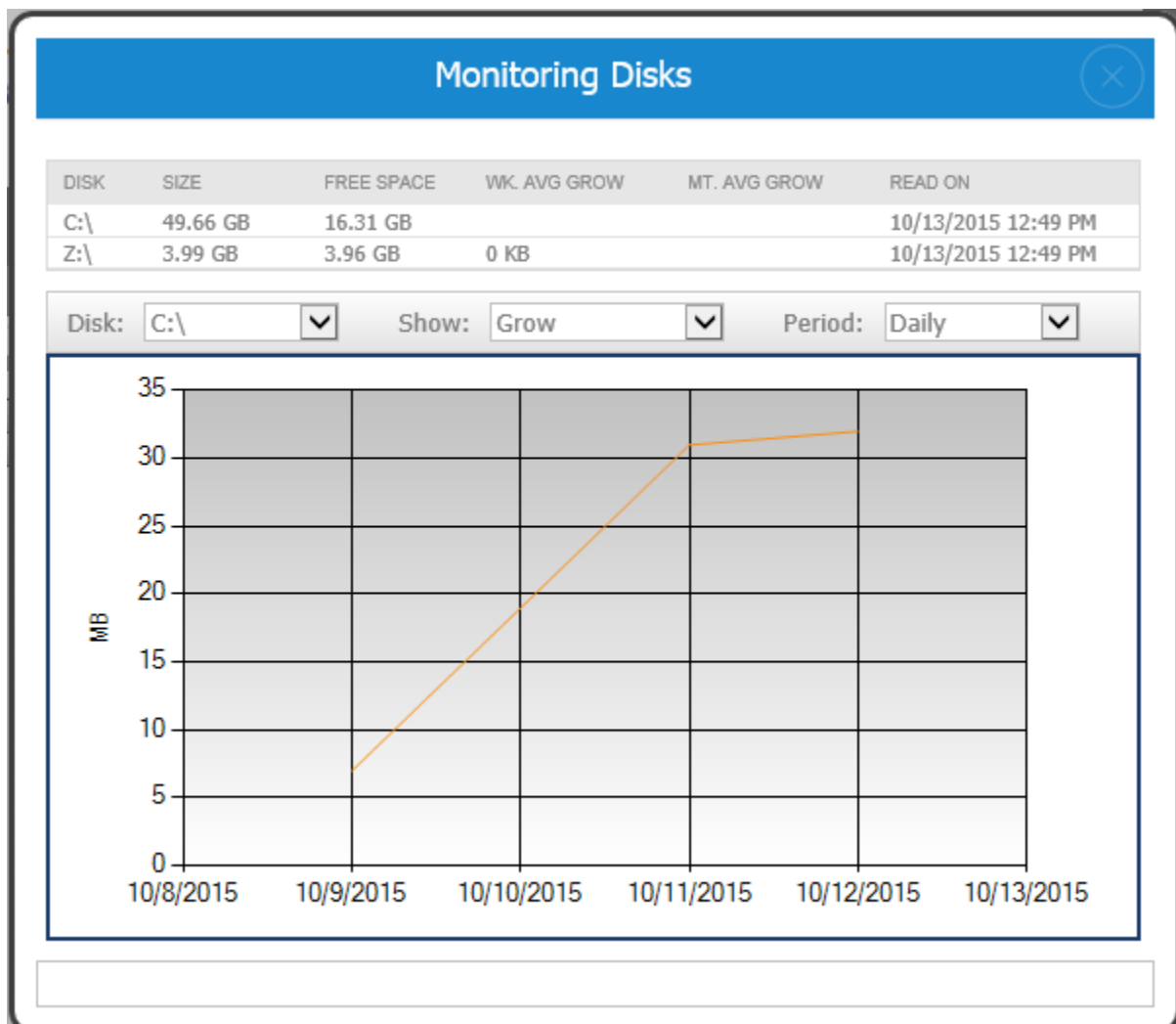
Counters Performance

This option shows the chart for selected counter from selected period.



Disk Usage

This chart shows current disk usage, along with average growth rate. Use this feature to estimate when you need to expand your EBS volume.



Alert

This option shows all alerts currently active, regardless when first occurrence happened.

Alerts				
Log Level: All Filter				
Counter/Disk	Alert Name	Alert Value	Alert On	Stop On
CPU	CPU over 90% for 30 minutes	100	10/13/2015 02:55 AM	10/13/2015 02:55 AM
CPU	CPU over 90% for 30 minutes	100	10/10/2015 02:55 AM	10/10/2015 03:00 AM
CPU	CPU over 90% for 30 minutes	100	10/09/2015 01:35 AM	10/09/2015 01:40 AM
CPU	CPU over 90% for 30 minutes	100	10/06/2015 01:35 AM	10/06/2015 01:40 AM
CPU	CPU over 90% for 30 minutes	100	10/05/2015 01:35 AM	10/05/2015 01:40 AM

EventLog

This option lists records from Windows EventLog, per your configuration.

Event Log					
Log Level: All Log Name: All Filter					
Event Id	Log Level	Log Name	Provider	Details	Log Date
1008	Error	Application	Microsoft-Windows-Perflib	BITS C:\Windows\System32\bitsperf.dll	10/13/2015 03:02 AM
1008	Error	Application	Microsoft-Windows-Perflib	BITS C:\Windows\System32\bitsperf.dll	10/12/2015 03:01 AM
1008	Error	Application	Microsoft-Windows-Perflib	BITS C:\Windows\System32\bitsperf.dll	10/11/2015 03:00 AM
1008	Error	Application	Microsoft-Windows-Perflib	BITS C:\Windows\System32\bitsperf.dll	10/10/2015 03:00 AM

Remove

This option allows you to quickly remove a given Instance from monitoring. It removes the selected Instance from all configurations.

How to setup and manage federated users

Elastic Cloud Gate provides an option to setup federated users who are able to access AWS Management Console directly from ECG portal, without knowing AWS credentials.

The ECG federated user works the same as AMI user, with one exception: under ECG portal, you can specify days and time when user can access the AWS Management Console.

To create a federated user from the Settings menu, select Manage Users.

Enter user email and password.

To force the user to change password with next login, check User must change password with next login.

From the Access Type drop down list, select AWS Console.

To send notification email to the new user, check Send notification email to user.

If for security reasons you do not want to include the password in the email, check Don't include password in email.

Click Add New User.

The screenshot displays the 'USERS MANAGEMENT' section of the Elastic Cloud Gate portal. It features a table with existing users and a form to add a new user. The table lists two users: 'john@mycompany.com' with 'Elastic Cloud Gate Dashboard' access and 'john2@mycompany.com' with 'AWS Security Group' access. The form below includes fields for 'User Email' and 'User Password', a checkbox for 'User must change password with next login', a dropdown for 'Access Type' set to 'AWS Console', and checkboxes for 'Send notification email to user' and 'Don't include password in email'. A note specifies the login URL and an access code '5311'. At the bottom are 'Add New User' and 'Cancel' buttons.

User Email	Access Type	Locked	Actions
john@mycompany.com	Elastic Cloud Gate Dashboard	No	Menu
john2@mycompany.com	AWS Security Group	No	Menu

User Email:

User Password:

☐ User must change password with next login.

Access Type: AWS Console ?

☐ Send notification email to user

☐ Don't include password in email

All users have to login through <https://portal.ecloudgate.com/console/login.aspx>
In addition to email and password, user will have to provide Access Code
Your Access Code for all users is: **5311**

Add New User Cancel

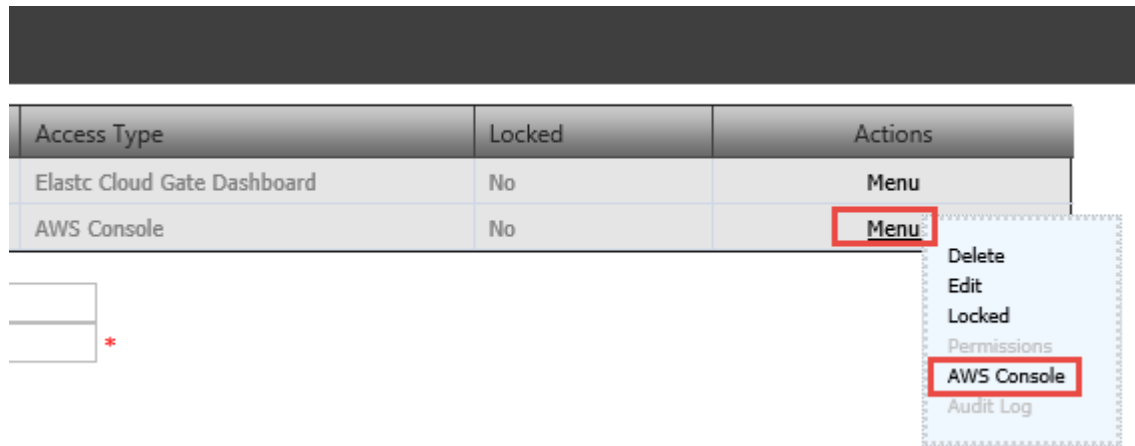
Note: Any user created through the Users Management section has to use a different URL to login to ECG portal. The URL is: <https://portal.ecloudgate.com/console/login.aspx>

Additionally, beside email and password, the user is asked for the access code on the login page.

You can see your access code on the Users Management page. This number is statically assigned to your account and does not change.

Once the new user is created, you must grant him permission to select AWS account as well as to choose what permission he will have on AWS Management Console.

To grant permission under users table from the context menu, select AWS Console.



Under new windows, the selected account user has permission to specify AWS policy. You can choose either one of the pre-defined policies, or enter a customized policy.

Under Session Duration, enter how long the user is allowed to stay logged in to AWS Management Console.

To limit days and hours the user can login to AWS Management Console, check days or enter start and end hours. For 24/7 access, leave all blank.

Click Save.

AWS Console Access Permissions

Account:ECG

Policy:Custom Policy

Custom Policy:

Save As:

AWS Policy Generator

Session Duration [1-36h]:

Allow login only between selected hours and/or in selected days. Leave blank for 24/7.

Days:

☐ Mon

☐ Tue

☐ Wed

☐ Thu

☐ Fri

☐ Sat

☐ Sun

Starting At:

Use 24h time format. Based on Eastern Standard Time.

Ending At:

Use 24h time format. Based on Eastern Standard Time.

Save

At any time, you can edit or delete user by selecting the appropriate option from the context menu.

If you need to temporarily prevent user from logging in, from the context menu select Locked. To unlock the user account, select Unlocked from the context menu.

Access Type	Locked	Actions
Elastic Cloud Gate Dashboard	No	Menu
AWS Console	No	Menu

*

Delete
Edit
Locked
Permissions
AWS Console
Audit Log

How to setup and manage console users

Elastic Cloud Gate provides options to create multiple users (console users) who can access ECG portal under your primary account. For each user, you can specify permission on the action as well as on the object level.

For example, you can grant access to start only a single EC2 Instance.

To create a console user from the Settings menu, select Manage Users.

Enter user email and password.

To force the user to change password with next login, check User must change password with next login.

From the Access Type drop down list, select either Elastic Cloud Gate Dashboard or Security Group & Dashboard. To learn more about Security Group access type, go to:

[How to temporarily open AWS Security Groups rules for dynamic IP](#)

How to temporarily open AWS Security Groups rules for dynamic IP

To send a notification email to the new user, check Send notification email to user.

If for security reasons, if you do not want to include the password in the email, check Don't include password in email.

Click Add New User.

USERS MANAGEMENT

User Email	Access Type	Locked	Actions
john@mycompany.com	Elastic Cloud Gate Dashboard	No	Menu
john2@mycompany.com	AWS Console	No	Menu

User Email:

User Password:

☐ User must change password with next login.

Access Type: ?

☐ Send notification email to user

☐ Don't include password in email

All users have to login through <https://portal.ecloudgate.com/console/login.aspx>
In addition to email and password, user will have to provide Access Code
Your Access Code for all users is: **5311**

Note: Console user has to use different URL to login to ECG portal. The URL is:

<https://portal.ecloudgate.com/console/login.aspx>

In addition, beside email and password, the user is asked for the access code on the login page.

Permissions are applied only to actions and objects under the selected account and region.

2. To apply or revoke permission to all actions and objects under the selected account, region, and section, click the down arrow on the Permissions button and select either Grant All or Revoke All. If you want to revoke permissions to the given section from all accounts and region, choose Revoke All Accounts & Region.

EC2 Permissions

☐ ECServices ☐ ECPortalServer

☐ Manage Volume Tags ☐ Manage Templates
☐ Schedule Volume Snapshot ☐ Manage Pre-Warmer
☐ Schedule Grow Volume ☐ Export EC2 List

Save Close

Grant All Revoke All Revoke All Accounts & Regions

3. To grant permission to all actions and objects in all sections under the selected account and region, click Grant All on the top panel. In the same way, you can revoke all permissions by clicking Revoke All.

Manage User Permissions

Select Region: US East (Virginia) Select Account: ECG

Grant All Revoke All

4. To grant permission to all actions and objects under the selected account, regardless of region or section, make the user an administrator. To make user an administrator, check Make user Administrator of the selected account and click Save.

Manage User Permissions

Select Region: US East (Virginia) Select Account: ECG

Grant All Revoke All

☐ Make user Administrator of the selected account Save

EC2

At any time, you can edit or delete the console user by selecting the appropriate option from the context menu.

If you need to temporarily prevent the console user from logging in, from the context menu select Locked. To unlock user account, select Unlocked from the context menu.

All actions taken by the console user are recorded. You can review those actions by selecting Audit Log from the context menu.

Access Type	Locked	Actions
Elastic Cloud Gate Dashboard	No	Menu
AWS Console	No	Menu

*

Delete

Edit

Locked

Permissions

AWS Console

Audit Log

How to update profile

To update your profile from the Settings menu, select Update Profile.

On the profile page, in addition to name and email, you can change:

Notification – Select how you want to be notified about execution of your schedulers. The options to choose from are:

- Send notification when action failed – Receive notification email only if the scheduled task failed
- Send notification when action success or failed – Receive notification email if the execution of the task was a success or failure
- Don't send notification – You will not receive any notifications about execution of your tasks

Favorite Region – From the drop down list, select region set as default after you login to portal.

Favorite Section – From the drop down list, select the default section of our portal you are automatically redirected after login.

UPDATE PROFILE

Use the form below to change your profile information.

First Name:	<input type="text" value="Remek"/>	
Last Name:	<input type="text"/>	*
Email:	<input type="text"/>	*
Notification:	<input type="button" value="Send notification when action failed"/>	▼
Favorite Region:	<input type="button" value="US East (Virginia)"/>	▼
Favorite Section:	<input type="button" value="Dashboard"/>	▼

☐ Show Snapshots Details as default option

☒ Exclude Elastic Cloud Gate API Calls from CloudTrail

☐ Turn On Two Factors Authentication

Scan QR picture using you Google Authentication. Please be sure your Google Authentication generate authentication code before you click save, otherwise you won't be able to login to our portal.

Show Snapshot Details as default option – When checked, whenever you open the Snapshot section, snapshot details information, including Instance Name, Volume Name, and Attachment are automatically populated.

Excluded Elastic Cloud Gate API Calls from CloudTrail – When checked, all calls to your AWS made by our system are excluded from the CloudTrail list.

☐ Show Snapshots Details as default option

☒ Exclude Elastic Cloud Gate API Calls from CloudTrail

☐ Turn On Two Factors Authentication

Scan QR picture using you Google Authentication. Please be sure your Google Authentication generate authentication code before you dick save, otherwise you won't be able to login to our portal.

Turn On Two Factor Authentication – Enables multi factor authentication. Learn more about this option here: [How to turn on multi factor authentication \(MFA\)](#)
How to turn on multi factor authentication (MFA)

After changing your profile settings, click Update Profile to apply changes.

Additionally, on the profile page you can cancel your ECG account: to do so, click Cancel Account.

Manage Invoices

To review your invoices from the Settings menu, select Invoices.

Visible on the new page is a list of all invoices already processed.

To download invoice from a given period, click Download on the last column.

INVOICES			
Configuration	Invoices		
Plan Type	Payed On	Period	Download
Ultimate	08/09/2015	08/09/2015 - 09/09/2015	Download
Ultimate	07/09/2015	07/09/2015 - 08/09/2015	Download
Ultimate	06/09/2015	06/09/2015 - 07/09/2015	Download
Ultimate	05/09/2015	05/09/2015 - 06/09/2015	Download
Ultimate	04/09/2015	04/09/2015 - 05/09/2015	Download
Premium	03/09/2015	03/09/2015 - 04/09/2015	Download
Premium	02/09/2015	02/09/2015 - 03/09/2015	Download
Premium	01/09/2015	01/09/2015 - 02/09/2015	Download
Deluxe	12/09/2014	12/09/2014 - 01/09/2015	Download
Deluxe	11/09/2014	11/09/2014 - 12/09/2014	Download

Page 1 of 2 Item 1 to 10 of 13

The name and address on the invoice are taken from your payment information.

To change this, click Configuration at the top of the panel.

In the new window, check Use below information and enter new information you want on the invoice.

As default, invoices are sent to your login user email. You change this by modifying the information in the Send Invoice To section. You can specify additional email(s) where you want the invoice to be sent in the CC box (for multiple emails, use a comma separator).

If you don't want to receive invoices by email, check the Don't send invoice over email checkbox.

Invoices Configuration

Invoice Information

☒ Use information from payment

☐ Use below information

Name:

Remek

Company:

ECG

Address Line 1:

Address Line 2:

Address Line 3:

Send Invoice To

Email:

CC:

For multiple emails use comma separator.

☐ Don't send invoice over email

Save

How to turn on multi factor authentication (MFA)

Elastic Cloud Gate provides the option to use MFA (Multi Factor Authentication) to access your account.

To use MFA, you must install Google Authenticator on your smart phone.

To turn on MFA, from the Setting menu select Update Profile.
On the profile page, check Turn On Two Factor Authentication.

UPDATE PROFILE

Use the form below to change your profile information.

First Name:	Remek
Last Name:	Hetman
Email:	rhetman@greystone.com
Notification:	Send notification when action failed ▼
Favorite Region:	US East (Virginia) ▼
Favorite Section:	Dashboard ▼

☐ Show Snapshots Details as default option

☒ Exclude Elastic Cloud Gate API Calls from CloudTrail

☐ Turn On Two Factors Authentication

Scan QR picture using you Google Authentication. Please be sure your Google Authentication generate authentication code before you click save, otherwise you won't be able to login to our portal.

Update Profile

Back to Dashboard

Cancel Account

After that, you are shown a QR picture.
Scan this picture using Google Authenticator.

Click Update Profile.

When you login, in addition to your regular user name and password, you are asked for the number generated by Google Authenticator. This number is generated every 30 seconds.

Please remember, when this feature is turned on you cannot login to our portal without entering the correct authentication number.

Turn this option off at any time by unchecking Turn On Two Factor Authentication and clicking Update Profile.

☒ Turn On Two Factors Authentication



Scan QR picture using you Google Authentication. Please be sure your Google Authentication generate authentication code before you click save, otherwise you won't be able to login to our portal.

Update Profile

Back to Dashboard

Cancel Account

Email Notification Settings

Most schedulers provide option to select how the user can be notified about execution of the task.



Notification: Use Global Notification Settings

The options to choose from are:

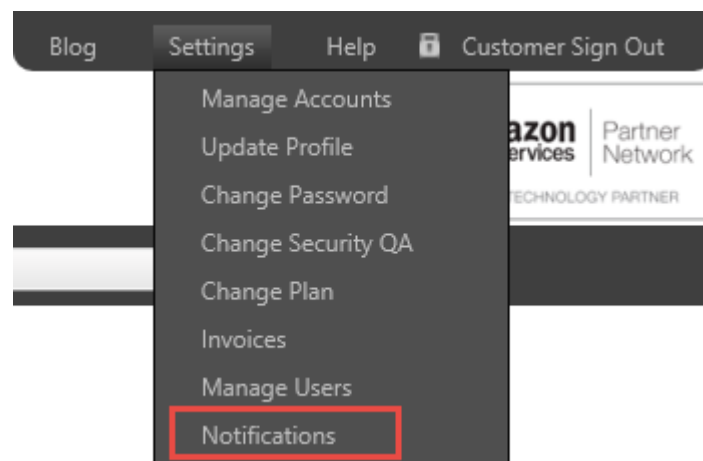
“Use Global Notification Settings” (default) – When selected, user will be notified based on the global notification settings configured under user profile. For more information about user profile visit: [How to update profile](#)

“Do Not Send Notification” – When selected, no notification will be sent to user.

Custom (Notification Name):

When selected, notification will be sent based on the custom settings. User can create multiple different notifications and assign them to different schedulers. For instance, one can create different notification that will be sent to different email addresses.

To create custom notification from the Settings menu, select “Notifications”



To create new notification:

Click “Add New Notification”

Enter notification name and notification type.

Account

- “Show under all accounts” – When selected, this notification will appear under scheduler regardless of selected account
- Account name – notification will appear under scheduler only for selected account.

Notification Email – email to which notification will be sent.

Notification CC (optional) – additional email(s) (comma separated) where notification will be sent.

Click “Save”

Manage Notifications

[Add New Notification](#)

Notification Name:

Notification Type:

Account:

Notification Email:

Notification CC:

Don't send notification

Show under all accounts

Use comma separator for multiple CC emails

Save

To edit or delete existing notification, click appropriate option in the table.

Manage Notifications

Notification Name	Notification Type		
Send on failed	Send notification when action failed	Edit	Delete

[Add New Notification](#)

Notification Name:

Notification Type:

Account:

Notification Email:

Notification CC:

Send notification when action failed

Show under all accounts

Use comma separator for multiple CC emails

Save